



ST. XAVIER'S COLLEGE FOR WOMEN, ALUVA

Aluva - 683 101, Kerala, India

(Nationally Re-Accredited with 'A' Grade and Affiliated to Mahatma Gandhi University, Kottayam)

No. SXC/KSCSTE/MAJOR PROJ/Tend-01/2022

TENDER NOTICE

Sealed tenders are invited for the purchase of following equipments under KSCSTE project titled Bacterial Diversity Associated with Mangrove Diversity (Sanction Order No. 014/E&E/16/CSTE) with Dr. Baby Divya, Principal Investigator, Assistant Professor, Department of Zoology, St. Xavier's College for Women, Aluva, to the Department of Zoology, St. Xavier's College for Women, Aluva, Kerala as per the specification appended.

Sl No.	Item	Specifications	Quantity
1.	Mini Submarine Electrophoresis unit (Horizontal) with Electrophoresis power supply unit and additional electrode set	Mini submarine electrophoresis unit (Horizontal): The unit should include buffer chamber, safety lid with cables, UV transparent tray and one each of 1.5 mm thick 8 and 15 well comb. Electrophoresis power supply unit: The unit should have the provision to be used with submarine and mini vertical electrophoresis unit. It should be able to run two units at constant voltage or constant current with maximum output of 300 V, 400 mA and 80 Watts. The time should be able to be set in 1 minute increment or continuous mode. The electrophoresis power supply unit should be compatible with mini submarine electrophoresis unit mentioned above Electrode set: Compatible with the items mentioned above	1 1 2

The tender forms with detailed specifications and terms and conditions can be downloaded from the college website (www.stxaviersaluva.ac.in). The **tender document fee** 0.2% of the cost of supply rounded to the nearest multiple of 100, subject to a minimum of Rs.400/- and Maximum of 1500/-+GST (12%). **Earnest Money Deposit (EMD)** calculated at **1 % of the Purchase Assessment Cost (PAC)** (If exempted, the relevant certificate/document should be produced along with the tender) should be paid by the firm. The cost of the form and the EMD should be furnished separately in the form of DD drawn in favour of, "The Principal, St. Xavier's College for Women, Aluva". payable at SBI, Aluva along with the sealed tenders.

For ensuring guarantee, terms and conditions, etc relating to the articles supplied, a written Agreement must be submitted by the firm.

Important details:

Tender form can be downloaded from college website : www.stxaviersaluva.ac.in

Last date & time of tender: 19/05/2022, 3.00 pm

Date & time of opening tender : 20/05/2022, 2.30 pm


Cost of tender form by DD EMD: As per details given above 1% of the PAC by DD

The tender documents should contain:

1. Prescribed tender form and declaration (can be downloaded from website stxaviersaluva.ac.in) duly signed and sealed
2. Tender agreement (stxaviersaluva.ac.in) on a stamp paper worth Rs. 200/- duly signed and sealed
3. Detailed technical specifications and original brochure and literature supporting technical specifications
4. List of installations in Kerala and details of service facility in Kerala
5. Compliance to payment condition and delivery period and place of delivery
6. Warranty and training details if any
7. Price of the equipment and its accessories, of essential spare parts

The tenders duly filled and signed by the tenderer along with necessary documents should be submitted to the Principal, St. Xavier's College for Women, Aluva on or before 3.00 pm, 19/05/2022. Late and incomplete tenders will not be accepted. The envelope should be superscripted "Tender for purchase of equipment to the Department of Zoology under KSCSTE Project."

The tenders will be opened at 2.30 pm, 20/05/2022, in the presence of such tenderers or their representative who may be present at that time. The Principal, St. Xavier's College for Women, Aluva reserves the right to accept or reject all or any tenders at her sole discretion without assigning any reason. For legal purposes, the cause of action will be deemed to have arisen in Ernakulam, Kerala state, India.


M/s The Principal
St. Xavier's College for Women, Aluva

PRINCIPAL
St. Xavier's College for Women
Aluva-683 101, Kerala



TENDER FORM

Sir,

I,.....of M/s.....
..... hereby agree to supply to the
Department of Zoology, St.Xavier's College for Women, Aluva, in accordance with the
terms and conditions stipulated in the tender form, the equipment hereunder named of the
quality or sort and at the rate or price hereunder specified, on the acceptance on this
tender (Ref.No.....) by you.

Delivery:

We confirm that the quoted prices are firm and inclusive of all taxes and duties (including
entry tax), freight and insurance for supply and installation at St.Xavier's College for
Women, Aluva Campus. There would not be any price escalation during the supply
period. We also confirm that we will abide by all the terms and conditions and we do not
have any counter conditions.

Yours faithfully,

Signature of the Tenderer..... (Seal)

Place.....

Date.....

INSTRUCTIONS TO TENDERERS REGARDING TENDER FORMS DOWNLOADED FROM INTERNET

1. Tender file is to be downloaded from the internet and printout is to be taken on A4 size paper and details are to be entered by the tenderer at the various locations in the document.
2. This tender document (in full) downloaded along with the various documents required to be submitted as per the tender conditions in a sealed cover duly superscribing with the name of the equipment, tender notice no. and date, should be submitted in the office as mentioned in the tender notice before the date and time stipulated in the tender document.
3. The cost of tender document as indicated in the tender document will have to be deposited by the tenderer in the form of bank draft payable in favour of Principal, St.Xaviers College for Women, Aluva along with the tender document. Tender not accompanied with the demand draft towards the cost of the tender document will be summarily rejected
4. Tenderers are advised to download tender documents well in advance and submit the tender before the stipulated time. It is the responsibility of the Tenderer to check any correction or any modifications published subsequently in Website and the same shall be taken into account while submitting the tender. Tenderer shall download corrigendum (if any), print it out, sign and attach it with the main tender document. Tender document not accompanied by published corrigendum/s is liable to be rejected. The institution will not be responsible for any postal delays / delay in downloading of tender document from the internet.
5. The tenderer may please note that the rate for items should be written in figures and in words. Each page of tender document should be signed by the tenderer.
6. Tenderers are free to download tender document at their own risk and cost, for the purpose of perusal as well as for using the same as tender document for submitting the offer. Master copy of the tender document is available in the Department of Microbiology as mentioned in the tender document
7. After award of tender an agreement will be prepared based on the master copy of tender document available in the above mentioned department. In case, any discrepancy between the tender document downloaded from the internet and the master copy, latter shall prevail and will be binding on the tenderers. No claim on this account will be entertained.
8. . If any change/addition/deletion is made by the Tenderer, the tender will be summarily rejected.
9. The following declaration should be given by the tenderer while submitting the tender:

Declaration

(a) I/we have downloaded the tender form from the internet site www.stxaviersaluva.ac.in and I/ we have not tampered / modified the tender forms in any manner. In case, if the same is found to be tampered / modified I/we understand that my/our tender will be summarily rejected and the contract will be terminated at my/ our risk and cost. (b) I/we am/are submitting a demand draft no. _____ dated _____ issued by _____ for Rs. _____ towards the cost of tender form.

Signature of Tenderer:

Date:

Address:

(Seal

TERMS AND CONDITIONS

1. The latest model with specifications shall be quoted and certified.
2. The quoted price should include cost of the instrument, freight, insurance, customs duty, clearance charges, entry tax (if applicable at the time of installation), installation and commissioning.
3. Payment terms: 100 % after successful commissioning and acceptance by the end user.
4. Customs duty percentage and the CIF price on which it is based should be clearly specified in the tender and if the customs duty exemption certificate is secured the corresponding amount or the actual duty paid whichever is higher will be deducted from the bill. If the bill is actually paid, the tenderer should refund the amount to THE PRINCIPAL
5. The tenderers should verify and make sure that the claims made by them against items towards Sales tax, customs duty, excise duty etc., are not more than those permissible under the provisions of the laws in force, and that they will refund any excess claims admitted in this respect
6. The offers should be kept open for a period of three months from the date of opening tenders. Acceptance of the offers will be intimated to the successful tenderers within that period. Tenderers will however, be given the option to keep their offers open for a further agreed period if there be any delay in intimating the acceptance
7. The installation should be done by the supplier free of cost .
8. Delivery period: The equipment and its accessories should be completely supplied, installed and commissioned to the satisfaction of the Department of Microbiology within 30 days from the date of supply order or date of L/C whichever is later.
9. Warranty: The entire equipment and its accessories should have comprehensive warranty of two years from the date of acceptance by the end user. If any spares are to be imported during warranty period, the cost, insurance, freight, customs duty and clearance charges should be given by the vendor
10. The rates of terms of AMC (both comprehensive and labour) for a minimum period of three years after the warranty period shall be clearly specified. Both comprehensive and labour AMC amounts will be taken into consideration for final selection.
11. During warranty and AMC period, the vendor shall give an uptime guarantee of 95% or more.
12. List of installations in Kerala over the past three years shall be provided.
13. Trained engineers/technicians available in nearest service centre shall be mentioned
14. Wherever options are called for in respect of specifications, the tenderer should induct all such options
15. The successful tenderer should execute an agreement for the fulfillment of the contract in the stamp paper in the model form given in prescribed format as per Store Purchase Manual within fifteen days from the date of acceptance of the tender. The expenses incidental to the executing of agreement shall be borne by the successful tenderer.

16. AMC prices and accessories prices should be quoted separately for the items, *if any*.
17. All procedure, Terms and Conditions as per Store Purchase Rules, Kerala Govt.
For all clarifications and doubts regarding tender procedure please refer Store Purchase Manual -2013, Government of Kerala.