

# St. Xavier's College for Women

Aluva, Kerala



## Annual Quality Assurance Report (AQAR) 2014-15

**Submission**

**To**



**NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL**

P. O. Box. No. 1075, Opp: NLSIU, Nagarbhavi, Bangalore - 560 072 India

# The Annual Quality Assurance Report (AQAR) of the IQAC

## Part – A

### I. Details of the Institution

1.1 Name of the Institution

St. Xavier's College for Women, Aluva

1.2 Address Line 1

Palace Road

Address Line 2

Aluva

City/Town

Aluva

State

Kerala

Pin Code

683101

Institution e-mail address

college@stxaviersaluva.com

Contact Nos.

0484-2628840, 0484-2623240

Name of the Head of the Institution:

Sr. Reethamma V.A.

Tel. No. with STD Code:

0484-2628840, 0484-2623240

Mobile:

8547428840

Name of the IQAC Co-ordinator:

Mobile:

IQAC e-mail address:

1.3 NAAC Track ID

1.4 NAAC Executive Committee No. & Date:

1.5 Website address:

Web-link of the AQAR:

### 1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 <sup>st</sup> Cycle	Fourth Star	--	1999	1999-2005
2	2 <sup>nd</sup> Cycle	B++	81.10	2006	2006-2011
3	3 <sup>rd</sup> Cycle	A	3.08	2012	2012-2017
4	4 <sup>th</sup> Cycle	--	--	--	-

1.7 Date of Establishment of IQAC : DD/MM/YYYY

1.8 AQAR for the year



1.13 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University	<input type="text"/>		
University with Potential for Excellence	<input type="text"/>	UGC-CPE	<input type="text"/>
DST Star Scheme	<input type="text"/>	UGC-CE	<input type="text"/>
UGC-Special Assistance Programme	<input type="text"/>	DST-FIST	<input checked="" type="checkbox"/>
UGC-Innovative PG programmes	<input type="text"/>	Any other ( <i>Specify</i> )	<input type="text"/>
UGC-COP Programmes	<input type="text"/>		

## **2. IQAC Composition and Activities**

2.1 No. of Teachers	<input type="text" value="9"/>
2.2 No. of Administrative/Technical staff	<input type="text" value="2"/>
2.3 No. of students	<input type="text" value="2"/>
2.4 No. of Management representatives	<input type="text" value="1"/>
2.5 No. of Alumni	<input type="text" value="1"/>
2.6 No. of any other stakeholder and community representatives	<input type="text" value="2"/>
2.7 No. of Employers/ Industrialists	<input type="text" value="-"/>
2.8 No. of other External Experts	<input type="text" value="2"/>
2.9 Total No. of members	<input type="text" value="19"/>
2.10 No. of IQAC meetings held :	5
2.11 No. of meetings with various stakeholders:	No. <input type="text" value="8"/> Faculty <input type="text" value="4"/>
Non-Teaching Staff	<input type="text" value="2"/>
Students	<input type="text" value="2"/>
Alumni	<input type="text" value="1"/>
Others	<input type="text" value="1"/>

2.12 Has IQAC received any funding from UGC during the year? Yes  No

If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos.  International  National  State  Institution Level

(ii) Themes

2.14 Significant Activities and contributions made by IQAC

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year

Plan of Action	Achievements
Apply for more P.G. courses	M. Com. Course in self-financing stream was sanctioned
Arrange more campus recruitments	Three campus recruitment programs conducted
Provide more batches of ASAP Training	One more ASAP batch added
Provide more career oriented add on courses	Add on course on Food Processing(Cookery) started
Provide more training programmes to the administrative staff	A one day programme on 'stress management and effective administration' conducted for NTS
Conduct more eco-friendly campaigns	A number of eco-friendly projects and eco consciousness building initiatives conducted

<p>Encourage faculty for Faculty Development Programme</p> <p>More participation of teachers in Academic Conferences</p> <p>Short term visits of young faculty members to reputed institutions</p> <p>Conducting National and International Workshops and Symposiums</p>	<p>A good number of teachers participated in Orientation and Refresher courses</p> <p>Two faculty members participated in FLAIR internship training</p> <p>Five National Seminars conducted</p>
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2.15 Whether the AQAR was placed in statutory body      Yes       No

Management       Syndicate       Any other body

Provide the details of the action taken

Verified and approved the AQAR
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## Part – B

### Criterion – I

#### I. Curricular Aspects

##### 1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD				
PG	4		2	6
UG	10		3	
PG Diploma	1			
Advanced Diploma	5			
Diploma	6			
Certificate	5			

Others	1			
<b>Total</b>	32	0	5	6
Interdisciplinary				
Innovative				

- 1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options  
(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	15 UG + 6 PG
Trimester	
Annual	

- 1.3 Feedback from stakeholders\* Alumni  Parents  Employers  Students   
*(On all aspects)*

Mode of feedback : Online  Manual  Co-operating schools (for PEI)

*\*Please provide an analysis of the feedback in the Annexure*

- 1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

Syllabus revised by the university according to CBCSS pattern

- 1.5 Any new Department/Centre introduced during the year. If yes, give details.

No

## Criterion – II

### 2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty	Total	Asst. Professors	Associate Professors	Professors	Others((Junior lecturers)
	62	44	16	----	2

- 2.2 No. of permanent faculty with Ph.D.

25

- 2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
0	0	--	--	--	--	--	--	--	--



2.4 No. of Guest and Visiting faculty and Temporary faculty

16	5	6
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2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	11	39	24
Presented papers	5	21	11
Resource Persons	3	5	7

2.6 Innovative processes adopted by the institution in Teaching and Learning:

ICT tools and Online teaching tools. Moodle installed in all Dent.s

2.7 Total No. of actual teaching days during this academic year

196

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

Yes

2.9 No. of faculty members involved in curriculum restructuring/ revision/ syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

5

2.10 Average percentage of attendance of students

87%

2.11 Course/Programme wise distribution of pass percentage :

Title of the Programme	Total no. of students appeared	Division/ Grading					
		A %	B+ %	B %	C+ %	C %	Pass %
B.Com.	57	10.5	43.1	19.6	9.8	3.9	94.7
B.A. English	51	5.8	15.7	27.4	27.4	15.7	92
B.A. Comm. English	41	nil	24.4	36.6	21.9	7.3	90.2
B.A. Malayalam	47	nil	17	29.8	21.3	4.3	72.3
B.Sc. Mathematics	46	4.3	13	39.1	6.5	nil	63
B. Sc. Physics	38	5.2	23.7	23.7	23.7	nil	76.3
B.Sc. Chemistry	26	50	38.5	11.5	nil	nil	100
B.Sc. Botany	41	12.2	26.8	39	17.1	4.9	100
B.Sc. Zoology	40	7.5	25	25	22.5	5	85
B.Sc. Zoology(v)	28	7.1	46.4	21.04	17.9	7.1	100
B. A Economics	64	Nil	7.8	29.7	26.6	4.7	68.8
M Sc. Physics	15	Nil	Nil	80	Nil	Nil	80.0

MSc. Microbiology	13	Nil	30.8	15.4	Nil	Nil	46.2
M.A. English	19			31.6			31.6
M.Com.	18			66.7		16.6	83.3

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes :

Feedback by students and teachers were collected, analysed and remedial measures were taken.

2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	11
UGC – Faculty Improvement Programme	3
HRD programmes	2
Orientation programmes	3
Faculty exchange programme	1
Staff training conducted by the university	4
Staff training conducted by other institutions	2
Summer / Winter schools, Workshops, etc.	5
Others	2

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	28	2	0	Nil
Technical Staff	1	0	0	Nil

## Criterion – III

### 3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

Paper presentations arranged once in a month (Teachers and Scholars) and research methodology classes conducted. Publishes an interdisciplinary research journal.

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	Nil	Nil	Nil	Nil
Outlay in Rs. Lakhs				

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	Nil	6	6	
Outlay in Rs. Lakhs		<b>Rs.5,97,500</b>	<b>Rs.7,40,000</b>	nil

3.4 Details on research publications

	International	National	Others
Peer Review Journals	19	21	--
Non-Peer Review Journals	4	26	--
e-Journals	2	15	--
Conference proceedings	-	8	--

3.5 Details on Impact factor of publications:

Range  Average  h-index  Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects				
Minor Projects		UGC	<b>7,40,000/-</b>	5,97,500/-
Interdisciplinary Projects		nil		
Industry sponsored		nil		
Projects sponsored by the University/ College		nil		
Students research projects <i>(other than compulsory by the University)</i>		KSCSTE	11000/-	8000/-
Any other(Specify)		DST,	90,00,000	57,50,000/-
Total			97,51,000/-	63,55,500/-

3.7 No. of books published i) With ISBN No.  Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP  CAS  DST-FIST   
DPE  DBT Scheme/funds

3.9 For colleges      Autonomy       CPE       DBT Star Scheme   
    INSPIRE       CE       Any Other (DST)

3.10 Revenue generated through consultancy

3.11 No. of conferences organized by the Institution

Level	International	National	State	University	College
Number	Nil	5	2		
Sponsoring agencies		UGC,	KSCST		

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations      International       National       Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs :

From Funding agency       From Management of University/College   
 Total

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	nil
	Granted	Nil
International	Applied	Nil
	Granted	Nil
Commercialised	Applied	Nil
	Granted	Nil

3.17 No. of research awards/ recognitions received by faculty and research fellows Of the institute in the year

Total	International	National	State	University	Dist	College
5			1	3		1

3.18 No. of faculty from the Institution who are Ph. D. Guides   
 and students registered under them

3.19 No. of Ph.D. awarded to faculty from the Institution

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF  SRF  Project Fellows  Any other

3.21 No. of students Participated in NSS events:

University level  State level   
National level  International level

3.22 No. of students participated in NCC events:

University level  State level   
National level  International level

3.23 No. of Awards won in NSS:

University level  State level   
National level  International level

3.24 No. of Awards won in NCC:

University level  State level   
National level  International level

3.25 No. of Extension activities organized

University forum  College forum   
NCC  NSS  Any other

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility :

Given in ATR(7.2)

## Criterion – IV

### 4. Infrastructure and Learning Resources

#### 4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	7.46 Acres	0		7.46
Class rooms	46	0		46
Laboratories	6	0		6
Seminar Halls	6	0		6
No. of important equipments purchased (≥ 1-0 lakh) during the current year.	32		UGC, Management, PTA	503653/-
Value of the equipment purchased during the year (Rs. in Lakhs)	5.3		UGC, Management, PTA	5.3
Others	0			

#### 4.2 Computerization of administration and library

Library is fully computerized and provides INFLIB NET access to faculty and students. Issue & collection are through BAR Code system.

#### 4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	12830	1283000	30	100000	12850	1383000
Reference Books	44460	6669000	358	1200000	44818	6713818
e-Books	97000	INFLIBNET		5000		5000
Journals	112	22400	12	32000	124	54400
e-Journals	6000	INFLIBNET		5000		5000
Digital Database	DIGITAL LIBRARY	-		-		-
CD & Video	118	11800	18	6000	136	11936
Others (specify)	210	15750	92	8000		23750

#### 4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	146	4	2	1	1	1	16	
Added	20							
Total	166	4	2	1	1	1	16	

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

ASAP – Additional Skill Acquiring Programme , Add –on Courses in Computer science and Tally, for the students.

ICT training to faculty in association with ICT Academy, Kerala

Walk with a Scholar Programme(WWS). Scholar Support Programme (SSP) – for students

Diploma in Computer Applications for students

Bank Test and P.S C. Coaching

4.6 Amount spent on maintenance in lakhs :

i) ICT	5,21,859/-
ii) Campus Infrastructure and facilities	17,21,748/
iii) Equipments	53,684/-
iv) Others	3,37,694/-
<b>Total :</b>	<b>26,34,985/</b>

## Criterion – V

### 5. Student Support and Progression

#### 5.1 Contribution of IQAC in enhancing awareness about Student Support Services

Interaction with students. Feed back system

#### 5.2 Efforts made by the institution for tracking the progression

Monthly evaluation and collection of feedback

#### 5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
1570	153		

#### (b) No. of students outside the state

13

#### (c) No. of international students

0

	No	%
Men		

Women

No	%
1570	100

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
643	187	9	751	14	1604	868	173	18	653	11	1723

Demand ratio: The Admission is done through Single Window System by the University.

Dropout % : 2%

#### 5.4 Details of student support mechanism for coaching for competitive examinations (If any)

NET coaching conducted for various subjects. ASAP programme actively undertaken. Competitive exam coaching, mock tests and interviews conducted. Bank tests and PSC tests coaching separately arranged

No. of students beneficiaries

180



### 5.5 No. of students qualified in these examinations

NET	6	SET/SLET	10	GATE	-	CAT	7
IAS/IPS etc	-	State PSC	6	UPSC	4	Others	14

### 5.6 Details of student counselling and career guidance

Many delegates of MNCs came and interacted with the students. Mock tests and interviews conducted. Sessions on emerging trends in the job market are provided. Exclusive sessions on Interview Techniques and Communication skills conducted. Campus recruitment drives also arranged.

No. of students benefitted 450

### 5.7 Details of campus placement

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
4	186	15	21

### 5.8 Details of gender sensitization programmes

Seminars, exhibitions, street plays, legal awareness classes, competitions and other empowerment programmes conducted

### 5.9 Students Activities

#### 5.9.1 No. of students participated in Sports, Games and other events

State/ University level 34 National level 7 International level 2

#### No. of students participated in cultural events

State/ University level 86 National level 2 International level -

#### 5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level                      National level                      International level

Cultural: State/ University level       National level       International level

#### 5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution		7370/-
Financial support from government	220	1917610/-
Financial support from other sources	13	12000
Number of students who received International/ National recognitions	nil	

#### 5.11 Student organised / initiatives

Fairs : State/ University level       National level       International level

Exhibition: State/ University level       National level       International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed : More class rooms,  
Indoor court (Volleyball and Basketball)

## Criterion – VI

## **6. Governance, Leadership and Management**

### 6.1 State the Vision and Mission of the institution

The vision is to uplift the educational, social and cultural status of women by empowering them with academic excellence, personality development and spiritual enlightenment. The Mission of the college is to form creative, self-reliant and technology-driven women with humane values and futuristic outlook.

### 6.2 Does the Institution have a Management Information System

Yes

### 6.3 Quality improvement strategies adopted by the institution for each of the following:

#### 6.3.1 Curriculum Development

Four Faculty are members of the Board of Studies. Faculty is involved in the curriculum development programmes of the university. Add-on Courses are given by all the departments, Mentoring and Value education sessions are provided.

#### 6.3.2 Teaching and Learning

Assignments are accepted online by the teachers, IT methods are utilized for teaching. Visit to industrial firms and historical places is incorporated. Inter-disciplinary academic programmes are arranged for the students.

#### 6.3.3 Examination and Evaluation

Apart from University exams, class tests are given. Internal assessment helps to give more attention to the weak students.

#### 6.3.4 Research and Development

Depts of Physics and English have applied for Research Centres. A multi-disciplinary peer-reviewed international research journal is published by the Research Promotion Council. Research Promotion Council is functioning actively by arranging regular paper presentation sessions.

#### 6.3.5 Library, ICT and physical infrastructure / instrumentation

INFLIBNET and WIFI connectivity available. The library is fully digitalized.

#### 6.3.6 Human Resource Management

Every faculty submits Self-Appraisal, countersigned by the department heads and the principal. Principal does an evaluation concerning the faculty. Students' evaluation is also seriously conducted. Motivational sessions and training programmes are regularly arranged.

6.3.7 Faculty and Staff recruitment

According to the norms of Govt., UGC and the University, a panel comprising Subject Expert, Govt. Nominee and Management representative together select the faculty through personal interview.

6.3.8 Industry Interaction / Collaboration

Students of many disciplines do their project works in different industries and firms. B. A. Communicative English students are provided on the job training in various organisations. Different companies give MOU for recruiting students.

6.3.9 Admission of Students

According to the Govt. and University norms.

6.4 Welfare schemes for

Teaching	Yes
Non teaching	Yes
Students	Yes

6.5 Total corpus fund generated

15 Lakhs

6.6 Whether annual financial audit has been done

Yes  No

6.7 Whether Academic and Administrative Audit (AAA) has been done? Yes

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	Panel of Experts appointed by IQAC	Yes	IQAC
Administrative	Yes	Panel of Experts appointed by IQAC	Yes	IQAC

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes      Yes      No

For PG Programmes      Yes       No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

NA

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

N.A.

6.11 Activities and support from the Alumni Association

Alumni Association organises Tailoring Classes and Yoga Classes for the students. A mega exhibition was conducted.

6.12 Activities and support from the Parent – Teacher Association

PTA gives monetary and moral support for all the development activities. Orientation classes are conducted for Parents and Students. They support social outreach programmes such as Building houses, supporting the sick and poor students and parents etc. Medical Insurance provided to the students.

6.13 Development programmes for support staff

Efficiency enhancement programmes and stress management classes were arranged.

6.14 Initiatives taken by the institution to make the campus eco-friendly

Maintains an ecofriendly ambience. Rain harvesting, Biogas plant and vermy compost units are provided. Co-operates with the activities of government and Municipality in all the nature protecting endeavours and campaigns. Associates with Save Periyar Project. The campus is declared plastic – free. Associates with Swach Bharat Abhiyan Programme.

## Criterion – VII

### 7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

- Academic and administrative Auditing
- New Remedial courses
- New Add-on Course in Food Processing
- Initiative for starting B.voc courses
- Interdisciplinary Research Journal
- Applied for research centre in English and Physics
- Additional Skill Acquisition Programme –adding one more batch
- Skill Courses foundation modules
- Fostering Linkages in Academic Innovation and Research (FLAIR)
- FLAIR internship training for teachers
- APTIST test of British Council
- Roofing of the basketball and volley ball courts

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

- Our aim is to excel in curricular, research and extra-curricular activities such as socially committed initiatives, community services etc to inculcate proficiency in students. ATR of the previous year is given below:
  - Conducted UGC sponsored National Seminars, a number of quiz competitions, seminar competitions, interdisciplinary debates, Industrial visit and field survey in order to equip student with practical knowledge
  - Paper presentation sessions organised regularly under the auspices of The Research Promotion Council
  - New Add-on Course in Food Processing
  - Academic week celebrated department wise with seminars and talks
  - Folk Art Performances conducted
  - Celebrated Library Week to encourage wider reading habits amongst all.
  - Teachers helped the students in solving academic as well as personal problems. Mentoring, Remedial classes & tutorial hours for Group study, Special care to weak students, Student Counselling, etc were provided.
  - Collected feedback from students, teachers, parents and alumni and implemented required corrections.
  - Parent- teacher meetings strengthened the relationship among parents, teachers and students.
  - A large no of socially useful extension activities were organized.
  - Value education classes were conducted regularly. Seminars, discussions, debates and retreat sessions were arranged.
  - Life Orientation Programmes for new comers held
  - Intercollegiate competitions were held in the college and students were motivated to participate in various competitions at university and state level.
  - National Seminars and Workshops

- “Sahapadikoru Veedu” (construction of houses to most deserving students)
- Training for widows
- Several Activities undertaken for the uplift of the educational, social, cultural and vocational status of women, the less privileged section of the society. Service and sharing mentality were inculcated among the students by conducting blood donation camps, visiting old age homes, poor homes etc.
- Observed Blood Donor’s Day, World Reading Day, Anti- child labour Day, Anti-Narcotics day, International youth day, National voluntary Blood donation day, National Unity Day, World Aids Day, World Environment Day
- Conducted 4 blood donation camps in the college.
- Houses constructed for the houseless
- 800 sapplings were planted in Aluva on the World Environment day
- Planted grass in the Municipal stadium ground. 150 voluteers participated.
- Free medical camp on diagnosing heart diseases at Aluva in association with AMC Lab.
- Financial aid was given to poor dialysis patients in Govt Hospital, Aluva Food provided once a week to patients of Govt Hospital
- Training local women in vocational skills such as on carpet making, Ornament making, book binding, umbrella making, soap making etc.
- Along with NSS unit and Janaseva Sisubhavan, the college organized a campaign against stray dogs and collected signatures for the same.
- In association with IMA and Kerala Action Force distributed educational awards for top scorers in 10th Standard and Plus-Two examinations at Little Flower School Auditorium, Panayikulam. Also distributed study materials like notebooks and school bags to poor Donated a sewing machine to a poor lady at Panayikulam.
- Eye donation campaign, in connection with Eye Donation Fortnight. Inauguration by Padmasree Dr. Tony Fernandez.
- Hosted Inter-collegiate seminar “Gandhi Marg” of Ernakulam Zone in connection with Gandhijayanthi. The seminar was on Gandhian principles and a workshop on cloth bags making. An exhibition of Gandhigram products was also conducted.
- Associates with Pain and Palliative Care unit
- As a part of Swachh Bharat Abhiyan, NSS volunteers cleaned Aluva Manapuram, Haritavanam and also the college premises.
- Inaugurated the signature campaign, requesting Honourable Chief Minister to start the proposed international cancer institute at Kochi in Public Sector.
- Conducted a free Eye Check up camp in the college in association with Vasan Eye Care Hospital, Palarivattom. The camp was opened for the public too.
- Conducted a rally in association with “Mukthisena” to protest against drug abuse. Students displayed a tableau reflecting the adverse effects of drug abuse.

New Year celebrated with inmates of Sub Jail , Aluva. A music program was conducted.

Conducted a “Padayathra” in association with Mithradham, as a part of Shuchithva Bodhana Yagjam. Students of various institutions in Aluva participated.

Took steps to make the campus Plastic Free. In Charges from each class were selected.

Conducted hair donation camp “Hair for Care” for the benefit of cancer patients in association with Department of English and Club FM. 25 students donated hair.

Summer Skill School, which is intended to give job training with 100% placement for the third year Under Graduate students.

Students performed a flash mob at Aluva town in order to give publicity to RUN KERALA RUN .

Students, teachers and non teaching staff participated in RUN KERALA RUN

Vegetable saplings were planted in the adopted colony, Madhavpuram colony so as to familiarise the residents about the need for organic farming.

In connection with Valentine's Day, a blood donation camp was organised in the college. Around 35 units of blood were collected from the students and faculty.

Joined hands with NGO in the rehabilitation process of Haemophilia patients in the District Hospital, Aluva.

Cleaning the premises of Municipal Library, Aluva; Conducting a street play in the Municipal library with an aim to popularize the concept of Clean India; Awareness Classes on Sex Education, Road Safety and Cyber Crime for First year volunteers; Planting vegetable saplings in the campus facilitating organic farming; Organizing a workshop for First year students on cloth bag making and an exhibition of the same.

### 7.3 Give two Best Practices of the institution

- Blood Donation Programme by the students
- Financial aid for dialysis patients and pain and palliative care service



#### 7.4 Contribution to environmental awareness / protection

Seminars and Exhibitions on Environmental Protection. Promoting Organic Farming in the neighbouring residential areas and colonies. Observing the World environment day, taking oath and planting trees in the campus and outside, conducting rally and distributing saplings to the public. Making the campus plastic free. Green audit in the campus.  
The students cleaned River Periyar under 'Save Periyar Scheme'

7.5 Whether environmental audit was conducted? Yes  No

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

#### **Strengths**

- Accredited with A Grade by NAAC (3.08 points)
- Well maintained infrastructure facilities
- Student friendly campus
- High pass percentage in the University Examinations
- Activities of Women Study Cell supporting women empowerment
- Professional and academic contributions of the faculty
- Rain water harvesting in the campus
- Best NSS and NCC Units
- Best Basketball and Volleyball teams
- Supportive management
- Dedicated students council
- Strong Support from P. T. A. and Alumini
- Support of RELAX (Retired Lectures Association of St Xaviers) and RENTAX ( Retired Non-Teaching Association of St Xaviers)
- Co operation of NGO's (Kerala Action Force, IMA Madhya Kerala, Pain and Palliative Care Unit at Anwar Hospital, Aluva)
- Emerging research culture in the campus.

### Weaknesses

- Lack of geographical space in the campus.
- Inability for expansion due to the proximity to the railway line.
- Inability to transcend the restrictions imposed by university and government.

### Threats

- Improper evaluation systems followed by the university.
- Economic crisis

### Opportunities

- Availability of quite a number of varied basic/conventional UG and PG courses offering openings to higher studies and employment.
- High number of Ph. D. holders among faculty.
- Available resources are utilized to ensure excellence and empowerment of women.

## **8. Plans of institution for next year**

Introduce more U.G. and P.G. courses  
Apply for international Seminars  
Apply for more projects  
Increase the number of research publications  
Arrange more campus recruitments  
Start Hair Donation Programme for Cancer Patients under IQAC  
I C T Training to faculty  
Provide Legal Awareness Classes  
Give awareness about Service rules to the staff  
Arrange training programmes for Non Teaching staff  
Conduct more eco-friendly campaigns  
Reapply for NCC Air Wing and Naval Wing  
Strengthen the various sports teams  
Encourage faculty to participate in Faculty Development Programmes



*Dr. Milon Franz*

*Signature of the Coordinator, IQAC*



*Sr. Reethamma V..A*

*Signature of the Chairperson, IQAC*

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