

St. Xavier's College for Women

Aluva, Kerala



Annual Quality Assurance Report (AQAR)

2015-16

Submission

To



NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL
P. O. Box. No. 1075, Opp: NLSIU, Nagarbhavi, Bangalore - 560 072 India

The Annual Quality Assurance Report (AQAR) of the IQAC

Part – A

1. Details of the Institution

1.1 Name of the Institution

St. Xavier's College for Women, Aluva

1.2 Address Line 1

Palace Road

Address Line 2

Aluva

City/Town

Aluva

State

Kerala

Pin Code

683101

Institution e-mail address

college@stxaviersaluva.com

Contact Nos.

0484-2628840, 0484-2623240

Name of the Head of the Institution:

Sr. Reethamma V.A.

Tel. No. with STD Code:

0484-2628840, 0484-2623240

Mobile:

8547428840

Name of the IQAC Co-ordinator:

Mobile:

IQAC e-mail address:

1.3 NAAC Track ID

1.4 NAAC Executive Committee No. & Date:

1.5 Website address:

Web-link of the AQAR:

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	Fourth Star	--	1999	1999-2005
2	2 nd Cycle	B++	81.10	2006	2006-2011
3	3 rd Cycle	A	3.08	2012	2012-2017
4	4 th Cycle	--	--	--	-

1.7 Date of Establishment of IQAC : DD/MM/YYYY

1.8 AQAR for the year

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC

- i. AQAR 11/09/2015 (DD/MM/YYYY)
- ii. AQAR 11/09/2014 (DD/MM/YYYY)
- iii. AQAR 15/09/2013 (DD/MM/YYYY)
- iv. AQAR 24/02/2012 (DD/MM/YYYY)

1.10 Institutional Status

University State Central Deemed Private }
 (The bracket groups items i-iv from the previous section to this section.)

Affiliated College Yes No

Constituent College Yes No

Autonomous college of UGC Yes No

Regulatory Agency approved Institution Yes No

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education Men Women

Urban Rural Tribal

Financial Status Grant-in-aid UGC 2(f) UGC 12B

Grant-in-aid + Self Financing totally Self-financing

1.11 Type of Faculty/Programme

Arts Science Commerce Law Physical Education

TEI (Edu) Engineering Health Science Management

Others (Specify)

1.12 Name of the Affiliating University (*for the Colleges*)

Mahatma Gandhi University, Kottayam,
Kerala

1.13 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University

University with Potential for Excellence

UGC-CPE

DST Star Scheme

UGC-CE

UGC-Special Assistance Programme

DST-FIST

UGC-Innovative PG programmes

her (*Specify*)

UGC-COP Programmes

2. IQAC Composition and Activities

2.1 No. of Teachers

9

2.2 No. of Administrative/Technical staff

2

2.3 No. of students

1

2.4 No. of Management representatives

1

2.5 No. of Alumni

1

2.6 No. of any other stakeholder and
community representatives

2

2.7 No. of Employers/ Industrialists

-

2.8 No. of other External Experts

3

2.9 Total No. of members

19

2.10 No. of IQAC meetings held : 5

2.11 No. of meetings with various stakeholders: No. Faculty

Non-Teaching Staff Students Alumni Others

2.12 Has IQAC received any funding from UGC during the year? Yes No

If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. International National State Institution Level

(ii) Themes

2.14 Significant Activities and contributions made by IQAC

National Seminar on Academic and Administrative Auditing, Starting of Green Auditing, Improving feedback system, ICT Training for Faculty, Efficiency Enhancement Training for Managerial Staff, Initiation of Wig Donation Program for Cancer Patients

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year

Plan of Action	Achievements
Introduce more U.G. and P.G. courses	M. Phil. Course in self-financing stream started
Apply for international Seminars	Two international Seminars conducted
Apply for more projects	A major project in Mathematics
Increase the number of research publications	A large no of publications
Start Hair Donation Programme for Cancer Patients under IQAC	Solace: Hair Donation Programme for Cancer Patients

I C T Training to faculty	Two sessions on Moodle provided to faculty
Give awareness about Service rules to the staff	Class on Service Rules provided to faculty and managerial staff
Arrange training programmes for Non Teaching staff	Efficiency Enhancement Programme conducted for managerial staff
Strengthen the various sports teams	More tournaments won by our team
More participation of teachers in Academic Conferences	A lot of participation in various seminars, Orientation and Refresher courses
National and International Workshops and Symposiums	Various international and National Seminars conducted

2.15 Whether the AQAR was placed in statutory body Yes No

Management Site Any other body

Provide the details of the action taken

Verified and approved the AQAR

Part – B

Criterion – I

1. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	1			
PG	4		2	6
UG	10		3	
PG Diploma	1			
Advanced Diploma	5			
Diploma	6			
Certificate	5			
Others	M. Phil			
Total	32	0	5	6
Interdisciplinary				
Innovative				

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options

(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	15 UG + 6 PG
Trimester	
Annual	

1.3 Feedback from stakeholders* Alumni Parents Employers Students
(On all aspects)

Mode of feedback : Online Manual Non-operating schools (for PEI)

***Please provide an analysis of the feedback in the Annexure**

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

Syllabus revised by the university according to CBCSS pattern

1.5 Any new Department/Centre introduced during the year. If yes, give details.

No

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others((Junior lecturers)
62	44	16	----	2

2.2 No. of permanent faculty with Ph.D.

28

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
0	2	--	--	--	--	--	--	--	--

2.4 No. of Guest and Visiting faculty and Temporary faculty

13	Nil	25
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2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	9	67	29
Presented papers	4	15	1
Resource Persons	2	4	3

2.6 Innovative processes adopted by the institution in Teaching and Learning:

ICT Tools, online teaching tools. Peer teaching and Participatory learning
--

2.7 Total No. of actual teaching days during this academic year

202

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

Yes

2.9 No. of faculty members involved in curriculum restructuring/ revision/ syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

10

2.10 Average percentage of attendance of students

86%

2.11 Course/Programme wise distribution of pass percentage :

Title of the Programme	Total no. of students appeared	Division/Grading						
		A+ %	A%	B+%	B%	C+%	C%	Pass %
B.Com.	57	Nil	11.1	35.2	37.0	11.1	5.6	94.7
B.A. English	51	Nil	6.3	16.7	29.2	29.2	18.8	94.1
B.A. Comm. English	41	Nil	Nil	27.0	40.5	24.3	8.1	90.2
B.A. Malayalam	47	Nil	Nil	23.5	41.2	29.4	5.9	72.3
B.Sc. Mathematics	46	Nil	6.9	20.7	62.1	10.3	Nil	63.0
B. Sc. Physics	38	Nil	6.9	31.0	31.0	31.0	Nil	76.3
B.Sc. Chemistry	26	Nil	15.4	34.6	38.5	11.5	Nil	100.0
B.Sc. Botany	41	Nil	12.2	26.8	39.0	17.1	4.9	100.0
B.Sc. Zoology	40	Nil	8.8	29.4	29.4	26.5	5.9	85.0
B.Sc. Zoology(v)	28	1.9	3.6	46.4	21.4	17.9	7.1	100.0
B. A Economics	64	Nil	Nil	10.9	41.3	37.0	10.9	71.9
M Sc. Physics	9	Nil	Nil	88.9	11.1	Nil	Nil	100.0
MSc. Microbiology	9	Nil	Nil	20.0	80.0	Nil	Nil	55.6
M.A. English	19	Nil	Nil	0.0	0.0	0.0	0.0	21.1
M.Com.	19	Nil	38.5	23.1	23.1	Nil	Nil	68.4
MA Malayalam	13	Nil	8.3	Nil	25.0	66.7	Nil	92.3

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes :

Feedback by students and teachers collected, analysed and remedial measures taken.

2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	8
UGC – Faculty Improvement Programme	3
HRD programmes	0
Orientation programmes	7
Faculty exchange programme	0
Staff training conducted by the university	0
Staff training conducted by other institutions	4
Summer / Winter schools, Workshops, etc.	0
Others	2

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	23	7	0	Nil
Technical Staff	1	0	0	Nil

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

The following activities are done by Research Promotion Council to promote and inculcate research culture in the institution.

- Paper presentation sessions organised once in a month for teachers and scholars
- External Classes conducted by Experts on Research Methodology, How to Write Effective Research Projects, etc
- Publishing an Interdisciplinary Research Journal (biannual) to promote research among PG/UG Students.
- Conducted National Seminars on Recent Trends in Various Research Fields
- Seminar competitions, interdisciplinary debates, etc conducted
- Industrial visit and field survey in order to equip student with practical knowledge
- Encouraged teachers to apply for more major & minor projects and help given for the same
- Encouraged teachers to increase the number of research publications

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	NIL	1	NIL	3
Outlay in Rs. Lakhs		10.23		50.00

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	5	9	NIL	21
Outlay in Rs. Lakhs	5.375	18.775		63.00

3.4 Details on research publications

	International	National	Others
Peer Review Journals	25	10	4
Non-Peer Review Journals	10	14	
e-Journals	2		2
Conference proceedings	3	18	

3.5 Details on Impact factor of publications:

Range **0- 5.5** Average **2.5** h-index **0-9** os. in SCOPUS **33**

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	2016-2019	KSCSTE	10,23,000/-	3,74,000/-
Minor Projects: 14	2014-2016	UGC	24,15,000/-	19,32,000/-
Interdisciplinary Projects				
Industry sponsored				
Projects sponsored by the University/ College				
Students research projects <i>(other than compulsory by the University)</i>	2014-2016	KSCSTE	50,000/-	44,000/-
Any other(Specify)	2014-2019	DST	90,00,000/-	57,50,000/-
Total			124,61,000/-	80,67,000/-

3.7 No. of books published i) With ISBN No. chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP CAS DST-FIST
DPE DBT Scheme/funds

3.9 For colleges
Autonomy CPE DBT Star Scheme
INSPIRE CE A er (DST-FIST)

3.10 Revenue generated through consultancy

Level	International	National	State	University	College
Number	1	7	2		
Sponsoring agencies		UGC NAAC	KSCSTE		CONCERNED DEPARTMENT

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International National Any other

3.14 No. of linkages created during this year 4

3.15 Total budget for research for current year in lakhs:

From Funding agency 29.00 Lakh Management of University/College 3.0 Lakh

Total 32.00 Lakh

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	NIL
	Granted	NIL
International	Applied	NIL
	Granted	NIL
Commercialised	Applied	NIL
	Granted	NIL

3.17 No. of research awards/ recognitions received by faculty and research fellows
Of the institute in the year

Total	International	National	State	University	Dist	College
5			1	3		1

3.18 No. of faculty from the Institution who are Ph. D. Guides 4

and students registered under them 14

3.19 No. of Ph.D. awarded by faculty from the Institution Nil

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF NIL SRF NIL Project Fellows 1 Any other NIL

3.21 No. of students Participated in NSS events:

University level 85 State level 65
National level 1 International level NIL

3.22 No. of students participated in NCC events:

University level NIL State level 67
National level 1 International level NIL

3.23 No. of Awards won in NSS:

University level	4	State level	1
National level	NIL	International level	NIL

3.24 No. of Awards won in NCC:

University level	NIL	State level	2
National level	1	International level	NIL

3.25 No. of Extension activities organized

University forum	3	College forum	18
NCC	6	NSS	56
		Any other	6

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

Given in ATR(7.2)

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	7.46 Acres	0		7.46
Class rooms		0		46
Laboratories	8	0		6
Seminar Halls	6	0		6
No. of important equipments purchased (\geq 1-0 lakh) during the current year.	98	19	UGC, Management, PTA DIST	

Value of the equipment purchased during the year (Rs. in Lakhs)			UGC, Management, PTA	665000
Others	0			

4.2 Computerization of administration and library

Library is fully computerized and provides INFLIB NET access to faculty and students. Issue & collection are through BAR Code system.

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	12850	1383000	24	2850	12874	1385850
Reference Books	44818	6713818	557	65236	45375	6779055
e-Books		INFLIBNET		5000		5000
Journals	143	54400	5	14242	148	68642
e-Journals	6000	INFLIBNET		5000		5000
Digital Database	DIGITAL LIBRARY	-		-		-
CD & Video	136	11800	-	-	-	11936
Others (specify)	302	23750	-	-	-	23750

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Other s
Existing	98	4	2	1	1	1	16	
Added	19							
Total	117	4	2	1	1	1	16	

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

ASAP – Additional Skill Acquiring Programme , Add –on Courses in Computer science and Tally, for the students.

ICT training to faculty in association with ICT Academy, Kerala

Walk with a Scholar Programme(WWS). Scholar Support Programme (SSP) – for students

Diploma in Computer Applications for students

Bank Test and P.S C. Coaching

4.6 Amount spent on maintenance in lakhs :

i) ICT	665000
ii) Campus Infrastructure and facilities	9552259
iii) Equipments	
iv) Others	160814
Total :	26,34,985/

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

Through interaction with students and Feed back system. The student representative in IQAC informs other students about Student Support Services.

5.2 Efforts made by the institution for tracking the progression

Through collection of feedback

5.3 (a) Total Number of students

UG	PG	Ph. D.	M.phil
1647	158	17	7

(b) No. of students outside the state

13

(c) No. of international students

0

No	%

No	%
1829	100

Men
Women

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
868	173	18	653	11	1723	964	193	12	650	10	1829

Demand ratio: The Admission is done through Single Window System by the University.

Dropout % : 2 %

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

NET coaching conducted for various subjects. ASAP programme actively undertaken. Competitive exam coaching, mock tests and interviews conducted. Bank tests coaching separately arranged. Classes on imparting interview skills and career awareness were also arranged.

No. of students beneficiaries

300

5.5 No. of students qualified in these examinations

NET	<table border="1"><tr><td>4</td></tr></table>	4	SET/SLET	<table border="1"><tr><td>2</td></tr></table>	2	AATE	<table border="1"><tr><td>-</td></tr></table>	-	<table border="1"><tr><td>14</td></tr></table>	14	
4											
2											
-											
14											
IAS/IPS etc	<table border="1"><tr><td>-</td></tr></table>	-	State PSC	<table border="1"><tr><td>1</td></tr></table>	1	UPSC	<table border="1"><tr><td>-</td></tr></table>	-	Others	<table border="1"><tr><td>15</td></tr></table>	15
-											
1											
-											
15											

5.6 Details of student counselling and career guidance

<p>Many delegates of MNCs came and interacted with the students. Mock tests and interviews conducted. Sessions on emerging trends in the job market are provided. Exclusive sessions on Interview Techniques and Communication skills conducted. Campus recruitment drives also arranged.</p>

No. of students benefitted

500

5.7 Details of campus placement

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
5	250	9	10

5.8 Details of gender sensitization programmes

Seminars, exhibitions, street plays, legal awareness classes, competitions and other empowerment programmes conducted

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level

38

National level

10

International level

-

No. of students participated in cultural events

State/ University level

100

National level

2

International level

-

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level

24

National level

2

International level

0

Cultural: State/ University level

15

National level

1

International level

0

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	12	7375/-
Financial support from government	582	18,54,700/-
Financial support from other sources	24	2,40,000/-
Number of students who received International/ National recognitions	nil	

5.11 Student organised / initiatives

Fairs : State/ University level National level International level

Exhibition: State/ University level National level International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed : Grievance box installed in all Dept.s

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

The vision is to uplift the educational, social and cultural I status of women by empowering them with academic excellence, personality development and spiritual enlightenment. The Mission of the college is to form creative, self reliant and technology driven women with humane values and futuristic outlook

6.2 Does the Institution has a Management Information System

Yes

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

Four Faculty are members of the Board of Studies. Faculty is involved in the curriculum development programmes of the university. Syllabus of the Add on Courses are prepared by the faculty.

6.3.2 Teaching and Learning

ICT methods are utilized for teaching. Visit to industrial firms and historical places is incorporated. Inter disciplinary academic programmes are arranged for the students.

6.3.3 Examination and Evaluation

Apart from University exams, class tests are given. Internal assessment helps to give more attention to the weak students.

6.3.4 Research and Development

Inspection by the University for Research Centre in English completed. A multi-disciplinary peer reviewed international research journal is published by the Research Promotion Council. Research Promotion Council is functioning actively by arranging regular paper presentation sessions.

6.3.5 Library, ICT and physical infrastructure / instrumentation

INFLIBNET and WIFI connectivity available. The library is fully digitalized.

6.3.6 Human Resource Management

Every faculty submits Self-Appraisal, countersigned by the department heads and the principal. Principal does an evaluation concerning the faculty. Students' evaluation is also seriously conducted. Motivational sessions and training programmes are regularly arranged.

6.3.7 Faculty and Staff recruitment

According to the norms of Govt., UGC and the University, a panel comprising Subject Expert, Govt. Nominee and Management representative together select the faculty through personal interview.

6.3.8 Industry Interaction / Collaboration

Dept s of Microbiology and Chemistry have collaborations with industry.

6.3.9 Admission of Students

According to the Govt. and University norms.

6.4 Welfare schemes for

Teaching	Yes
Non teaching	Yes
Students	Yes

6.5 Total corpus fund generated

13 Lakhs

6.6 Whether annual financial audit has been done

Yes No

6.7 Whether Academic and Administrative Audit (AAA) has been done? Yes

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	Panel of Experts appointed by IQAC	Yes	IQAC
Administrative	Yes	Panel of Experts appointed by IQAC	Yes	IQAC

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes

Yes

No

For PG Programmes

Yes

No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

NA

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

N.A.

6.11 Activities and support from the Alumni Association

Alumni Association organises Tailoring Classes and Yoga Classes and exhibitions. Dept wise alumni meet conducted.

6.12 Activities and support from the Parent – Teacher Association

PTA gives monetary and moral support for all the development activities. Orientation classes conducted for the freshers and their Parents. A new seminar hall built in memory of the visit of Dr. Abdul Kalam to the campus

6.13 Development programmes for support staff

Efficiency enhancement programmes and stress management classes were arranged.

6.14 Initiatives taken by the institution to make the campus eco-friendly

Maintains an ecofriendly ambience. Rain harvesting, Biogas plant and virml compost units are provided. Co-operates with the activities of government and Municipality in all the nature protecting endeavours and campaigns. Associates with Save Periyar Project.

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

- Initiation of Green Auditing
- Dept wise orientation classes conducted by prominent alumni
- Remedial courses
- NET Coaching
- MPhil. Course in Commerce (Self Financing Stream) started
- Research centre in English- University inspection completed
- Additional Skill Acquisition Programme –Summer school DOT Programme
- One more seminar hall built by PTA

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

- Our aim is to excel in curricular, research and extra-curricular activities such as socially committed initiatives, community services etc to inculcate proficiency in students. ATR of the previous year is given below:
-
- Conducted National Seminars, paper presentation competitions, interdisciplinary debates, Industrial visit and field survey in order to equip students with practical knowledge
- Cultural Fests and competitions conducted
- Paper presentation sessions organised regularly under the auspices of The Research Promotion Council
- Academic week celebrated department wise with seminars and talks
- Celebrated Library Week to encourage wider reading habits amongst all.
- Teachers helped the students in solving academic as well as personal problems. Mentoring, Remedial classes & tutorial hours for Group study, Special care to weak students, Student Counselling, etc were provided.
- Collected feedback from students, teachers, parents and alumni and implemented required corrections.
- Parent- teacher meetings strengthened the relationship among parents, teachers and students.
- A large no of socially useful extension activities were organized.
- Value education classes were conducted regularly. Seminars, discussions, debates and retreat sessions were arranged.
- Life Orientation Programmes for new comers held
- Several Activities undertaken for the uplift of the educational, social, cultural and vocational status of women, the less privileged section of the society. Service and sharing mentality were inculcated among the students by conducting blood donation camps, visiting old age homes, poor homes etc.
- Observed Blood Donor's Day, World Reading Day, Anti- child labour Day, Anti-Narcotics day, International youth day, National voluntary Blood donation day, National Unity Day, World Aids Day, World Environment Day
- Conducted 7 blood donation camps in the college.
- Houses constructed for the houseless
- 800 sapplings were planted in Aluva on the World Environment day
- New Year celebrated with inmates of Sub Jail , Aluva. A music program was conducted.
- Conducted a "Padayathra" in association with Mithradham, as a part of Shuchithva Bodhana Yagjam. Students of various institutions in Aluva participated.
- Took steps to make the campus Plastic Free. In Charges from each class were selected.
- Conducted hair donation camp "Hair for Care" for the benefit of cancer patients in association with Department of English and Club FM. 25 students donated hair.
- Summer Skill School, which is intended to give job training with 100% placement for the third year Under Graduate students.
- Students performed a flash mob at Aluva town in order to give publicity to RUN KERALA RUN .

- Students, teachers and non teaching staff participated in RUN KERALA RUN
- Vegetable saplings were planted in the adopted colony, Madhavapuram colony so as to familiarise the residents about the need for organic farming.
- In connection with Valentine's Day, a blood donation camp was organised in the college. Around 35 units of blood were collected from the students and faculty.
- Joined hands with NGO in the rehabilitation process of Haemophilia patients in the District Hospital, Aluva.
- Cleaning the premises of Municipal Library, Aluva; Conducting a street play in the Municipal library with an aim to popularize the concept of Clean India; Awareness Classes on Sex Education, Road Safety and Cyber Crime for First year volunteers; Planting vegetable saplings in the campus facilitating organic farming; Organizing a workshop for First year students on cloth bag making and an exhibition of the same.
- unit launched a project named "Ashraya" under which one person each of 55 families was insured in the neighboring colony (insured all families) under Janatha Personal Accident Insurance Scheme of National Insurance Company.
- Launched a project named "Urjamithra" under which the NSS unit distributed LED bulbs to all 55 families in the Madhavapuram colony & to 13 families in Municipality colony under Energy Conservation Flagship Programme.
- Executed the project "Ardram", under which dialysis of 10 patients in District Hospital Aluva were sponsored. Collecting one rupee per day from the willing students to raise fund for the same. Onam & Christmas kits were presented to the patient.
- Launched the "Helping Hands" project, under which three vegetable & grocery shops were donated to the needy, out of which one is in the adopted colony.
- Executed the project "Jyothirgamaya (Vision 2020)" under which the following socially relevant activities are conducted:
 - * Created awareness against child labour by observing Balavelavirudha Dinam.
 - * Conducted self-job training for widows.
 - * Conducted Seminar on Road Safety for the auto rickshaw and tempo drivers in Aluva. The talk was given by traffic SI, Aluva.
 - * Conducted "Quiz on Road", Quiz based on traffic rules for auto and bus drivers in Aluva.
 - * Conducted a seminar on "Traffic Awareness" in association with Youth Commission, Aluva Chapter. Traffic SI, Mr. Davis handled the session.
 - * Conducted a seminar on "Organ Donation Awareness", and handed over the organ donation willingness forms collected from volunteers.

7.3 Give two Best Practices of the institution

- Solace ; Hair and Wig Donation Programme, conducted by IQAC
- Blood Donation Camps and Palliative Care Initiatives

7.4 Contribution to environmental awareness / protection

- Launched a project named “SLATE” (Students’ Learning and Training on Environment) in association with Association for Environmental Protection, Aluva, aiming to give environmental protection training for school students. Mahatma Gandhi University has taken up the project.
- Cine Actress Miss Honey Rose is the Ambassador of Environmental Protection activities under SLATE project. The NSS Unit conducted six programmes in this academic year as a part of SLATE project and gave training and awareness in environmental protection to nearly 2500 school students. The programmes are the following:
 - ☑ Observed World Population Day. Volunteered in conducting a group discussion & presentation for School Children at Islamic school, Aluva, in association with the Association for Environmental Protection, Aluva as a part of SLATE Project.
 - ☑ Observed World Peace Day. Volunteered in conducting group discussion & presentation for School Children at Govt. Boys School, Aluva in association with the Association for Environmental Protection, Aluva as a part of SLATE Project.
 - ☑ Observed Nature Protection Day. Volunteered in conducting brain storming sessions for students at Nirmala High School, Aluva in association with the Association for Environmental Protection, Aluva as a part of SLATE Project.
 - ☑ Observed Ozone Day in association with Association for Environmental Protection, Aluva at VidyadhirajaVidyaBhavan School, Aluva as a part of SLATE project. Conducted Group Discussion and Presentation of the school children, guided by the NSS volunteers. Students presented various problems faced now-a-days that lead to the destruction of ozone layer and also suggested possible solutions to reduce the problems.
 - ☑ Observed Wetlands Day as the 5th programme of SLATE project in association with Association for Environmental Protection at St. Francis School, Aluva. Conducted seminar and brain storming sessions.
 - ☑ Observed World Water Day. Conducted Group Discussion & presentations for school children.
 - * Distributed a total of 68 LED bulbs in two colonies in Aluva under the “Urjamithram” project.
 - * Conducted workshop on LED bulb making for the volunteers.
 - * Observed World Earth Day- Took part in the programme conducted by JCI Kochi at Durbar Hall Ground, Ernakulam. Observed Earth Hour (8.30 -9. 30 pm) by switching off the lights.
 - * Volunteers attended an exhibition on Renewable Energy conducted by Renewable Energy Centre, Mithradam, Aluva.

7.5 Whether environmental audit was conducted? Yes No

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

Strengths

- Accredited with A Grade by NAAC (3.08 points)
- Well maintained infrastructure facilities
- Student friendly campus
- High pass percentage in the University Examinations
- Professional and academic contributions of the faculty
- Rain water harvesting in the campus
- Achievements of NSS and NCC Units
- Best Basketball and Volleyball teams
- Supportive management
- Dedicated students council
- Strong Support from P. T. A. and Alumni
- Support of RELAX (Retired Lectures Association of St Xaviers) and RENTAX (Retired Non-Teaching Association of St Xaviers)
- Co operation of NGO's (Kerala Action Force, IMA Madhya Kerala, Pain and Palliative Care Unit at Anwar Hospital, Aluva)
- Emerging research culture in the campus.

Weaknesses

- Lack of geographical space in the campus.
- Inability for expansion due to the proximity to the railway line.
- Inability to transcend the restrictions imposed by university and government.

Threats

- Improper evaluation systems followed by the university.
- Economic crisis

Opportunities

- Availability of quite a number of varied basic/conventional UG and PG courses offering openings to higher studies and employment.
- High number of Ph. D. holders among faculty.
- Available resources are utilized to ensure excellence and empowerment of women.

8. Plans of institution for next year

Introduction of more ICT tools
Providing WIFI connectivity in the campus
Completing the Green Auditing
Providing one more Seminar Hall
Increasing the facilities in the library including infrastructure
Conducting Exhibitions
Introducing more clubs
A professional counsellor to be provided in the counselling room
Infrastructure facilities for differently abled
Provide a vehicle for NSS unit



Dr. Milon Franz

Signature of the Coordinator, IQAC



Sr. Reethamma V..A

Signature of the Chairperson, IQAC
