

2021 - 22

Minutes of the meeting held on 25/6/21

The first meeting of the academic year 2021-22 was held at 2pm in the conference room. The meeting started with a silent prayer.

COMPOSITION

- > Rev. Dr. Sr. Gege Joanamma Xavier (Principal).
- > Dr. Jaya Kuruvilla (Convenor)
- > Sr. Tessy Thomas (Administrative Staff)
- > Ms. Shilpa Sivan (Student representative)

AGENDA

- > To plan the course of action
- > To monitor the admission process of SC/ST students

DISCUSSION

- > Rev. Dr. Sr. Gege Joanamma Xavier explained the aims and objectives of the cell. She emphasized the need for giving remedial sessions & counselling to needy students.
- > Discussed about the seats available & actual admission of SC/ST students.
- > Informed office & staff about the need to maintain SC/ST register.

DECISIONS

- > Information about financial status & academic background of SC/ST students to be collected through google form.
- > To give remedial coaching to needy students.
- > To collect the list of research scholars who belong to SC/ST category.

SS - ECOSMEMBERS PRESENT

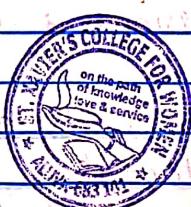
- > Rev. Dr-Sr. Geege Joannamma Xavier *Sylhabin*
- > Dr. Jaya Kuruvilla *JK*
- > Sr. Tessy Thomas *Clyde*
- > Ms. Shilpa Sivan *Shriya*

ACTION TAKEN

- > A register is maintained in the college office to enter admission & scholarship details.
- > Mentoring sessions are given by respective mentors & counselling facility is provided in the college.

ACADEMIA

Dr. Geege Joannamma Xavier
Principal-in-charge
St.Xavier's College for women
Aluva - 683101



Minutes of the meeting held on 12/01/22.

The second meeting of the academic year 2021-22 was held at 1.30 pm in the conference room. The meeting started with a silent prayer.

AGENDA

- To monitor the scholarships given to SC/ST students

DISCUSSION

- Follow up of scholarships to be done
- Rev. Dr. Sr. Gege Joannamma Xavier informed that the fees of SC students will be transferred directly to the account of students by the Government from onwards and asked teachers to inform the students about this
- Principal also directed the office staff to give instructions to students regarding this
- The planning for next academic year was done.

DECISIONS

- Members decided to conduct remedial coaching sessions to organise interactive sessions with students.
- To collect the list of SC/ST students who joined first year UG & PG programs.

MEMBERS PRESENT

- Rev. Dr. Sr. Gege Joannamma Xavier ~~labeled~~
- Dr. Jaya Kuruvilla ~~labeled~~
- Dr. Jerry Thomas ~~labeled~~
- Ms. Philpa Simon ~~labeled~~

ACTION TAKEN

- Information about financial status of SC/ST students was collected.

DATE 12/01/22