



ST. XAVIER'S COLLEGE FOR WOMEN, ALUVA
Affiliated to MG University, Kottayam
Re-accredited by NAAC with A-Grade (CGPA 3.33)



INTERNAL QUALITY ASSURANCE CELL
ANNUAL REPORT 2017-18

1	Title of the program	IQAC Activities 2017- 18
2	Name of the Coordinator/s	Dr. Sheena Xavier
3	Organizing Department/Cell	Internal Quality Assurance Cell
4	Date & Duration	June 2017 - March 2018
5	Objective of the Program	The Primary aim of the IQAC is to develop a system for conscious, consistent and catalytic action to improve the academic and administrative performance of the College. The IQAC will provide greater clarity and focus in institutional functioning towards quality enhancement and facilitate internalization of the quality culture. The IQAC will contribute towards enhancement and integration among the activities of the College and institutionalize many good practices.

6 Summary of the Activities during the academic year

Sl. No	Dates (from-to) (DD-MM-YYYY)	Title of the FDP / professional development / administrative training program
1	29/07/2017	Orientation on "NAAC Visit for Fourth Cycle Accreditation"
2	22/07/2017	Seminar on "Importance of Student Interaction in Assessment and Accreditation by NAAC" for Teachers
3	2/08/2017	Orientation on " Assessment and Accreditation by NAAC for Students"
4	08/08/2017	Seminar on Assessment and Accreditation by NAAC
5	09.01.2018	Seminar on Women and Career in the 21 st Century
6	8-12th January, 2018	Academia 2018
7	12-01-2018	Talk on 'Adolescent Health Issues'
8	17/02/2018	Orientation to " IQAC student Wing "
9	12-3-2018 to 16-3-2018, 3 to 4pm	Seminar on Assessment and Accreditation by NAAC
10	27th March 2018	Seminar on Hair and Wig Donation & Solace – Hair Donation Camp

7. Detailed Description of the Event

1. Orientation on "NAAC Visit for Fourth Cycle Accreditation" (29/07/2017)

An orientation session was organised to prepare teachers for the fourth cycle NAAC visit. Dr. MP Rajan shared his knowledge of assessment and accreditation. He made suggestions for the Principal's and IQAC's presentations. Sr. Treasa shared her personal experience when NAAC Visited her college. She also congratulated our extension programmes.



2. Seminar on "Importance of Student Interaction in Assessment and Accreditation by NAAC" for Teachers (22/07/2017)

Prof. Harry Cleetus explained the role of students in the NAAC accreditation process. He communicated that Students are the largest group within any HEI, and therefore are the main stakeholders who have a much stronger voice than any other stakeholders. Students are quite well informed, committed, participative, motivated and curious, and this provides for valuable contributions.



**INTERNAL QUALITY ASSURANCE CELL
ST.XAVIER'S COLLEGE FOR WOMEN, ALUVA**

Seminar on "Importance of Student Interaction in Assessment and Accreditation by NAAC" for Teachers

RESOURCE PERSON

DR. HARRY CLEETUS
FORMER PRINCIPAL
ST.ALBERTS COLLEGE

22/07/2017
MOTHER THERESA SEMINAR
HALL

Organising Committee
Rev. Sr. Reethamma V.A, Principal
Dr. Sr. Geege Joanamma Xavier, Vice Principal
Dr. Milon Franz, IQAC Co-ordinator
Dr. Sheena Xavier, NAAC Co-ordinator

3. Orientation on " Assessment and Accreditation by NAAC for Students" (2/08/2017)

Prof. Harry Cleetus spoke to the students about his NAAC experience. The students discussed their accreditation concerns. The resource person explained it to the students in a very simple manner.



**INTERNAL QUALITY ASSURANCE CELL
ST.XAVIER'S COLLEGE FOR WOMEN, ALUVA**

**Orientation on
" Assessment and Accreditation by
NAAC" for Students**

**DR. HARRY CLEETUS
FORMER PRINCIPAL,
ST.ALBERTS COLLEGE
ERNAKULAM**

**2/08/2017
SR.REDEMPTA SEMINAR
HALL**

Organising Committee
Rev. Sr. Reethamma V.A, Principal
Dr. Sr. Gege Joanamma Xavier, Vice Principal
Dr. Milon Franz, IQAC Co-ordinator
Dr. Sheena Xavier, NAAC Co-ordinator

4. Seminar on Assessment and Accreditation by NAAC (08/08/2017)

Dr. Sudheer's one-day session began at 9 a.m. He demonstrated techniques for both qualitative and quantitative analysis. He also encouraged teachers to face the NAAC team with confidence. He responded to all of the teachers' questions about the metrics.



5. Seminar on Women and Career in the 21st Century (09.01.2018)

The 21st century is an honorable time to be a woman because of the modernization, technology, and medical advancements that are available. Women are now getting power even in rural areas. In many countries now women are the head of the state. Education has made women independent and they are no longer dependent on men to lead their lives. The resource person discussed the opportunities of women in the current scenario.



6. Academia 2018 (8-12th January, 2018)

The academic week, ACADEMIA 2017-18 was conducted during 8-12th January 2018 organized by the IQAC. The IQAC had organized five events– Expert Lectures Series, Quiz, Powerpoint presentation competition, Xav Talk, Abstract Writing.

I. Expert Lecture Series: The expert lecture series was conducted by the respective departments during January 8-12, 2018. Each department had organized talk by an expert as enlisted earlier.

II Quiz Competition: A General knowledge quiz was conducted for the students of the various departments. A team of two members from each department participated. The quiz comprised of two rounds and the students actively participated in the event.

III. Powerpoint presentation competition: A powerpoint presentation competition was conducted on the topic 'Women and Gender Equality. A team consisting of two students from each department participated in the competition.

IV. Xav Talk: In this competition each student was given 10 minutes to speak on the topic 'I have a dream.' One student from each department participated..

<h1>ACADEMIA 2018</h1> <h2>COLLEGE ACADEMIC WEEK</h2> <p>8-12 JANUARY, 2018</p> <h3>St. Xavier's College for Women, Aluva</h3> <p>FEATURING • Interdepartmental competitions • Lecture Series</p> <p>ORGANIZED BY COLLEGE INTERNAL QUALITY ASSURANCE CELL</p>	<h4>EVENTS</h4> <h5>INTER DEPARTMENTAL COMPETITIONS</h5> <ul style="list-style-type: none"># QUIZ# POWER POINT PRESENTATION COMPETITION# XAV TALK# ABSTRACT WRITING <h5>LECTURE SERIES</h5> <ul style="list-style-type: none"># INTERDISCIPLINARY LECTURES BY EXPERTS <h5>LAST DATE</h5> <ul style="list-style-type: none"># Students who wish to participate should give their names to the respective departments by 03.01.2018 <h5>CONTACT</h5> <p>Dr. Baby Divya Department of Zoology 8547576067</p> <p>Dr. Sujatha N V Department of Physics 9446894045</p>	<h4>QUIZ</h4> <p>The topic shall be general knowledge. A team consisting of two members shall represent a department. There will be a preliminary screening out of which 5 teams will be selected for the final round.</p> <p>DATE: 08.01.2018 TIME: 9.30 AM VENUE: PHYSICS SEMINAR HALL</p> <h4>POWER POINT PRESENTATION COMPETITION</h4> <p>Each department shall send teams consisting of two members. Only one team member can present the seminar. The topic for deliberation shall be 'Women and Gender Equality.' The presentations should be original and may include latest reports, case studies etc. Animations of any kind should be avoided. The presentation shall be of 10 minutes duration followed by 5 minutes for discussion. The team members should report at 9.00 am in the venue and completed MS PowerPoint files should be handed over failing which the team shall be disqualified.</p> <p>DATE: 09.01.2018 TIME: 9.30 AM VENUE: COMMERCE SF SEMINAR HALL</p> <h4>XAV TALK- I HAVE A DREAM</h4> <p>Three students can participate from each department. The topic for oration shall be 'I have a dream'. The idea of this competition is to give the participants a platform to give an inspirational talk by sharing their perceptions and experiences. The duration of the competition shall be 10 minutes. The participants should report in the venue at 9.00 am.</p> <p>DATE: 10.01.2018 TIME: 9.30 AM VENUE: COMMERCE SF SEMINAR HALL</p> <h4>ABSTRACT WRITING</h4> <p>Three students can participate from each programme offered by the department. The participants shall be given the reading material during the competition for which they should write an abstract. The duration of the competition shall be two hours. The participants should report in the venue at 9.00 am.</p> <p>DATE: 10.01.2018 TIME: 9.30 AM VENUE: ZOOLOGY LAB</p>
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7. Talk on 'Adolescent Health Issues' (12-01-2018)

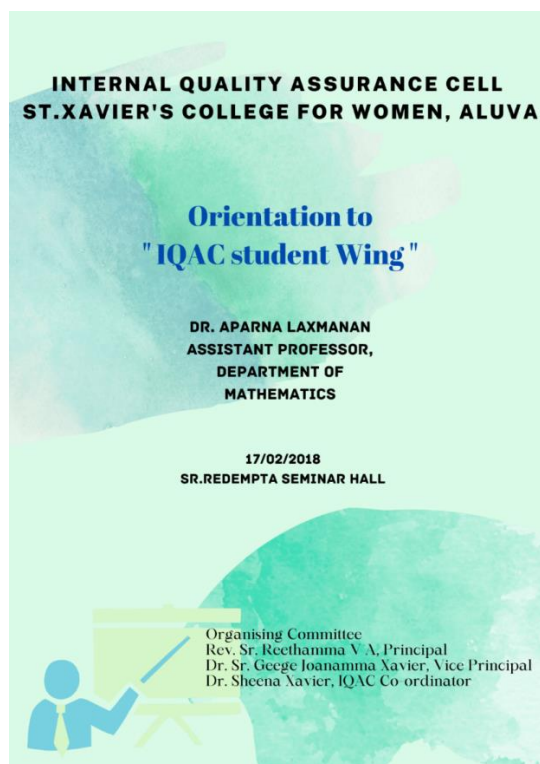
As a part of the college academic week 'Academia 2018' a talk was organized by the Science departments on 'Adolescent Health Issues' on 12th January 2018. The resource person Dr. Divya Jose, Consultant Gynecologist, CIMAR, Kochi explained on female adolescent health issues like menstrual disorders and menstrual hygiene, polycystic ovarian syndrome, adolescence and pimples, obesity etc. Students actively interacted with the resource person and cleared their doubts.



8. Orientation to " IQAC student Wing " 17/02/2018

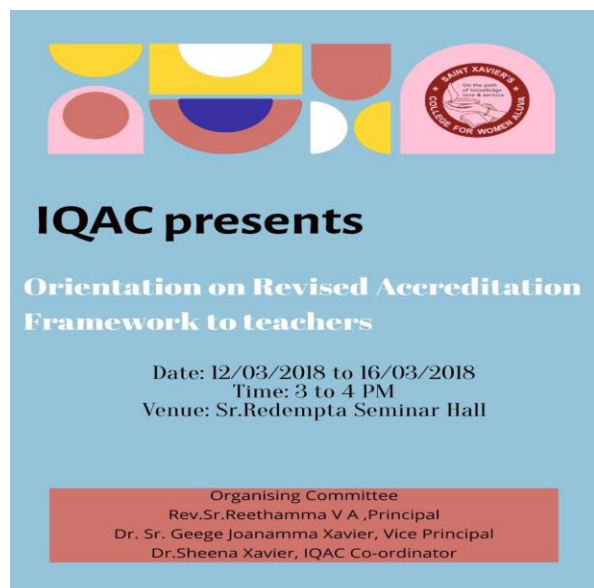
A session was planned to encourage the IQAC student Wing to progress. Dr. Aparna explained the IQAC wing's role in the institution.





9. Seminar on Assessment and Accreditation by NAAC (12-3-2018 to 16-3-2018, 3 to 4pm)

Faculty members of the IQAC were assigned 7 criteria of new accreditation framework with two members in each team. They studied and prepared PPTs based on the new system. Sessions for each criterion were conducted after the class hours from 3 to 4 pm. All the teaching faculty and few of the administrative staff members attended these sessions.



10. Seminar on Hair and Wig Donation & Solace – Hair Donation Camp (27th March 2018):

A seminar was held to educate students and teachers about the importance of donating hair to cancer patients. Smt. Bindu, Head Nurse, District Hospital, Aluva, spoke at the function. The talk was followed by the "Solace" Project. It is commemorated as part of World Cancer Day in collaboration with Federal Bank, Aluva. Hair Donation Camp was held at the college. Hair was donated to make wigs for cancer patients. 24 students and 4 teachers donated 15 inches of hair each to make 8 wigs. It was given to the officials of the cancer ward at the District Hospital in Aluva.



8. Outcome of the event/Evaluation by Program Coordinator:

IQAC's primary responsibility is to initiate, plan, and supervise various activities necessary to improve the quality of education provided in an institution. The activities organised by IQAC aided in ensuring a high standard of teaching and learning.