

INTERNAL QUALITY ASSURANCE CELL ANNUAL REPORT 2021-2022

ST. XAVIER'S COLLEGE FOR WOMEN, ALUVA
Affiliated to MG University, Kottayam
Re-accredited by NAAC with A-Grade (CGPA 3.33)

- 1 Title of the program
- 2 Name of the Coordinator/s
- 3 Organizing Department/Cell
- 4 Date & Duration
- 5 Objective of the Program

IQAC Activities 2021-22

Dr. N V Sujatha

Internal Quality Assurance Cell

June 2021 - March 2022

The Primary aim of the IQAC is to develop a system for conscious, consistent and catalytic action to improve the academic and administrative performance of the College. The IQAC will provide greater clarity and focus in institutional functioning towards quality enhancement and facilitate internalization of the quality culture. The IQAC will contribute towards enhancement and integration among the activities of the College and institutionalize many good practices.

6 Summary of the Activities during the academic year

SI. No	Dates (from-to) (DD- MM-YYYY)	Title of the FDP / professional development / administrative training program
1	29-6-2020 to 3-7- 2020	Webinar on Career oriented Courses for plus two students
2	July1- July7,2021	The Dynamics of Research: Prospects, Reflections and Best Practices
3	14 July 2021 - 20 July 2021	FDP on Python 3.4.3
4	31-7-2021	International Webinar on Heart Diseases and Heart Care
5	12-8-2021	Webinar on Covid 19 Infections and Vaccines
6	12-10-2021	Training Program on Assessment in OBE and Roadmap for Accreditation
7	17-12-2021	Workshop on Reward Basis Behaviour for Career Enhancement
8	18-12-2021	Institutional level planning for Assessment and Accreditation
9	18-1- 2022	Skill Build: One Day Training Programme for Teaching Faculty OBE: Designing of Question Paper
10	19-21, January 2022	Academia 2020-21
11	19-03-2022	Extra Step: Professional Training
12	March 14-18, 2022	Entrepreneurs' Week
13	22-3-2022	Induction Programme for Newly Appointed Teachers

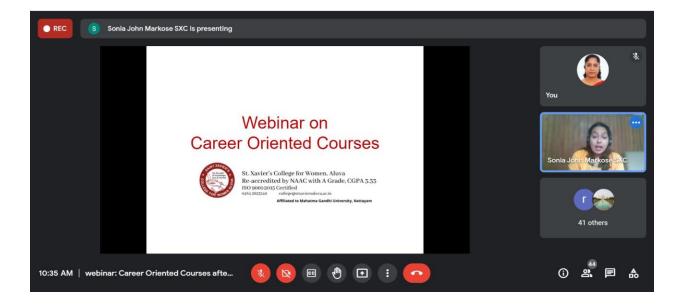
2 | Page

14	12-4-2022	Training Programme on Professional Ethics for teaching
	12-4-2022	faculty
15	23-6-2022 to 29-6-	Teacher 4 Future: Faculty Development Programme
	2022	reacher 41 didie.i acdity Development Flogramme
16	12-7-2022	Powerful-Code of Conduct Session for Non Teaching Staff
17	19-7-2022	GO SECURE GO DIGITAL
18	30-8-2022	Health Check up and Awareness class exclusively for
		Xaverian Supporting Staff

7. Detailed Description of the Event

1. Webinar Series on Career Oriented Courses after Plus Two

College Management, in collaboration with IQAC, hosted a webinar series on careeroriented courses for 12th-grade students from nearby schools. The session provided them with an overview of the career-oriented courses available after plus two. The resource persons discussed the traditional courses as well as the new generation courses that are available. During the interaction sessions, they clarified many of their questions. The webinar series was a success.





Affiliated to Mahatma Gandhi University, Kottayam

Invites you for a Webinar Series on Career Oriented Courses after Plus Two

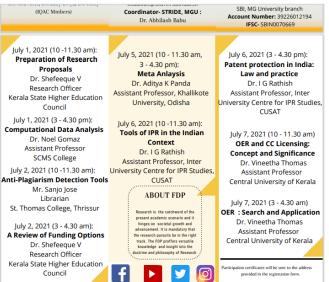
Choosing the right career, Expert talks, Counselling sessions Focus on B.Voc , Certificate, Diploma Courses and more

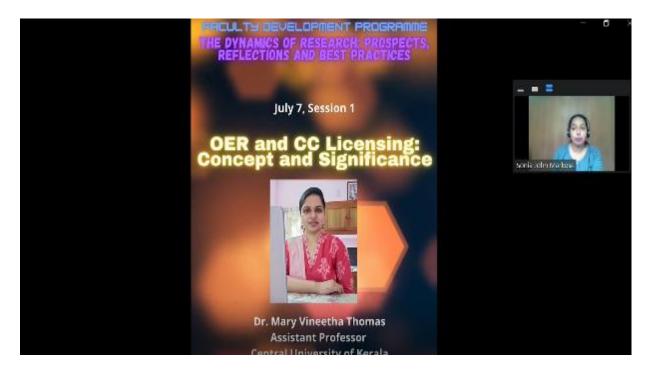


2. Faculty Development Programme-The Dynamics of Research: Prospects, Reflections and Best Practices

The one-week Faculty Development Programme on The Dynamics of Research: Prospects, Reflections and Best Practices were beneficial for career advancement and research prospects of the faculty and research scholars across the country. The increasing practice of interdisciplinary research challenges the researcher to highlight new areas of research. He FDP discussed new arenas of research including, preparation of Research Proposal, Computational Data Analysis, Anti-Plagiarism Detection Tools, Meta Anlaysis, Tools of IPR in the Indian Context, A Review of Funding Options, Patent protection in India: aw and practice, OER and CC Licensing: Concept and Significance, OER: Search and Application. The FDP revealed the research dynamics based on effectiveness of approaches taken in research

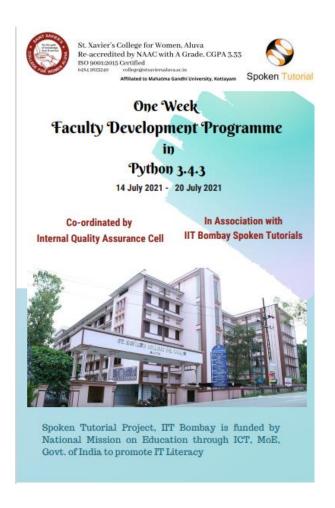






3. One Week Faculty Development Programme in Python 3.4.3

The Spoken Tutorial Project at IIT Bombay is supported by the National Mission on Education through ICT, MoE, Government of India, in order to promote IT literacy. In collaboration with the Spoken Tutorial Project at IIT Bombay, the IQAC of St. Xavier's College for Women, Aluva, offered this FDP programme to faculty members from various institutions in Kerala. After registering, participants will receive a link to the course's content. The course can be downloaded and completed at one's own pace.



4. Health Webinar Series I: International Webinar on Heart Diseases & Heart Care

The post-covid period has an effect on people's well-being. Many people have been diagnosed with heart disease as a result of post-covid symptoms. In this context, IQAC organised a webinar to raise awareness of heart care among students, teachers, and non-teaching staff. The resource person emphasized the significance of heart health, particularly in post-covid terms.





International Webinar on Heart Diseases & Heart Care

PD Dr. Aju Paul Pazhenkottil, M.D. F.E.S.C. Senior Consultant Cardiac Imaging Department of Nuclear Medicine, University Hospital Zurich, Switzerland

> 31st July 2021, Saturday 11.30 am





Our concern is your well-being

Internal Quality Assurance Cell assures you a healthy and hearty future

Do join the webinar series

Clarify your doubts

Refresh your knowledge of Maladies and Remedies

Organising Committee

Rev. Dr. Sr. Geege Joanamma Xavier(Principal)
Rev Dr. Sr. Stella K A (Vice - Principal)
Dr. Sujatha N.V (QAC Coordinator)
Dr. Saumi Mary M (RNAC Co-ordinator)
Dr. Sheena Xavier (Webinar Series Convenor)
Ms. Sonia John Markose (Jolnit Convenor)

5. Health Webinar Series II: Covid 19 Infections & Vaccines

The wellbeing of individuals is impacted by the post-covid phase. As a result of post-covid symptoms, several people have had disorders diagnosed. In this context, IQAC hosted a webinar to educate students, instructors, and non-teaching staff about the need of general health care. The expert resource stressed the importance of health, particularly in terms of post-covid.

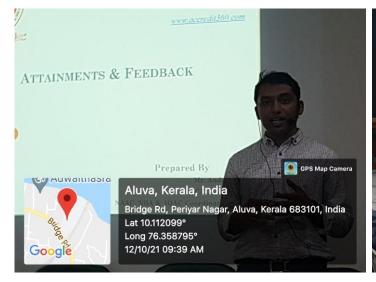






6. Training Program on Assessment in OBE and Roadmap for Accreditation

On October 12, 2021, a training session on OBE Assessment and the Roadmap for Accreditation was held. There were two sessions for the training programmes. Following a hands-on training in the afternoon, Dr. Andrews introduced assessment in OBE in the first session.







7. Workshop On Reward Basis Behaviour for Career Enhancement

The programme began with a formal meeting. The resource person began the session with an icebreaker, allowing the students to be more interactive throughout the session. Various group activities assisted them in grasping the concept of reward-based behaviour for career advancement. The programme was more activity-based, and students thoroughly enjoyed it.







10 | Page

8. Institutional Level Planning for Assessment and Accreditation

The event was held on Saturday, January 18th. The programme was attended by all IQAC members and management officials. Dr. Sony Kuriakose recounted his experiences as the NAAC evaluation process coordinator at his institution and answered IQAC members' questions about various criteria. The session was really interactive. The suggestions made by the resources person were really beneficial to our institution.

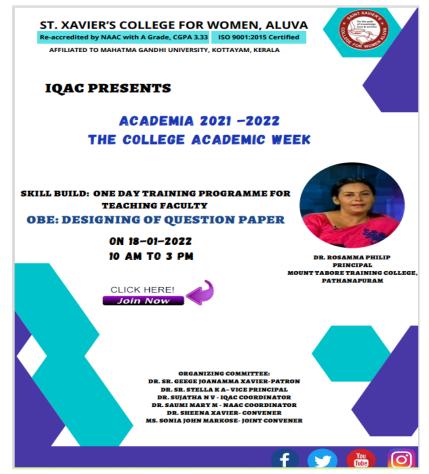




9. Skill Build: One Day Training Programme for Teaching Faculty OBE: Designing of Question Paper

On 18-1-2022, IQAC hosted a one-day online session on "OBE-Designing of Question Papers." The resource person was Dr. Rosamma Philip, Principal of Mount Tabore Training College. She explained Bloom's Taxonomy and how it can be used when creating test questions. She demonstrated the use of action verbs in question paper setting with examples in accordance with OBE requirements.





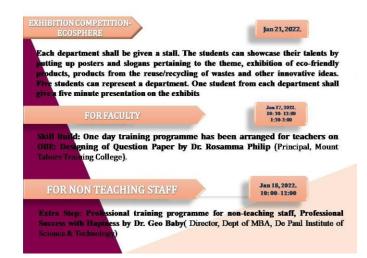
10. Academic Week- Academia 2020-21

'ORACLE'— expert talks on the topic ``Sustainability: Planet, People and Profit" were conducted in which the speakers expressed their concerns about the impact of resource depletion and methods of waste management in the upcoming years. Sustainability awareness has become increasingly important to society. It includes the conservation of resources, nature and other ecological aspects, and the human well-being and quality of life. Sustainability means, development that meets the needs of the present without compromising the ability of future generations to meet their needs. Discussed about the social, economic and environmental dimensions of sustainability and presented the people, profit and planet as the three elements in the Triple Bottom Line approach.

'INTERACT' – All departments conducted a student interactive session, class-wise on the topic "Sustainability: Planet, People and Profit; Conserving Energy; Zero Filament Drive" On 19th – 21st January, 2022, virtually via Google meet. The presentation was taken by the member of IQAC student wing from each class. The session covered topics such as sustainable development, energy conservation and zero filament drive. These terms were defined and steps to achieve these were discussed by students. The student orators explained the meaning of the concept of sustainable development and policy approaches to sustainable development with the help of a power point presentations. The topic well covered the overall theme of Academic week: 'Sustainability: Planet, People, Profit'. The dimensions of the concept of sustainability 'environmental, social and economic' were also highlighted the session. The policy approaches to sustainable development, history of sustainable development were the aspects dealt in the session. The sessions were highly interactive and the students participated well in the discussion. Students were also introduced to the extension activity of our college 'Zero Filament Drive' which has to be carried out by each department in our UBA Villages.









11. Extra Step: Professional Training

The professional ethics training programme was organised with a view to enhance the professional ethics and to cater to the professional development of Non-teaching staff. The event was held on March 19, 2022 which was led by Dr. Geo Baby who enlightened the staff about the feasible ways to transform their professional lives into success stories. He gave inputs on how to merge professional life with ethics and happiness.







12. 11Ideaz into Market: Entrepreneurs' Week (February 22-26, 2021)

The Entrepreneurs Week 2K22 was organised under the auspices of IQAC with the motive of instilling and strengthening business skills of the students. Varied events were organised as part of the week.

March 14, 2022- Business Hub: Expo N Stall. The event opened a platform for the students to experiment and experience marketing skills. The departments were given opportunities to set up their own stalls of multi-ethnic cuisine. The wide participation of the students in the event proved its success.

March 15, 2022- Smart Start: Talk with an Impressario. The students are in need of proper guidance in terms of real life entrepreneurial experience. Hence an interactive session was arranged. Ms. Nirmala Lilly, CEO of Infinity Hospitality Service led the session. The talk was highly enervating.

March 17, 2022- Decoupage: Tips and Tricks Training. Ms. RenjithaReghunath, Assistant Professor, St. Xavier 's College, Aluva gave a pathbreaking training session on Decoupage. The session helped the students master a new craft which could be of help to open new market possibilities.

March 18, 2022- Give/Take Jobs-What do you prefer?: Group Discussion. The event gave a space for the students to meditate on and to express their views on entrepreneurship and professional life. They could get an idea about the pros and cons of the two.







Business Hub: Expo N' Stall

March 14, 2022 (10.30 am-1.30 pm)

Smart Start: Talk with an Impressario

Guest: **Ms. Nirmala Lilly**, CEO, Infinity Hospitality Service March 15, 2022 (11.30 am-12.30 pm)

 $Wom {\stackrel{\textstyle \bullet}{E}} ntrepreneurs: Xav\ Entrepreneurs'\ Meet$

March 16, 2022 (2 pm-3.30 pm)

Decoupage: Tips and Tricks Training

Trainer: Ms. Renjitha Reghunath, Assistant Professor,

St. Xavier's College, Aluva

March 17, 2022 (12.30 pm-1.30 pm)

Give/Take Jobs-What do you prefer?: Group Discussion March 18, 2022 (10.30 am-11.30 am)





13. Induction Programme for Newly Appointed Teachers

Rev. Fr. Xavier Kudiamssery, Director, Radio Neythal gave a session on profession ethics to newly appointed teachers.









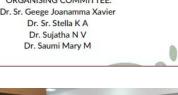
In association with IQAC Organises

INDUCTION PROGRAMME

TARGET GROUP: NEWLY APPOINTED TEACHERS OBJECTIVE: TO INSTIL PROFESSIONAL ETHICS AND INTEGRITY

> Date: 22nd March 2022, 11 am Venue: Mother Theresa Seminar Hall

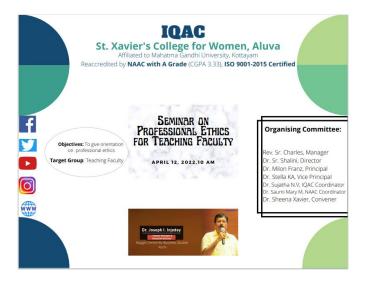
> > ORGANISING COMMITTEE: Dr. Sr. Geege Joanamma Xavier Dr. Sr. Stella K A Dr. Sujatha N V





14. Training Programme on Professional Ethics for Teaching Faculty

The event was organised on April 12, 2022 with an aim to enhance professional ethics of teaching faculty. The resource person, Dr. Joseph Injodey extolled the faculty to look at all aspects of their professional life with a positive attitude. He ignited the faculty on the areas where teachers should be careful about and areas where the teachers should invest quality time. The tips and tricks to win the heart of students were also imparted.





8. Outcome of the event/Evaluation by Program Coordinator:

IQAC's primary responsibility is to initiate, plan, and supervise various activities necessary to mprove the quality of education provided in an institution. The activities organised by IQAC aided in ensuring a high standard of teaching and learning.