

# ST.XAVIER'S COLLEGE FOR WOMEN (AUTONOMOUS) ALUVA



## **ACADEMIC REGULATIONS 2024** UNDERGRADUATE (HONOURS) PROGRAMMES {SXC UGP (HONOURS)}

UNDER NEW CURRICULUM AND CREDIT FRAMEWORK, 2024

VERSION 1

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## **PREAMBLE**

St. Xavier's College for Women (Autonomous) proudly introduces the new regulations for the Undergraduate Programme (Honours) 2024, aligned with the Mahatma Gandhi University syllabus under the New Curriculum and Credit Framework. These regulations are designed to provide a dynamic academic environment that nurtures academic excellence, personal growth, and societal contribution. Emphasizing a blend of theoretical depth and practical skills, our programme supports students in their journey towards professional proficiency and ethical leadership. By fostering a culture of inquiry, innovation, and sustainable practices, we aim to equip our graduates with the knowledge and skills to excel in diverse global contexts while upholding values of inclusivity and social responsibility. This preamble sets the stage for a transformative educational experience that prepares students to meet the challenges of the future with confidence and integrity.

## **PREFACE**

St. Xavier's College for Women, Aluva, introduces its Undergraduate Programmes (Honours) under the New Curriculum and Credit Framework, 2024, reflecting the latest educational reforms by the UGC and the Kerala Higher Education Reforms Commission. This curriculum not only aligns with the guidelines of the National Education Policy (NEP) but also integrates its norms, ensuring a comprehensive approach to higher education that fosters academic flexibility, multidisciplinary learning, and holistic development among students.

The University Grants Commission (UGC) has introduced the Curriculum and Credit Framework for Undergraduate Programmes 2023 (CCFUP). This framework offers a flexible choice-based credit system, a multidisciplinary approach, multiple entry and exit options, and establishes three Broad Pathways: (a) 3-year UG Degree, (b) 4-year UG Degree (Honours), and (c) 4-year UG Degree (Honours with Research).

The Kerala Higher Education Reforms Commission has recommended comprehensive reforms for the undergraduate curriculum starting from the 2023-24 academic year, advocating for 4-year undergraduate programs to align Kerala's education system with globally acclaimed universities.

In response, the Kerala State Curriculum Committee for Higher Education has proposed the Kerala State Higher Education Curriculum Framework (KSHECF) for Undergraduate Education. Following the guidelines of the aforementioned bodies, Mahatma Gandhi University developed a curriculum framework, which has been adopted by St. Xavier's College for Women, Aluva (Autonomous).

An Academic Committee was established at St. Xavier's College to implement these regulations. The committee formulated the regulations, titled: St. Xavier's College Undergraduate Programmes (Honours) Regulations, 2024 {SXC-UGP(Honours)} under the New Curriculum and Credit Framework, 2024.

These regulations are applicable to the students admitted from the Academic Year 2024-25 onwards. The proposed Four-year undergraduate programme curriculum is a structural and methodological departure from the existing curriculum. The existing three-year programme will remain until the registered students have graduated from the respective programmes, as per the regulations in place.

### **MOTTO**

On the path of knowledge, love & service.

### **VISION**

St. Xavier's College for Women envisions the empowerment of women through academic excellence and spiritual enlightenment for their educational, social and cultural enhancement.

### **MISSION**

At St. Xavier's College for Women, our mission is to:

- \* To facilitate optimal academic ecosystem that facilitates lifetime learning, sustainability and holistic development.
- \* To nurture students to evolve as accountable individuals and resourceful global citizens
- \* To foster inclusiveness, innovation, entrepreneurship and professional enhancement
- \* To engage in collaborative global network to widen teaching-learning ambit.

## **STRATEGIC STATEMENT**

St. Xavier's College for Women is dedicated to providing a state-of-the-art, inclusive academic environment that promotes lifelong learning and global networking. By offering personalized support to students, the college aims to develop responsible global citizens who excel in innovation, entrepreneurship, and professional growth, while embodying a deep commitment to sustainability and national pride.

## **FOREWORD**

With great pleasure, we present the updated regulations regarding the curriculum and syllabus for the SXC UGP (Honors) 2024. At the initial stage of autonomy status for the college, the adoption of the MGU syllabus is particularly beneficial, aligning with our commitment to continuous improvement and meeting the evolving needs of today's dynamic world. This curriculum has been meticulously developed to incorporate the best practices and contemporary educational trends from MG University, ensuring that our students receive an education rooted in quality and credibility. The new framework reflects our dedication to providing a transformative educational experience that prepares students to excel academically and professionally, equipping them with the knowledge and skills necessary to thrive in a globally competitive environment.

Our updated syllabus is anchored in the vision of fostering a community of learners who excel in perceptive thinking, innovation, and critical analysis. By integrating these core competencies, we aim to cultivate graduates capable of navigating complex challenges and contributing meaningfully to their fields of expertise. This curriculum not only addresses the academic needs of our students but also equips them with the essential skills required to thrive in an ever-evolving global landscape.

A cornerstone of our educational approach is Outcome-Based Education (OBE), which emphasizes measurable outcomes in terms of student learning. OBE ensures that all aspects of the educational process are focused on achieving specific competencies and skills. Alongside this, we have placed a strong emphasis on collaborative learning and research aptitude, recognizing the importance of these skills in both academic and professional settings. Our students will have ample opportunities to engage in

collaborative projects and research activities, fostering a spirit of teamwork and intellectual curiosity that is essential for success in any field.

This syllabus aligns with the vision and motto of St. Xavier's College, envisioning a community of well-rounded individuals who are not only knowledgeable but also ethical and socially responsible. It is more than just a roadmap for academic achievement; it is a blueprint for personal and professional growth. We are confident that this curriculum will make a significant contribution to the welfare of society and the growth of our students, preparing them to be leaders and innovators in their chosen careers. With this robust educational, our graduates will be well-prepared to navigate complex challenges, engage in lifelong learning, and contribute meaningfully to their communities and beyond.

Principal

## **1. PRELIMINARY DEFINITIONS AND NOMENCLATURE**

- i) These Regulations shall be called the ST. XAVIER'S COLLEGE UNDERGRADUATE PROGRAMME (SXC UGP) REGULATIONS, 2024.
- ii) They shall come into effect for admissions commencing from the academic year 2024-25.

## **2. SCOPE AND APPLICATION**

- i) The regulations provided herein shall apply to all Aided and Self Financing UG programmes under various Faculties conducted in the college
- ii) Every programme conducted under the Under Graduate (Honours) Programme in the college shall be monitored by an Academic committee comprising members nominated by the College Council along with two external members nominated by the University.
- iii) The college's regulations shall align with those of its parent university, Mahatma Gandhi University.

### 3. DEFINITIONS

- i) **Academic Year** means two consecutive (one odd + one even) semesters followed by vacation in one academic year.
- ii) **Academic week** is a unit of five working days in which distribution of work is organized from day one to day five, with minimum five instructional hours on each day. A sequence of 18 such academic weeks constitutes a semester.
- iii) **Semester** means a term consisting of 18 weeks, with 15 instructional weeks and 3 weeks for examination including internal examinations, evaluation and other academic activities.
- iv) **Course** comprises papers which are taught and evaluated within a programme, including lectures/ tutorials, laboratory work, fieldwork, project work, vocational training, viva, seminars, term papers, presentations, assignments, presentations, self- study, internship,etc., or a combination of some of these elements.
- v) **Programme** means the entire duration of the educational process including the evaluation leading to the award of a degree, and having a well-defined programme-specific outcome.
- vi) **Programme Pathway** is the combination of courses that can be chosen by a student that give options to pursue interesting and unconventional combinations of courses drawn from different disciplinary areas, like the sciences and the social sciences/humanities. The pathways could be in terms of major- minor options with different complementary/ allied disciplines.
- vii) **Duration of Programme** means the time period required for the conduct of the Programme
- viii) **Academic Committee** means the SXC UGP implementation and monitoring committee of the college that comprises the Nodal Officer, University Nominee, External experts and 4 senior faculty members representing different disciplines of the college.
- ix) **Signature Courses** are the specialized Discipline Specific Elective courses or skill-based courses designed and offered by the regular/ ad hoc/visiting/ emeritus/ adjunct faculty member of a particular college with the prior recommendation of the BoS and the approval of Academic Council of the University/ Institute
- x) **Department** means any Teaching Department in the college offering a course of study approved by the University as per the Statutes and the Act of the University

- xi) **Department Committee** means the body of all teachers of a department along with the external experts including university nominee, two subject experts from outside the college, industry representative and an alumnus
- xii) **Academic Coordinator** is the Nodal Officer nominated by the college council to monitor the implementation of the of the SXC UGP (Honours) as per the college and university regulations
- xiii) **Senior Faculty Advisor** means a teacher from the parent department nominated by the Department Council to advise students in academic matters.
- xiv) **Faculty Advisor** is a faculty member nominated by the Head of the Department who shall be in charge of running a particular course in an academic year of SXC UGP (Honours).
- xv) **Letter Grade** or simply **Grade** in a course is a letter symbol (O, A+, A, B+, B,C, P, F and Ab). Grade shall mean the prescribed alphabetical grade awarded to a student based on their performance in various examinations. The Letter grade corresponds to a range of CGPA.
- xvi) **Grade Point:** Each letter grade is assigned a 'Grade point' (G) which is an integer indicating the numerical equivalent of the broad level of performance of a student in each course. Grade Point means point given to a letter grade on 10-point scale.
- xvii) **Semester Grade Point Average (SGPA)** is the value obtained by dividing the sum of credit points obtained by a student in the various courses taken in a semester by the total number of credits in that semester. SGPA shall be rounded off to two decimal places. SGPA determines the overall performance of a student at the end of a semester.
- xviii) **Credit Point (P)** of a course is the value obtained by multiplying the grade point (G) by the credit (C) of the course:  $P = G \times C$
- xix) **Cumulative Grade Point Average (CGPA)** is the value obtained by dividing the sum of credit points in all the semesters earned by the student for the entire programme by the total number of credits in the entire programme and shall be rounded off to two decimal places
- xx) **Grade Card** means the printed record of students' performance, awarded to them.



xxi) **Academic Bank of Credit'** is a digital repository established by University Grants Commission to accumulate and archive in the academic accounts of the students, the credits earned by them through different courses and programmes across various higher educational institutions.

#### 4. FEATURES AND OBJECTIVES

The features and objectives of the SXC-UGP shall be:

i) SXC UGP shall have three Broad Pathways: (a) 3-year UG Degree, (b) 4-year UG Degree (Honours), and (c) 4-year UG Degree (Honours with Research).

ii) Students who choose to exit after 3 years shall be awarded a UG Degree in their respective Discipline/Disciplines after the successful completion of the required minimum Courses with 133 credits.

iii) A 4-year UG Degree (Honours) in the Discipline/Disciplines shall be awarded to those who complete the SXC UGP with a specific number of Courses and 177 credits, including 8 credits from a graduate project/dissertation in their major discipline.

iv) Students who acquire a minimum of 75% in their graduation (up to the 6th semester) are eligible for the Honours with Research Programme. However, if necessary, the college may conduct a screening test for the Honours with Research Programme in accordance with College Regulations from time to time.

v) 4-year UG Degree (Honours with Research): Students who aspire to pursue research as a career may opt for the 4-year UG Degree Honours with Research stream under SXC UGP with a specific number of Courses and 177 credits, including 12 credits from a research project in their major discipline.

vi) The recognized research departments or departments with at least two faculty members having PhDs shall offer the Honours with Research Programme. A minimum of 2 students (mentees) shall be allotted to a faculty member (Mentor).

vii) Students who have chosen the Honours with Research stream shall do their entire fourth year under the mentorship of a mentor.

viii) Courses refer to the papers which are taught and evaluated within a programme. These include lectures, tutorials, laboratory work, studio activity, field work, project work, vocational training, viva, seminars, term papers, presentations, assignments, self-study, group discussions, internships, etc., or a combination of some of these elements.

ix) Academic Credit: A unit by which the course work is measured. It determines the number of hours of instructions required per week in a semester. It is defined both in terms of student efforts and teacher's efforts. A course which includes one hour of lecture or tutorial or minimum 2 hours of lab work/ practical work/ field work per week is given one credit hour. Accordingly, one credit is equivalent to one hour of lecture or tutorial or two hours of lab work/ practical work/ field work/ practicum and learner engagement in terms course related activities (such as seminars preparation, submitting assignments, group discussion, recognized club-related activities etc.) per week. Generally, a one credit course in a semester should be designed for 15 hours Lecture/ tutorials or 30 hours of practical/ field work/ practicum and 30 hours learner engagement.

x) The mentor shall prescribe suitable advanced level/capstone level courses for a minimum of 20 credits to be taken within the institutions along with the courses on research methodology, research ethics, and research topic-specific courses for a minimum of 12 credits which may be obtained either within the institution or from other recognized institutions, including online and blended modes.

xi) Programme Pathway: Combination of courses that can be chosen by a student that give options to pursue interesting and unconventional combinations of courses drawn from different disciplinary areas, like the sciences and the social sciences/ humanities. The pathways could be in terms of major- minor options with different complementary/ allied disciplines.

xii) The proposed SXC UGP curriculum comprises Three Broad Parts: a) **Foundation Components**, b) **Discipline Specific Pathway components (Major/ Minor)**, and c) **Discipline Specific Capstone Components**.

xiii) The Foundation component of the SXC UGP shall consist of a Set of General Foundation Courses and a Set of Discipline Specific Foundation Courses.

xiv) General Foundation Courses shall be grouped into 4 major baskets as **Ability Enhancement Courses (AEC), Skill Enhancement Courses (SEC), Value Addition Courses (VAC), and Multi-Disciplinary Courses (MDC).**

xv) Ability Enhancement Courses are designed specifically to achieve competency in English, other languages as per the student's choice with special emphasis on language and communication skills.

xvi) Multi-Disciplinary Courses (MDC) are so designed as to enable the students to broaden their intellectual experience by understanding the conceptual foundations of Science, Commerce and Humanities. Students shall not be eligible to take the MDC in the same discipline that they have studied during their +2.

xvii) Skill Enhancement Courses (SEC) are designed to enhance 21st century workplace skills such as creativity, critical thinking, communication, and collaboration.

xviii) Discipline Specific Courses are those includes Discipline Specific Pathway Courses, both Major and Minor streams.

xix) Discipline Specific Foundation Courses shall focus on foundational theories, concepts, perspectives, principles, methods, and critical thinking essential for taking up advanced/ Capstone Courses. Practical courses are included in discipline specific foundation courses.

xx) Value Addition Courses (VAC) are designed to empower the students with personality development, perspective building, and self-awareness.

xxi) Discipline Specific Pathway Components (Major/ Minor) will provide the students an opportunity to pursue in-depth study of a particular subject or discipline and develop competency in that chosen area, which includes Discipline Specific Core (DSC) courses and Discipline Specific Elective (DSE) courses as Major and Minor courses.

xxii) Major components consist of three types: Discipline Specific Core or the Discipline Specific Elective Courses, and the research /laboratory/ fieldwork.

xxiii) Minor Courses can be selected from any discipline that may supplement or complement the Major Courses.

xxiv) Students who complete a sufficient number of Courses in a discipline or an interdisciplinary area of study other than their chosen Major shall qualify for a Minor in that discipline or in a chosen interdisciplinary area of study.

xxv) Major Components shall be the main focus of study. By selecting a Major, the student is provided with an opportunity to pursue an in-depth study of a particular discipline.

xxvi) Specific Courses or baskets of Courses towards Minor Course credits are identified by the BoS. Students shall have the option to choose Courses from disciplinary/ interdisciplinary minors and skill-based courses related to a chosen programme.

xxvii) Students can opt for a **change of Major at the end of the second semester** to any Minor discipline studied among the foundation level courses. Students also can opt for a change of Major at the end of the second semester to any MDC.

xxviii) Students should opt their 5th and 6th semester VAC and SEC from their Major disciplines only.

xxix) **Course cum Credits Certificate:** After the successful completion of a semester as proof for re-entry to another institution this certificate is essential. This will help the learner for preserving the credits in the Academic Bank of Credits.

xxx) The Advanced Level/ Capstone Level Courses are designed in such a manner as to enable students to demonstrate their cumulative knowledge in their main field of study, which shall include advanced thematic specialization or internships or community engagement or services, vocational or professional training, or other kinds of work experience.

xxxi) The student has the option to register for and attend a course without taking part in the CCA and ESE of that course. Such a course is called the Audit Course. If the student has 75% attendance in an **Audit Course**, she is eligible for a pass in that course,

without any credit (zero-credit). The Audit Course will be recorded in the final grade card of the student.

xxxii) All students shall undergo Summer Internship or Apprenticeship in a Firm, Industry or Organization; or Training in labs with faculty and researchers or other Higher Education Institutions (HEIs) or Research Institutions.

xxxiii) Students will be provided the opportunities for internships with local industries, business organizations, agriculture, health and allied sectors, Local Government institutions (such as panchayats, municipalities), State Planning Board, State Councils/Boards, Research Institutions, Research Labs, Library, elected representatives to the parliament/ state assembly/ panchayath, media organizations, artists, crafts persons etc.

xxxiv) Additional Credits will be awarded for those who actively participating in Social Activities, which may include participation in National Service Scheme (NSS), Sports and Games, Arts, participation in University/ college union related activities (for respective elected/ nominated members), National Cadet Corps (NCC), adult education/ literacy initiatives, mentoring school students, and engaging in similar social service organizations as per the regulations of the parent University.

xxxv) Options will be made available for students to earn credit by completing quality-assured remote learning modes, including Online programmes offered on the Study Webs of Active-Learning for Young Aspiring Minds (SWAYAM) or other Online Educational Platforms approved by the College Academic Committee/ University from time to time.

xxxvi) Students are entitled to gain credits from courses offered by other recognized institutions directly as well as through distance learning.

xxxvii) For the effective operation of the SXC UGP, a system of flexible academic scheduling may be implemented as needed.

## **5. ELIGIBILITY FOR ADMISSION AND RESERVATION OF SEATS**

i) Admissions eligibility and seat reservations for various SXC UGP Degree Programmes shall comply with the norms and rules established by the Government/University as updated periodically.

- ii) To be eligible for admission to SXC UGP Degree Programmes in any discipline, a student must have successfully completed the examination conducted by a Board/University at the +2 level of schooling or its equivalent.
- iii) The students at the end of second semester are permitted to change their major programme. Based on the availability of seats and other facilities, the students may be permitted to opt any discipline which she had studied during the first two semesters as Discipline Specific Foundation courses/ Multidisciplinary Foundation courses. If ranking is required it will be in the order of the highest-grade points secured in the discipline to which the switching of Major is sought.
- iv) Students shall be allowed to change their major programmes, if required, to a maximum of 10% of the sanctioned strength of that particular programmes depending upon the academic and infrastructural facilities available in the Institution.

## **6. ACADEMIC MONITORING AND STUDENT SUPPORT**

Academic monitoring and student support for SXC UGP are structured as follows:

- i) The college has appointed an Academic Coordinator/ Nodal Officer to ensure the smooth conduct of SXC UGP.
- ii) Advisory System: Each department has a Senior Faculty Advisor (SFA), and there will be one Faculty Advisor (FA) assigned for every 20 to 30 students. The Head of the Department, in consultation with the SFA, will designate an FA for each student to provide guidance on all relevant matters.
- iii) Students shall first approach their FA/ SFA for all kinds of advice, clarifications, and permissions on academic matters.
- iv) The SFA shall arrange separate or combined meetings with FA, faculty members, parents, and students as and when required and discuss the academic progress of students.
- v) The FA/ SFA shall also offer guidance and help to solve the issues on academic and non-academic matters, including personal issues of the students
- vi) CCA-related results will be uploaded on the college portal at least two working days before forwarding them to the university.
  - a) Any concern raised by the students regarding CCA shall be looked into in the combined meetings of advisors, HoD, course faculty, and the students concerned.

b) If the concerns are not resolved at the advisor's level, the same can be referred to the properly constituted college-level grievance redressal committees as per the existing UGC/ University/ Government norms.

c) The Principal/ HOD shall ensure the proper redressal of the concerns raised by the students regarding CCA.

d) If the students raise further concerns about the issue, the principal shall refer the issue to the University- level grievance committee with proper documents and minutes of all the committees.

vii) The FA/ SFA shall be the custodian of the minutes and action taken reports of the advisory meetings. The SFA shall get the minutes and action taken reports of advisory meetings approved by the Head of Department and the Principal. It shall be the duty of the HoD and the Principal to produce them before the University as and when required.

viii) The Principal shall inform/ forward all regulations, guidelines, communications, announcements, etc. issued by the University regarding student academic and other matters to the HODs/ SFA for information and timely action.

ix) It shall be the official responsibility of the Principal to extend the required administrative and financial support to the HODs, SFAs and FAs to arrange necessary orientation programmes for students regarding student counselling, the prevailing University norms, regulations, guidelines and procedures on all academic and other University related matters.

x) An integrated educational planning and administration software will be made available by the University to manage the academic information of all students. Which include student admissions and registration, managing student personal and academic information, course registrations, attendance management, all process related to assessments including regular & online examinations, grading, publishing of results, supplementary examinations, LMS, stakeholders' feedback, etc.

xi) Faculty, staff, students, and parents shall be allowed to access this software system over a highly secure authenticated mechanism from within the campus and outside the campus.

## **7. COURSE REGISTRATION**

- i) Each department shall publish well in advance the relevant details of courses offered, such as the name, academic level, expected outcomes, time slot, and course faculty members.
- ii) Students shall be allowed to visit and interact with respective faculty members during the first week of each semester, to gather more information about the courses and the availability of seats.
- iii) Based on consultations and advice from the faculty adviser, each student shall complete course registration within one week from the commencement of each semester.
- iv) The number of credits that a student can take in a semester is governed by the provisions in these Regulations, subject to a minimum of 16 and a maximum of 30 Credits.
- v) A student can opt out of a Course or Courses registered, subject to the minimum Credit/ Course requirement, if he/she/they feels that he/she/they has registered for more Courses than he/she/they can handle, within 30 days from the commencement of the semester.
- vi) The college shall publish a list of the students registered for each course including audit course, if any, along with the chosen Programmes, repeat/reappearance courses, if any, and shall forward the same to the university.
- vii) The college shall admit candidates not only for programmes, but also for courses.

## **8. RE-ADMISSION AND SCHEME MIGRATION**

- i) Students who opt out before the completion of the third year shall be provided with a 'Course cum Credits Certificate' after the successful completion of a semester as proof for re-entry to another institution.



ii) Students who have successfully completed a particular programme pathway may be permitted to take an additional minor or second major.

iii) Those students who are opting for a second major are eligible for getting certain credit transfer/ credit exemption from their previous minor programs of study, subject to the prior recommendation of the BoS that, those credits are relevant for the present major programme of study.

## **9. DURATION OF PROGRAMMES, CREDITS REQUIREMENTS AND OPTIONS**

i) Students will be offered the opportunity to take breaks during the programme and resume after the break, but the total duration for completing the FYUG programme shall not exceed 7 years.

ii) Students who wish to complete the undergraduate programmes faster may do so by completing different courses equivalent to the required number of credits and fulfilling all other requirements in N-1 semesters, where N is the number of semesters in the FYUGP.

iii) Provided further that the students may complete the undergraduate programme in slower pace, they may pursue the three years or six semester programme in 4 to 5 years (8 to 10 semesters), and four years, or eight semester programme in 5 to 6 years (10 to 12 semesters) without obtaining readmission.

iv) For students who crossed 6 semesters at a slower space, the requirement of 16 credits per semester from the institutions where they enrolled may be relaxed for the present major programme of study.

## **10. CREDIT STRUCTURE**

The proposed number of credits per course and the credit distribution of them for the FYUG Programmes are given belowi) An academic year shall consist of 200 working

days; one semester consists of 90 working days; and an academic year consists of two semesters.

ii) Ten working days in a semester shall be used for extracurricular activities. One semester consists of 18 weeks with 5 working days per week. In each semester, 15 days (3 weeks) should be kept aside for End Semester Evaluation (ESE) and CCA.

iii) The maximum number of available weeks for curriculum transactions should be fixed at 15 in each semester. A minimum of 5 teaching or tutorial hours could be made available for a day in a 5-day week.

iv) A course that includes one hour of lecture/ tutorial or two hours of lab work/practical work/ field work/ practicum per week is given one credit hour.

v) One credit in a semester should be designed for 15 hours of lectures/ tutorials or 30 hours of lab work/ practical work/ field work/ practicum and 30 hours of learner engagement in terms of course-related activities such as seminar preparation, submitting assignments, etc.

vi) A one-credit seminar or internship or studio activities or field work/ projects or community engagement and service will have two-hour engagements per week (30 hours of engagement per semester).

vii) A course can have a combination of lecture credits, tutorial credits, and practicum credits.

viii) Minimum credit for one Course should be 2 (Two), and the maximum credit should be 4 (Four).

ix) All Discipline Specific Major/ Minor Courses shall be of 4 (Four) credits.

x) For all Discipline Specific Major/ Minor Courses, there may be practical/practicum of two or four hours per week.

xi) All Courses under the Multi-Disciplinary, Ability Enhancement, Value Addition and Skill Enhancement categories are of 3 credits.

xii) Summer Internship, Apprenticeship, Community outreach activities, etc. may require sixty hours (or as appropriate) of engagement for acquiring one credit.

xiii) A student shall be able to opt for a certain number of extra credits over and above the requirements for the award of a degree.

xiv) Maximum number of credits that a student can earn per semester shall be restricted to 30. Hence, a student shall have the option of acquiring credits to a maximum of 180 credits for a 6-semester UG programmes and 240 credits for a 4-year (8-semester) programmes.

xv) Each faculty member shall offer a maximum of 16 credits per semester. However those who are offering both practical and theory courses shall offer a maximum of 12-16 credits per semester.

xvi) For a four-credit theory course, 60 hours of lecture/ tutorial class shall be assured as a mandatory requirement for the completion of that course.

## **11. COURSE STRUCTURE OF THE SXC UGP PROGRAMMES**

The SXC UGP consists of the following categories of courses and the minimum credit requirements for pathway option-one shall be as follows;

Sl. No.	Categorization of Courses for all Programmes	Minimum Number of Credits Required	
		3-year UG	4-year UG
1	Major	68	88
2	Minor	24	24+12*
3	Multi-Disciplinary Courses (MDC)	9	9
4	Skill Enhancement Courses (SEC)	9	9
5	Ability Enhancement Courses (AEC)	12	12
6	Value Addition Courses (VAC)	9	9
7	Summer Internship, field based learning etc.	2	2
8	Research Project / Dissertation		12/8**
	<b>Total Credits</b>	<b>133</b>	<b>177</b>

\* The students can acquire advanced/ capstone level courses with 12 credits from their DSC/ DSE/ Minor courses depending up on their pathway choice. The Minor courses can be of level 300 or above.

\*\* The students perusing the 4-year honours with research have to complete a project with 12 credits and for the 4-year honours degree students have to complete a project with 8 credits and DSC/ DSE capstone/ advanced level course in the 8th semester.

i) 20% syllabus of each course will be prepared by the teacher as 'Teacher Specific Content' and will be evaluated under CCA.

ii) In case of MDC, SEC, VAC courses coming under 3rd & 4th semester, college should make necessary arrangements to give adequate preference to courses designed by language departments. MDC in the 3rd semester can be Kerala Specific Content.

**12. ACADEMIC LEVELS OF PATHWAY COURSES**

Semester	Difficulty level	Nature of Course
1 & 2	100-199	Foundation level or introductory courses
3 & 4	200-299	Intermediate level courses
5 & 6	300-399	Higher level courses
7 & 8	400-499	Advanced/Capstone level courses

**13. SIGNATURE COURSES**

i) With a prior recommendation of BoS and the approval of academic council, each faculty member can design and offer at least one signature course in every semester, which may be offered as DSE /SEC/ VAC.

ii) Each department may publish a list of their signature courses in DSE/ SEC/ VAC offered by their faculty members with a prior recommendation of BoS and the approval of academic council.

iii) A department may empanel distinguished individuals who have excelled in their field of specialization like science and technology, industry, commerce, social research, media, literature, fine arts, civil services etc. as adjunct faculty as per the UGC guidelines with the approval of the University. With a prior recommendation of BoS and the approval of academic council, the adjunct faculty can offer SEC/ VAC as signature course.

iv) Adhoc/ Guest faculty/ Visiting faculty/ Visiting Scholars can also offer DSE/SEC/ VAC as signature courses with a prior recommendation of BoS and the approval of academic council.

v) The faculty concerned may design the particular course and it should be forwarded to the University BoS after the approval of department BoS and college level academic committees formed as part of this regulations.

vi) The examinations and evaluation of the signature courses designed by the faculty shall be conducted by the faculty themselves and an external expert faculty chosen by

the college from a panel of experts submitted by the faculty and recommend by the BoS concerned.

#### **14. PROGRAMME PATHWAYS AND CURRICULUM STRUCTURE**

Students who have joined for any programme under these regulations shall have the option to choose the following pathways for their UG degree and Honours programme.

i. **Degree with single Major:** A student pursuing the FYUG programme in a specific discipline shall be awarded a Major degree if he secures at least 50% of the total credits in the specific discipline required for the award of the Degree in that Discipline. Example: Physics Major/ Economics Major/ Commerce Major

ii. **Degree Major with Minor:** If a student pursuing the FYUG Programme is awarded a Major Degree in a particular discipline, he/she/they are eligible to be awarded a Minor in another discipline of his choice, if he earns a minimum of 32 credits (approximately 25% of credit required for the three-year programme) from 8 pathway courses in that discipline.

Example: Physics Major with Chemistry Minor/ Chemistry Major with English Minor/ Commerce Major with Economics Minor/ English Major with Functional English Minor/ Hindi Major with Malayalam Minor etc.

iii. **Major with Multiple Disciplines of Study:** This pathway is recommended for students who wish to develop core competencies in multiple disciplines of study. In this case, the credits for the minor pathway shall be distributed among the constituent disciplines/ subjects. If a student pursuing FYUG Degree Programme is awarded a major Degree in a particular discipline, he/she/they are eligible to get mentioned his core competencies in other disciplines of his choice if he has earned 12 credits from the pathway courses of that discipline.

Example: Physics Major with Minors in Chemistry and Mathematics, Economics Major with Minors in History and English, Commerce Major with Minors in Economics and Statistics.

iv. **Interdisciplinary Major:** For these programme pathways, the credits for the major and minor pathways shall be distributed among the constituent disciplines/subjects to attain core competence in the interdisciplinary programme.

Example: Econometrics Major, Global Studies Major, Biostatistics Major.

v. **Multi-Disciplinary Major:** For multidisciplinary major pathways, the credits for the major and minor pathways will be distributed among the broad disciplines such as Life Sciences, Physical Sciences, Mathematical and Computer Sciences, Data Analysis, Social Sciences, Humanities, etc. Example: Life Science, Data Science, Nano Science.

vi. **Degree with Double Major:** A student who secures a minimum of 50% credits from the first major will be awarded a second major in another discipline if he could secure 40% of credit from that discipline for the 3-year/ 4-year UG degree to be awarded a double major degree.

Example: Physics and Chemistry Major, Economics and History Major, Economics and History Major, Commerce and Management Major.

Course Components	No. of Courses				Internship of 2 Credits	Semester 5#	Semester 6#	Total	Remarks	Semester 7	Semester 8	Total
	Semester 1	Semester 2	Semester 3	Semester 4								
DSC A (4 Credit /Course)	1(P)	1(P)	3 (2P)	3 (2P)		5	4	17	7 Out of 17 can be opted as DSE	3	2	22
DSC B & C (4 Credit /Course)	2(P)	2(P)	1(P) (B or C)	1(P) (C or B)				6		3		9
Multidisciplinary Courses (MDC) (3 Credit /Course)	1(P)	1(P)	1*					3	*Cannot opt from DSC			3
Ability Enhancement Courses (AEC) (3 Credit /Course)	1 (English) (OL)	1 (English) (OL)						4				4
Skill Enhancement Courses (SEC) (3 Credit /Course)				1*		1**	1**	3	*Cannot opt from DSC A ** From DSC A only			3
Value Addition Courses (VAC) (3 Credit /Course)			1*	1*			1**	3	*Cannot opt from DSC A ** From DSC A only			3
Project/ Dissertation 12 credits for Honours with Research & 8 for Honours											12/8 (1 DSC / DSE for Honours)	
Total Courses	6	6	6	6		6	6	36		6	2+1	
Total Credits	21	21	22	22	2	23	22		Total Credits 133	24	20	Total Credits 177
Total Hours per Week	25	25	25	25		25	25		Exit option available	25	25	

**Pathway Option 1 - Degree Major or Major with Multiple Disciplines of Study** (# BoS can include 2 practical courses in 5th semester and 3 practical courses in 6th semester in any of the 6 courses distributed in each semester.)



Course Components	No. of Courses											Total	
	Sem 1	Sem 2	Sem 3	Sem 4	Internship of 2 Credits	Sem 5#	Sem 6#	Total	Remarks	Sem 7	Sem 8		Total
DSC A (4 Credit /Course)	1(P)	1(P)	3 (2P)	3 (2P)			4	3	15	7 Out of 15 can be opted as DSE	3	2	22
DSC B (4 Credit /Course)	2(P)	2(P)	1(P)	1(P)			1	1	8	1 Out of 8 can be opted as DSE	3		11
Multidisciplinary Courses (MDC)/ (3 Credit /Course)	1(P)	1(P)	1*						3	*Cannot opt from DSC			3
Ability Enhancement Courses (AEC) (3 Credit /Course)	1 (English) 1 (OL)	1 (English) 1 (OL)	1						4				4
Skill Enhancement Courses (SEC) (3 Credit /Course)				1*			1**	1**	3	*Cannot opt from DSC A ** From DSC Aonly			3
Value Addition Courses (VAC) (3 Credit /Course)			1*	1*				1**	3	*Cannot opt from DSC A ** From DSC Aonly			3
Project/ Dissertation 12 credits for Honours with Research & 8 for Honours												12/8 (1 DSC/ DSE for Honours)	
<b>Total Courses</b>	<b>6</b>	<b>6</b>	<b>6</b>	<b>6</b>		<b>6</b>	<b>6</b>	<b>36</b>		<b>6</b>	<b>2+1</b>		
<b>Total Credits</b>	<b>21</b>	<b>21</b>	<b>22</b>	<b>22</b>	<b>2</b>	<b>23</b>	<b>22</b>		<b>Total Credits133</b>	<b>24</b>	<b>20</b>	<b>Total Credits177</b>	
<b>Total Hours per Week</b>	<b>25</b>	<b>25</b>	<b>25</b>	<b>25</b>		<b>25</b>	<b>25</b>		<b>Exit option available</b>	<b>25</b>	<b>25</b>		

**Pathway Option 2 - Major with Minor** (# BoS can include 2 practical courses in 5th semester and 3 practical courses in 6th semester in any of the 6 courses distributed in each semester.)

Course Components	No. of Courses				Internship of 2 Credits	Semester 5#	Semester 6#	Total	Remarks	Semester 7	Semester 8	Total
	Semester 1	Semester 2	Semester 3	Semester 4								
DSC A (4 Credit /Course)	1(P)	1 (P)	2(2P)	2(1P)		4	3	13	7 Out of 13 can be opted as DSE	3	2	18
DSC B (4 Credit /Course)	2(P)	2(P)	2(1P)	2(2P)		1	1	10	2 Out of 10 can be opted as DSE	3		13
Multidisciplinary Courses (MDC) (3 Credit /Course)	1(P)	1(P)	1*					3	*Cannot opt from DSC			3
Ability Enhancement Courses (AEC) (3 Credit /Course)	1 (English) (OL)	1 (English) (OL)						4				4
Skill Enhancement Courses (SEC) (3 Credit /Course)				1		1	1	3				3
Value Addition Courses (VAC) (3 Credit /Course)			1	1			1	3				3
Project/ Dissertation 12 credits for Honours with Research & 8 for Honours											12/8 (1 DSC/ DSE for Honours)	
<b>Total Courses</b>	<b>6</b>	<b>6</b>	<b>6</b>	<b>6</b>		<b>6</b>	<b>6</b>	<b>36</b>		<b>6</b>	<b>2+1</b>	
<b>Total Credits</b>	<b>21</b>	<b>21</b>	<b>22</b>	<b>22</b>	<b>2</b>	<b>23</b>	<b>22</b>		<b>Total Credits 133</b>	<b>24</b>	<b>20</b>	<b>Total Credits 177</b>
<b>Total Hours per Week</b>	<b>25</b>	<b>25</b>	<b>25</b>	<b>25</b>		<b>25</b>	<b>25</b>		<b>Exit option available</b>	<b>25</b>	<b>25</b>	

**Pathway Option 3 - Double Major** (# BoS can include 2 practical courses in 5th semester and 3 practical courses in 6th semester in any of the 6 courses distributed in each semester.)

Table 3: FYUGP Course Structure – Multidisciplinary

Sl. No.	Categorization of courses for all Programmes	Minimum number of credits required	
		3-year UG	4-year UG
1	Multidisciplinary Major	52	72
2	Multidisciplinary Minors	40	52
3	Multi-disciplinary Courses (MDC)	9	9
4	Skill Enhancement Courses (SEC)	9	9
5	Ability Enhancement Course (AEC)	12	12
6	Value Addition Courses (VAC)	9	9
7	Summer Internship, field-based learning etc.	2	2
8	Project/ 3 Capstone level courses		12
	<b>Total Credits</b>	<b>133</b>	<b>177</b>

## 15. GUIDELINES FOR ACQUIRING CREDIT FROM OTHER INSTITUTIONS/ONLINE/DISTANCE MODE

i) A student shall register to a minimum of 16 credit per semester from the college/department where he/she/they officially admitted for a particular programme. However, students enrolled for a particular programme in one institution can simultaneously enroll for additional credits from other HEIs within the University or outside University subject to a maximum of 30 credits per semester including the 16 institutional credits.

ii) Each institution shall publish a list of courses that are open for admission for students from other institutions well in advance before the commencement of each semester.

iii) Each BoS shall prepare and publish a list of online courses at different levels before the commencement of each semester offered in various online educational platforms

recognized by the academic council of the university, which can be opted by the students for acquiring additional credits.

iv) BoS shall prepare and publish a list of allied/ relevant pathway courses before the commencement of each semester offered by other Board of Studies that can be considered as pathway course for major/ minor for their disciplines at different levels.

v) At the end of each semester university will include the credit acquired by the student through online courses in their semester grade card subject to a maximum of 30 credits.

## **16. ATTENDANCE**

i) A student shall be permitted to register for the end-semester evaluation of a specific course to acquire the credits only if he has completed 75% of the prescribed classroom activities in physical, online, or blended modes, including any makeup activities as specified by the course faculty of that particular course.

ii) A student is eligible for attendance as per the existing university and government orders which includes participation in a meeting, or events organized by the college or the university, a regularly scheduled curricular or extracurricular activity prescribed by the college or the university. Due to unavoidable or other legitimate circumstances such as illness, injury, family emergency, care-related responsibilities, bad or severe weather conditions, academic or career-related interviews students are eligible for authorized absence. Apart from this, all other eligible leaves such as maternity leave, and menstrual leave shall also be treated as authorized absences.

iii) The condonation facility can be availed as per the university norms.

## **17. WORKLOAD**

i) The workload of a faculty who offers only lecture courses during an academic year shall be 32 credits.

ii) The workload of a faculty offering both practical courses and theory courses may be between 24-32 credits per academic year.

iii) An academic year shall consist of two semesters.

iv) To protect the existing language workload, college should make necessary arrangements to give adequate preference to those courses designed by language departments coming under MDC, SEC and VAC of 3rd & 4th semester.

v) Programme wise workload calculation will be as per the FYUGP workload ordinance 2024.

vi) The teachers given the administrative responsibilities in the department and college level may be given a relaxation in their work load as specified in the UGC regulations 2018.

### **18. CREDIT TRANSFER AND CREDIT ACCUMULATION**

i) University will establish a digital storage (DIGILOCKER) of academic credits for the credit accumulation and transfer in line with ABC.

ii) The validity of credits earned shall be for a maximum period of seven (7) years or as specified in the university/ UGC regulations.

iii) The students shall be required to earn at least 50% of the credits from the university.

iv) Students shall be required to earn the required number of credits as per any of the pathway structure specified in this regulation for the award of the degree.

### **19. OUTCOME BASED APPROACH**

The curriculum will be designed based on Outcome Based Education (OBE) practices. The Graduate Attributes (GA) and Programme Outcomes (PO) are derived from the framework established by Mahatma Gandhi University and are implemented within our programme.

### **20. ASSESSMENT AND EVALUATION**

i) The assessment shall be a combination of Continuous Comprehensive Assessment (CCA) and an End Semester Evaluation (ESE).

ii) 30% weightage shall be given for CCA. The remaining 70% weight shall be for the ESE.

iii) Teacher Specific Content will be evaluated under CCA.

iv) CCA will have two subcomponents Formative Assessment (FA) and Summative Assessment (SA). Each of these components will have equal weightage and to be conducted by the course faculty/ course coordinator offering the course.

v) FA refers to a wide variety of methods that teachers use to conduct in-process evaluations of student comprehension, learning needs, and academic progress during a lesson, unit, module or course. FA is to encourage students to build on their strengths rather than fixate or dwell on their deficits. FA can help to clarify and calibrate learning expectations for both students. FA will help students become more aware of their learning needs, strengths, and interests so they can take greater responsibility over their own educational growth. FA will be prerogative of the course faculty/ course coordinator based on specific requirement of the student.

vi) Suggestive methods of FA are as follows: (anyone or in combinations as decided by the course faculty/ course coordinator)

a. Practical assignment

b. Observation of practical skills

c. Viva voce

d. Quiz

e. Interview

f. Oral presentations

g. Computerized adaptive testing

h. In-class discussions

i. Group tutorial work

j. Reflection writing assignments

k. Home assignments

l. Self and peer Assessments

m. Any other method as may be required for specific course/ student by the course faculty/ course coordinator.

vii) Summative Assessments (SA) are used to evaluate student learning, skill acquisition, and academic achievement at the conclusion of a defined instructional period- typically at the end of a project, unit, module, course or semester. SA may be a class tests, assignments, or project, used to determine whether students have learned what they were expected to learn. It will be based on evidence, collected using single or multiple ways of assessment. The systematically collected evidences should be kept in record by course faculty/course coordinator and the marks should be displayed on the college notice board/ other official digital platforms of the college before the end semester examinations.

viii) The method of SA will be as follows: (any one as decided by the course faculty/course coordinator)

- a. Written test
- b. Open book test
- c. Laboratory report
- d. Problem based assignments
- e. Individual project report
- f. Case study report
- g. Team project report
- h. Literature survey
- i. Standardized test
- j. Any other pedagogic approach specifically designed for a particular course by the course faculty/ course coordinator.

ix) A student may repeat SA only if for any compulsive reason due to which the student could not attend the assessment.

x) The prerogative of arranging a CCA lies with the course faculty/ course coordinator with the approval of SXC UGP Academic Committee based on justified reasons.

xi) The course faculty/ course coordinator shall be responsible for evaluating all the components of CCA. However, the university may involve any other person (External or Internal) for evaluation of any or all the components as decided by the Vice-Chancellor/ Pro-Vice Chancellor from time to time in case any grievances are raised. Written tests shall be precisely designed using a variety of tools and processes. (e.g.,

constructed responses, open-ended items, multiple-choice), and the students should be informed about the evaluation modalities before the commencement of the course.

xii) The course faculty may provide options for students to improve their performance through continuous assessment mechanism.

xiii) There shall be theory and practical examinations at the end of each semester.

xiv) Regarding evaluation, one credit may be evaluated for 25 marks in a semester; thus, a 4-credit course will be evaluated for 100 marks; 2-credit courses for 50 marks.

xv) Odd semester examinations will be conducted by the university and will be evaluated at the institution level. However, even semester examinations will be conducted and evaluated by the university itself.

xvi) Individual Learning Plans (ILPs) and/ or specific assessment arrangements may be put in place for differently abled students. Suitable evaluation strategies including technology assisted examinations/ alternate examination strategies will be designed and implemented for differently abled students.

## **21. PRACTICAL EXAMINATION**

i) The end semester practical examination will be conducted and evaluated by the institution.

ii) There shall be a CCA of practical courses conducted by the course faculty/course coordinator.

iii) The scheme of evaluation of practical courses will be as given below:

<b>Components for the Evaluation of Practical Courses</b>	<b>Weightage</b>
CCA of practical/practicum.	30%
ESE conducted under the supervision of internal examiner	70%



- v. Those who have completed the CCA alone will be permitted to appear for the ESE.
- v. For grievance redressal purpose, the university shall have the right to call for all the records of CCA.
- vi. Duration of Examination: Questions shall be set as per the defined Outcome .The duration of the examinations shall be as follows.

Mode	Time (in Hours)	
	Minimum	Maximum
Written Examination	1	2
Multiple Choice	1	1.5
Open Book	1	2
Any Other Mode	1	2

## 22. EVALUATION OF PROJECT/ DISSERTATION

The evaluation of project work shall be CCA with 30% and ESE 70%. The scheme of evaluation of the Project is given below:

Project type	MaximumMarks	CCA	ESE
Research Project of Honours with Research (12 credits)	200	60	140
Project of Honours (8 credits)	100	30	70

## 23. EVALUATION OF INTERNSHIP

The evaluation of internship shall be done by a committee constituted by the Department Council. The scheme of CCA and ESE is given below:

<b>Components of Evaluation of Internship</b>	<b>Weightage</b>	<b>Marks for Internship 2 Credits/ 50 Marks</b>
<b>CCA</b>	30%	15
<b>ESE</b>	70%	35

The department council may decide any mode for the completion of the Internship. If in case evaluation is not specified in any of the selected internship programme, the department can adopt a proper evaluation method as per the weightage specified in the table above.

#### **24. LETTER GRADES AND GRADE POINTS**

Mark system is followed for evaluating each question. For each course in the semester, letter grade and grade point are introduced in 10-point indirect grading system as per guidelines given below:

- i) The Semester Grade Point Average (SGPA) is computed from the grades as a measure of the student's performance in a given semester. The SGPA is based on the grades of the current term, while the Cumulative Grade Point Average (CGPA) is based on the grades in all courses taken after joining the programme of study.
- ii) Based on the marks obtained, the weighted grade point will be mentioned in the student's grade cards.

<b>Letter Grade</b>	<b>Grade Point</b>	<b>Percentage of Marks (Both Internal &amp; External Marks put together)</b>	<b>Class</b>
O (Outstanding)	10	95% and above	First Class with Distinction
A+ (Excellent)	9	Above 85% and below 95%	
A (Very good)	8	Above 75% and below 85%	
B+ (Good)	7	Above 65% and below 75%	First Class
B (Above average)	6	Above 55% and below 65%	
C (Average)	5	Above 45% and below 55%	Second Class

P (Pass)	4	Above 35% and below 45% Aggregate (external and internal put together) with a minimum of 30% in external	Third Class
F (Fail)	0	Below an aggregate of 35% or below 30% in external evaluation	Fail
Ab (Absent)	0		Fail

iii) When students take audit courses, they may be given pass (P) or fail (F) grade without any credits.

**25. COMPUTATION OF SGPA AND CGPA**

The following method is recommended to compute the Semester Grade Point Average(SGPA) and Cumulative Grade Point Average (CGPA):

i) The SGPA is the ratio of the sum of the product of the number of credits with the grade points scored by a student in all the courses taken by a student and the sum of the number of credits of all the courses undergone by a student in the semester, i.e.

$$SGPA (S_i) = \frac{\sum(C_i \times G_i)}{\sum C_i}$$

Where  $S_i$  is the SGPA in the  $i$ th semester,  $C_i$  is the number of credits of the  $i$ th course and  $G_i$  is the grade point scored by the student in the  $i$ th course.

Sum of the credit points of all the courses in a semesters

$$SGPA = \frac{\text{Sum of the credit points of all the courses in a semesters}}{\text{Total Credits in that semester}}$$

**Illustration – Computation of SGPA**

Semester	Course	Credit	Letter Grade	Grade point	Credit Point (Credit x Grade)
I	DSC A	4	A	8	4 x 8 = 32
I	DSC B	4	B+	7	4 x 7 = 28
I	DSC C	4	B	6	4 x 6 = 24
I	MDC	3	B	6	3 x 6 = 18
I	AEC 1	3	O	10	3 x 10 = 30
I	AEC 2	3	C	5	3 x 5 = 15
	Total	21			147
	SGPA				147/21 = 7

ii) The CGPA is also calculated in the same manner considering all the courses undergone by a student over all the semesters of a programme, i.e.

$$\text{CGPA} = \frac{\sum(C_i \times S_i)}{\sum C_i}$$

Where  $S_i$  is the SGPA in the  $i$ th semester,  $C_i$  is the total number of credits in the  $i$ th semester.

Sum of the credit points of all the courses in six/ eight semesters

$$\text{CGPA} = \frac{\text{Sum of the credit points of all the courses in six/ eight semesters}}{\text{Total Credits in Six (133)/ Eight (177) semesters}}$$

iii) The SGPA and CGPA shall be rounded off to 2 decimal points and reported in the transcripts.

## 26. OPTIMIZING SXC UGP: IMPLEMENTATION AND MONITORING APPROACHES

The implementation and monitoring of SXC-UGP will be managed by designated bodies and committees within the college, including the Academic Committee, the Academic Council and the various Boards of Studies.

**Academic Committee :** The SXC UGP Academic Committee, chaired by the Principal and convened by the Academic Coordinator, will be responsible for overseeing the implementation and monitoring of the SXC UG programme.

- i. The Academic Monitoring Committee will review and assess the proposals submitted by each Department's Board of Studies concerning the SXC UGP, and subsequently forward them to the Academic Council.
- ii. The committee will oversee and coordinate the activities necessary for the successful implementation of the SXC UGP within the College and will serve as an advisory body in related matters.
- iii. Undertake the scrutiny of all documents related to Teacher-Specific Content.

**Academic Council:** Among its other functions, the Academic Council of the College shall:

- i. Scrutinize and approve all proposals submitted by the Board of Studies of each Department regarding the SXC-UGP, including academic pathways, syllabi enrichment/updating, elective courses, online courses, blended teaching, courses offered to students of other HEIs, panel of examiners, summative and formative evaluation tools proposed by course faculty, and new courses and syllabi proposed by faculty members as signature courses.
- ii. The Academic Council may differ on any proposal and has the right to return the matter for reconsideration to the concerned Board of Studies or reject it, providing sufficient reasons for doing so.
- iii. Recommend to the College Governing Council the initiation of innovative programmes utilizing the flexibility and holistic nature of the SXC-UGP curriculum framework.

**Board of Studies:** Among its other functions, the Board of Studies of each Department shall:

- i. Prepare teacher-specific syllabi content for various courses in alignment with the objectives of the SXC-UGP and submit them for approval to the Academic Council.
- ii. Scrutinize the content and evaluation techniques of signature courses and submit them for approval to the Academic Committee.
- iii. Suggest innovative teaching methodologies and evaluation techniques.
- iv. Recommend a panel of examiners to the Office of the Controller of Examinations.
- v. Coordinate research, teaching, extension, and other academic activities within the department.

## **27. MODIFICATIONS TO THE REGULATIONS**

Notwithstanding anything contained in these Regulations, any amendments or modifications issued or notified by the University Grants Commission, the State Government, or Mahatma Gandhi University from time to time shall be incorporated into these Regulations by the appropriate regulatory bodies of the College and shall become an integral part thereof.

## **28. CONCLUSION**

The regulations governing the SXC UGP are designed to ensure the highest standards of academic excellence and integrity. By providing a structured framework for curriculum development, teaching methodologies, evaluation techniques, and academic oversight, these regulations support the holistic development of students and the continuous improvement of educational practices. The commitment to incorporating relevant amendments and modifications from higher authorities ensures that the SXC UGP remains dynamic and responsive to evolving educational standards and societal needs. Through collaborative efforts of the Academic Council, Board of Studies, and other committees, the College aims to foster an environment conducive to evolving educational landscape.