



St. Xavier's College for Women, Aluva

Affiliated to Mahatma Gandhi University, Kottayam

Re-accredited by NAAC with A++ grade (CGPA 3.68)

Action Taken Report of IQAC meeting held on 01/06/2023 at 10.30 am

The following actions were taken:-

→ The quantified targets for quality parameters was informed to the HODS in the council meeting.

→ The meeting of OAC was held on 7th June 2023 and instructions & decisions are recorded in the OAC minutes book.

→ The co-ordination and planning for seminar on NEP, induction programs, FDP on OBE & lesson plan is initiated and duties are assigned to the members.

→ New formats for the documentation of MPR, activity report, request for retest & mentoring reports are prepared and introduced to the teachers.

→ All other decisions on quality enhancement was intimated to the staff through council meeting and staff meeting.

Dr. Ansa Alphonso Antony

IQAC Coordinator

Prof. Dr. Milon Franz

Principal



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Action Taken Report of IQAC meeting held on 19th June 2023 at 8.30 am

The following actions were taken:-

→An amount of Rs. 57,300 was raised by the IQAC members through sponsorships registration (Rs 7700/-)

→A national seminar "Towards New Initiatives & Paradigms in Higher Education" in collaboration with KSHEC on 10th & 11th of July 2023, with following resource persons

- Prof. K Ramachandran, Senior Advisor, Unit for International Cooperation NIEPA, New Delhi.
- Dr. Shakila Shamsu, Former OSD (NEP), Dept. of Higher Edn, MoE, Secretary to the committee to draft NEP.
- Prof. Shyam B Menon, Chairman of the commission for reforms in Higher Edn, GoK & Former VC, Dr.. B. R. Ambedkar Uty, New-Delhi.
- Dr. Sudheendran K, Research Officer on Special Duty, KSHEC, Thiruvananthapuram.

→ An FDP for teachers - Vignana Pragathi was arranged for teachers from 18th July to 3rd August 2023 which included sessions on OBE, E-certificate generation, Workshop on Institutional Development Plan, Introduction of administrative softwares and Investor awareness programs.

→An induction program 'Abhivinyas' was arranged for newly appointed guest teachers on 14th July 2023.

→A meeting with former IQAC members was held on June 23rd 2023 in the IQAC room. The date collection for AQAR 2022-23 is to be done with the guidance of criteria- in-charges of former IQAC. The present IQAC members were assigned criteria as follows for the data collection:

- Cr 1. Dr. Liss Marie Das
- Cr 2. Dr. mrithi S Babu
- Cr 3. Dr. Revathy S
- Cr.4. Dr.Vimala George
- Cr.5 Dr. Seema K
- Cr.6. Ms. Lidia Durom
- Cr.7. Dr. K Lekha

The data collection is to be completed by 25th September, consolidated and submitted to governing body in December. The IQAC registers, files and on documents were handed over to the new IQAC in the above meeting.

→The workshop on preparation of Lesson Plan by Dr. Rosamma Philip, Mount Tabore college was cancelled due to rain. Anyway, a new format for Lesson plan preparation will be introduced from next academic year onwards.

→ With the scholarly guidance from Dr.Shakila Shamsu, OSD (NEP), and Prof. Mohan B Menon, former Director, United Nations Education Programme for Palastine Refugees, Jordan & former Deputy VC, Woman Open University, Malaysia, the Institutional Development Plan in under preparation with meeting and discussions with the lake holders to get input to be included the strategic action plan.

→ The KSHEC has decided to collaborate with our college to conduct the regional orientation programme on SAAC and KIRF for Ernakulam region. The date is not finalised yet.

→ The FDP for NTS is yet to be conducted.

→ The Best practices and Institution Distinctiveness are identified. Further discussions and planning are required on this regard.



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Action Taken Report of IQAC meeting held on 08th November 2023 at 2.00pm


The following actions were taken:-

→The IDP was presented in the Governing Body meeting on 5th Dec 2023. The newly defined mission and strategic statement was adopted.

→ To encourage research work among teachers, a Best Teacher Researcher Award is instituted of thorough PTA.

→The performance based appraisal of teaching and non teaching staff was done by the IQAC this year. The teaching staff needs to improve in Research output.


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Action Taken Report of IQAC meeting held on 19th March 2024 at 1:30 pm.

The following actions were taken:-

- The institution will apply for ITEP for the academic year 2026-27.
- The Best Practices on SDG and IKS are adopted and an annual activity plan on both is communicated to all departments.
- As MG University included 'Ethics on Research' Paper in the course-work no separate syllabus will be prepared.

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