



ST. XAVIER'S COLLEGE FOR WOMEN (AUTONOMOUS), ALUVA

Re-accredited by NAAC with A++Grade, CGPA 3.68

AFFILIATED TO MAHATMA GANDHI UNIVERSITY, KOTTAYAM

SXCA/2024//ES/FN/01

15/06/2024

Fee Refund Policy for the year 2024-25

Reference: D.O. No.F.2-71/2022 (CPP-II) (C-114546) dated 12th June, 2024

It is hereby announced for the information of all concerned that, in accordance with the UGC letter, a full refund of fees will be provided for all cancellations of admissions or migrations of students made up to September 30, 2024. For cancellations made after this date and up to October 31, 2024, with a deduction of not more than Rs.1,000/-, as a processing fee (State government rule is applicable).

It is further directed that for any admission schedule extending/commencing beyond/after 31st October 2024, the provisions contained in the UGC notification issued in October 2018 on refund of fees and non-retention of original certificates shall apply, as detailed below

Category	Percentage of Refund of fees*	Point of time when notice of withdrawal of admission is received in the Office
1	100%	15 days or more before the formally notified last date of admission
2	90%	Less than 15 days before the formally notified last date of admission
3	80%	15 days or less after the formally notified last date of admission
4	50%	30 days or less, but more than 15 days after formally notified last date of admission
5	00%	More than 30 days after formally notified last date of admission

PRINCIPAL