



ST. XAVIER'S COLLEGE FOR WOMEN

ALUVA

Nationally Re-accredited (IVth Cycle), A Grade, CGPA - 3.33
Affiliated to Mahatma Gandhi University, Kottayam



Hand book and Calendar

TWO THOUSAND SEVENTEEN & EIGHTEEN



redefine your limits



Hand book and Calendar

TWO THOUSAND SEVENTEEN & EIGHTEEN

St. Xavier's College for Women, Aluva - 683 101

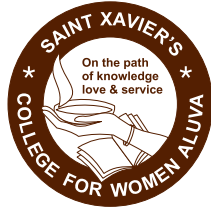
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ALUVA - 683 101

Nationally Re-Accredited (IVth cycle), A Grade, CGPA 3.33
Affiliated to Mahatma Gandhi University, Kottayam, Kerala
ISO 9001: 2005

(Estd. 1964)



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STUDENTS HAND BOOK & CALENDAR 2017 - 2018

Name.....

Class.....No.....

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ABOUT THE COLLEGE

St. Xavier's College is ideally situated on the enchanting banks of the river Periyar. The College functions under the management of the Congregation of Teresian Carmelites, (CTC) and is affiliated to Mahatma Gandhi University, Kottayam, Kerala.

St. Xavier's is a long cherished and hard realised dream of Rev. Mother Mary Magdaline CTC, the Foundress of the college, Rt. Rev. Msgr. Augustine Maveli, the Co-Founder and Rev. Mother Isabel C.T.C., the First Manager of the College. It started functioning on 6th July 1964 with four batches of pre-degree classes with a total strength of 238 students and 22 members of the Teaching Staff. It attained the status of a Degree College in 1968. It now offers Degree courses in Mathematics, Physics, Chemistry, Botany, Zoology, Zoology - Vocational, Economics, Malayalam, English Literature, Communicative English, B. Com Taxation, B.Com Computer Application and B.Com Tourism. Post Graduate courses in Commerce, Physics, English, Microbiology, Malayalam and M.Phil in Business Studies started in 1984, 1998, 2001, 2002, 2013, 2014 and 2016 respectively. The Research Centre in Commerce was started in 2013 and the English Research Centre started functioning in 2017.

As a temple of learning, St. Xavier's has 53 years of glorious history. It upholds the noble ideals of education to carry on the mission and vision of our Mother Foundress. Rev. Mother Eliswa and our Heavenly Patron St. Francis Xavier. St. Xavier's aims at the formation of young women

enabling them to live a richer life, fulfilling their individual and social responsibilities. Every young woman with a receptive mind, finds her life in the campus a rewarding and stimulating experience. Our young scholars, singers, dancers, artists and sports stars have upheld the name and fame of the College by their meritorious achievements all through the years.

OBJECTIVES

1. To provide a learner-centered academic environment targeting excellence through innovative teaching methods and research.
2. To provide and maintain quality infrastructure for promoting effective academic interactions.
3. To collaborate with the best academic centers in the country for effective updating in teaching and research in different knowledge domains.
4. To ensure the holistic development of students effectively nurturing their potential in curricular and co-curricular activities.
5. To create social ecological sensitivity for making them responsible citizens of a developing nation.

VISION

St. Xavier's College for Women envisions the empowerment of women through academic excellence and spiritual enlightenment for their educational, social and cultural enhancement.

MISSION

The institution provides an ideal academic environment for lifetime learning, nurturing the students as responsible woman and resourceful global citizens, committed to national and cultural values.

OUR PRINCIPALS

Rev. Dr. Sr. Redempta CTC	1964 - 1985
Rev. Sr. Bencita CTC	1985 - 1991
Rev. Sr. Infanta CTC	1991 - 1995
Rev. Sr. Speciosa CTC	1995 - 2004
Rev. Sr. Charles CTC	2004 - 2006
Rev. Sr. Percy CTC	2006 - 2012
Rev. Sr. Reethamma CTC	2012 onwards

COLLEGE COUNCIL 2017 - 2018

1. Rev. Sr. Reethamma V.A., M.A., M.Phil. (Principal)
2. Dr. Sr. Geege Joanamma Xavier, M.A, NET, B.Ed., M.Phil., PhD. (Vice Principal)
3. Ms. Lathadevi P.K. M.Sc., M.Phil. MBA
4. Dr. C.O. Lilly M.A., B.Ed., Ph.D.
5. Dr. Milan Franz M.A., M.Phil. Ph.D.
6. Dr. Cicily Pearly Alex M.P. Ed., NET, Ph.D.
7. Ms. Beena Varghese M.Sc., M.Phil. B.Ed.
8. Lt. Dr. Bridget Joseph K. M.A., Ph. D., B.Ed., PGD in Translation
9. Dr. Seema K. MSc, Ph.D.
10. Dr. Ansa Alphonsa Antony M.Sc, Ph.D., NET
11. Dr. Aparna Lakshmanan M.Sc., NET, Ph.D.
12. Ms. Minimol K. M.A., NET-JRF
13. Dr. Aneymol V.S. M.Sc, Ph.D.
14. Dr. Linda Louis M.Sc, NET, GATE, P.hD
15. Dr. Nisha M.Sc., B.Ed., NET
16. Sr. Sindhu M.A., NET
17. Ms.Ninu Rose, M com, NET, JRF

MILESTONES

- 1964 Established as Junior College.
- 1968 Inauguration of the main block.
Upgraded as First Grade College offering Degree courses in Mathematics, Botany, Zoology, Economics and Malayalam.
- 1969 Inclusion under 2F of UGC.
- 1971 NCC Wing opened.
- 1973 Inauguration of new Hostel.
- 1976 NSS Unit Started.
- 1980 Introduced B.Sc. Physics.
- 1982 Introduced B.Com Taxation.

- 1984 Introduced M.Com.
- 1986 Introduced Parent Teacher Association (PTA).
- 1988 Introduced Old Students Association (OSAX).
- 1989 Silver Jubilee Celebration.
- 1990 New Library inaugurated.
- 1993 Msgr. Augustine Maveli Memorial Volley Ball Tournament instituted.
- 1993 Rev. Dr. Sr. Redempta Memorial Basket Ball tournament instituted.
- 1993 B.A. English Literature started.
- 1994 Inauguration of Mount Carmel Block.
- 1995 Introduced B.Sc. Chemistry and B.A. Communicative English.
- 1996 Inauguration of the Auditorium.
- 1997 Computer Centre inaugurated.
- 1998 Introduced M.Sc. Physics.
- 1998 Construction of Non-Resident Student Centre.
- 1999 Introduced B.Sc. Zoology Vocational.
- 1999 Accredited at 4 Star level by NAAC.
- 1999 Demolition of old Pre-Degree block & its reconstruction.
- 2001 Introduced M.A. English.
- 2001 Inauguration of Canteen.
- 2002 Introduced M.Sc. Microbiology.
- 2002 Introduction of ReLAX - Retired Lecturers Association of St. Xavier's.
- 2003 Tourism Club.
- 2003 Blessing of the St. Joseph Block and the inauguration of the Seminar Hall.
- 2004 Introduction of Add. On programme - Commerce Dept.
- 2004 Ruby Jubilee Celebration
- 2006 Inauguration of Health Club.
- 2006 Inauguration of E.D. Club.
- 2006 Inauguration of Counselling Cell.
- 2006 Introduced St. Xavier's Everonn Virtual Class.
- 2006 Introduced IQAC.
- 2006 Introduction of ReNTAX - Retired Non-Teaching Staff Association of St. Xavier's.
- 2006 Re-Accredited by NAAC with B++.

- 2006 Introduction of Research Cell.
- 2007 Introduction of UGC Certificate Course Human Rights & Duties Education.
- 2008 Introduction of Add on Programme- Dept. of Physics.
- 2008 Introduction of Carrier Oriented Programme - Computer Application & Tally.
- 2009 New Emblem and Uniform introduced.
- 2009 Mentoring institutionalized.
- 2009 Houses & Clubs introduced.
- 2009 Introduction of Red Ribbon Club
- 2010 Xaverian Kids Centre.
- 2012 Renovation of Administrative Office.
- 2012 Re-Accredited with 'A' Grade by NAAC.
- 2013 Introduced B.Com with Computer Application (SF).
- 2013 Introduced B.Com Travel & Tourism (SF).
- 2013 Introduced add on programme
1. Fashion Technology - Dept. of Malayalam
 2. Food Processing - Dept. of Chemistry
 3. Global Trade and Management - Dept. of Commerce
- 2013 Approval for the Centre for Drinking Water Analysis.
- 2013 Research Centre - Commerce.
- 2013 Xaverian Research Journal 'Discourse'.
- 2013 Commerce Journal XJORC.
- 2013 Introduced M.A. Malayalam.
- 2013 Health Clinic
- 2013 ASAP Programme.
- 2013 Anti - Ragging Cell.
- 2014 Golden Jubilee Celebration.
- 2014 Documentary Fifty Fifty.
- 2014 Introduced Diploma in Computer Application.
(Under Continuing Education)
- 2014 DST FIST Support-Dept. of Physics
- 2014 Affiliation from Kerala Folklore Academy.
- 2014 Introduced M.Com Management (SF).

- 2014 MOU with ICT Kerala.
- 2014 International Collaboration –Red Deer College
- 2014 Mother Magdalene Lecture Series by Dept. of Economics.
- 2015 MOU with Cochin Business School.
- 2015 Installation of Solar Panel.
- 2015 ASAP DOT, classes
- 2015 Introduced WWS and SSP.
- 2015 B.Com Taxation (SF)
- 2016 New College Bus
- 2016 APJ Seminar Hall (Supported by PTA)
- 2016 M.Phil Business Studies (Self-financing)
- 2016 ASAP five star Accreditation.
- 2016 Physics Research Lab.
- 2016 Prof.Rabecca Grace Thomas Lecture Series by P.G. Dept. of English
- 2016 Department of Commerce-Computer Lab
- 2016 Library Extension & Renovation
- 2016 Mother Isabel Paper Presentation &Rebecca Mathan Debate Competition
- 2016 Campus under CCTV Surveillance
- 2016 WIFI enabled Campus
- 2016 New Omni Vehicle for NSS (supported by PTA)
- 2016 International Collaboration- Red Deer College
- 2017 MOU with UNIBIOSIS
- 2017 NPTEL-Local Chapter (MOOC)
- 2017 Research Centre – English
- 2017 College Foyer
- 2017 Up gradation Department of Chemistry and Chemistry Lab, Computer lab, Language Lab, Mother Theresa Seminar hall, Department of Malayalam, Botany.
- 2017 Recording Studio (Dept. of Communicative Eng.)
- 2017 Skyway sponsored by ReLAX
- 2017 Recreation Hall

ACHIEVEMENTS

GENERAL AWARDS	
Year	Awards
2012	Consumer Protection Award For Best College
2015	ASAP Five Star Excellence Award-Dept. of Higher Education, Government of Kerala
2016	ASAP Five Star Excellence Award -Dept. of Higher Education, Government of Kerala
2017	Consumer Protection Award For Best College
2017	Star College-DBT
2017	Life Time Achievement Award by Nehru Group of Institutions, Coimbatore.

NCC		
<i>The Cadets Who Represented Kerala State in Republic Day Parade at New Delhi</i>		
Year	Rank	Name
1973	uo	Mary P Tharian
1973	uo	Jayalakshmy R
1974	uo	Geetha V
1975	uo	Asha K J
1975	uo	Kochuthresia Joseph Kist (Girl Cadet to Represent Kerala in Mountaineering)
1982	uo	Beena Mary Mammen
1982	uo	Rajasree P Menon
1985	uo	Solly V Paul
1987	uo	Treesa Joseph (Recipient Of NCC Scholarship)
1987	SGT	Raymol Mathews
1987	SGT	Jaise Baby
1989	SGT	Preethi Das
1990	SGT	Fessy George
1990	uo	Swapna Mathew

1992	uo	Sindhu Peter
1994	uo	Preethi Antony
1995	uo	Mallica C S
1997	uo	Maya N Elayath (Visited United Kingdom Under (Youth Exchange Program)
1998	Suo	Rakhi S Nair
1999	Suo	Hemalatha P
1999	SGT	Rejoice Michael
2000	uo	Sandra Rembert
2000	SGT	Jeevanthika P
2001	uo	Shika S Nair
2001	SGT	Litha S Kumar (All India Camp For Rock Climbing)
2002	uo	Mary Lia
2002	SGT	Sharimol K R
2002	SGT	Jayasree T S
2003	uo	Amelia Gzania
2003	uo	Sheeba T A
2004	uo	Vinaya James,Second In Quiz (All India)
2005	SGT	Diana Thomas (SSB Training Gwalior)
2006	uo	Janet Nelson
2006	uo	Mary Simna Rocha (Thal Sainik Camp, Delhi)
2006	Suo	Janet Nelson (All India Camp For Rock Climbing Neyyar)
2006	CQMS	Varsha Pisharady (All India Rock Climbing Neyyar)
2006	CPL	Asha Paul (All India Camp For Rock Climbing Neyyar)
2007	SGT	Revathy M S (Republic Day, Delhi)
2008	Suo	Sherin Tom Mathew (R.D Delhi, Selected For Yep)
2008	SGT	Lakshmi Omanakuttan (Army Attachment Camp, Ota, Chennai)
2009	Suo	Pooja Yadav(R D Delhi ,Best Cadet -Kerala)

2010	SGT	Dona Stanley(Special Nic, Srinagar)
2011	uo	Ayshamol C M(Army Attachment Camp,Ota Chennai)
2012	uo	Mary Zacari
2012	Suo	Ashida P A (R.D Delhi)
2012	uo	Ayshamol C M (R.D Delhi)
2012	uo	Ashida P A (Best Cadet, Kerala)
2013	uo	Radhika T.R (Tsc Delhi)
2013	QMSGT	Dolly Francis (All India Trekking Camp Nilagiri,Ooty)
2013	QMSGT	Laya Shibhu (All India Trekking Camp Nilagiri,Ooty)
2013	QMSGT	Rosy Milna (All India Trekking Camp Nilagiri,Ooty)
2013	uo	Rosemol Hillariose (Mountaineering At Uttarkashi)
2013	CPL	Mishma Paul (Mountaineering At Uttarkashi)
2013	CDT	Emilda P.Raju (1st Navel Cadet)
2013	uo	Radhika T.R
2014		Divya Vijayan And Sgt.Maj.Unnimaya Sajeev - Attended All India Girls Trekking Expedition At Ajmeer Rajasthan
2014	Suo	Sneha Jos-Best Cadet, Tsc Camp,MES Marampilly
2014	Suo	Sneha Jos-Best Cadet,7th Girls Battalion NCC Camp Thrissur
2014	L/CPL	Arathi Anjat-National Integration Camp, Trekking, Ajmer, Rajasthan, Volunteer At National Games)
2014	SUO	Sneha Jos-Best Cadet,ATC Camp
2014		Overall Championship-At Annual Training Camp, LF College Guruvayoor

2014	L/CPL	Midhula And Arathi Anjat Attended Tsc Preparatory Camp, U C College Aluva
2014		Aneena Thomas, Amitha Vasu, Divya Vijayan, Reshma Satheesh Attended Annual Training Camp At Police Academy
2015	L/CPL	Arathi Anjat-National Integration Camp, Trekking, Ajmer, Rajasthan, Volunteer At National Games)
2015	Suo	Sneha Jos-Best Cadet, Atc Camp
2015	CDT	Anu Augusty- Attended NCC National Games, Launching Camp At St. Joseph College Moolamattam (Idukki)
2015	CDT	Anagha Parthan- Attended NCC National Games, Launching Camp At St. Joseph College Moolamattam (Idukki)
2016	CDT	Ann Maria Varghese -All India Girls Trekking Expedition, (Himachal Trek) - Duttnagar
2016	CDT	Mariya Davis- All India Girls Trekking Expedition, (Himachal Trek) - Duttnagar
2016	L/CPL	Aparna. M.J- All India Rock Climbing Training Camp, Madhya Pradesh
2016	CDT	Mary Jisna .T.J- All India Rock Climbing Training Camp, Madyapradesh
2016	SGT	Reshma Joshy- Nic Camp
2016	Suo	Arathy Anjat- Best Cadet, CATC Camp, UC College, Aluva
2016	L/CPL	Aparna. M.J- Rd Preparatory Camp
2016	L/CPL	Merin Rose -Tsc Preparatory Camp

NATIONAL SERVICE SCHEME

National Level

<i>Year</i>	<i>Awards</i>
2017	NSS Unit-Training Partner of India Pilot Active Citizen Programme by British Council
2017	1 st and 5 th position for two Social Action Projects at National Level by British Council & RGNIID

State Awards-Best Unit, Best Programme Officer, Best Supporting Principal

Sl. No.	Year	Name Of Programme Officer	Name Of Principal
1.	2007-08	Mrs Parvathy T.P.	Sr. Percy
2.	2012-13	Dr. Raji Joseph	Sr. Reethamma V.A.
3.	2016-17	Dr. Reshmi Varghese	Sr. Reethamma V.A.

M.G. University Awards-Best Unit, Best Programme Officer, Best Supporting Principal

Sl. No.	Year	Name of Programme Officer	Name of Principal
1.	2004-05	Mrs. Rani K.A.	Sr. Charles
2.	2007-08	Mrs. Lathadevi P.K.	Sr. Percy
3.	2007-08	Dr. Sheena Xavier	Sr. Percy
4.	2007-08	Mrs. Parvathy T.P.	Sr. Percy
5.	2010-11	Dr. Apama Lakshmanan S.	Sr. Percy
6.	2012-13 (Moses Trophy)	Dr. Raji Joseph	Sr. Reethamma V.A.
7.	2014-15	Dr. Saumi Mary M.	Sr. Reethamma V. A
8.	2015-16 (Certificate Of Appreciation)	Dr. Resmi Varghese	Sr. Reethamma V.A.
9.	2016-17	Dr. Resmi Varghese	Sr. Reethamma V.A

National Young Leaders Programme “SHRAMDAAN” M.G. University Award (NYLP Award) - NSS Unit & Programme Officer

Sl. No.	Year	Name of Programme Officer
1.	2015-16	Dr. Resmi Varghese

State Awards – Best Volunteer Secretary

Sl.No.	Year	Name
1.	2001-02	Anu P. P.
2.	2002-03	Vineetha Vincent
3.	2006-07	Alphy Jose
4.	2015-16	Swarna Thomas
5.	2016-17	Arundhathy J.

M. G. University Awards – Best Volunteer Secretary

Sl No.	Year	Name
1.	2001-02	Anu P. P.
2.	2002-03	Vineetha Vincent
3.	2006-07	Alphy Jose
4.	2012-13	Anu Yohannan
5.	2014-15	Jiffna Henry
6.	2015-16	Swarna Thomas
7.	2016-17	Arundhathy J.

Participation in Republic Day Parade Camp

1.	2001-02	Soumya Gopalakrishnan
2.	2006-07	Alphy Jose
3.	2006-07	Sherin Tom Mathew
4.	2009-10	Karthika R.

Participation in Pre-Republic Day Parade Camp

1.	2005-06	Somi Tomy
2.	2010-11	Tina Thomas
3.	2012-13	Sreeshma Raj T.R.
4.	2015-16	Swarna Thomas
5.	2016-17	Arundhathy J.

Participation in National Level Camps / Workshops-Programme Officers

Sl. No.	Year	Name of Programme Officer, Place, Name of Camp/Workshop
1.	2013-14	Dr. Saumi Mary M.(Contingent Leader) RGNIYD, Sriperumbudur National Level Consultation Programme On SAARC Youth Charter Organized By United Nations Population Fund (2 Days)
2.	2016-17	Dr. Resmi Varghese (Contingent Leader Of Kerala Team) BELLARI , Karnataka National Integration Camp (7 Days)

3.	2016-17	Dr. Resmi Varghese, Asmy Antony K.A. RGNIYD, Sriperumbudur India Pilot: Active Citizens Facilitator Workshop For Five Days (Flagship Programme Of British Council)
4.	2017-18	Dr. Resmi Varghese, Asmy Antony K. A. RGNIYD, Sriperumbudur India Pilot: Active Citizens Sap Review Workshop For Two Days

Participation in National Level Camps-NSS Volunteers

Sl.No.	Year	Name	Name of Camp/Workshop
1.	2005-06	Ann Maria Mendez	National Level Intercollegiate Camp
	2006-07	Somi Tomy, Riya John	National Integration Camp (7 Days)
2.	2012-13	Anu Yohannan	National Integration Camp (7 Days)
3.	2013-14	Janet J. Thomas, Bincy C. Sunny	National Level Consultation Programme On SAARC Youth Charter Organized By United Nations Population Fund (2 Days)
4.	2016-17	Simi T.X. National	Integration Camp (7 Days)

Awards for Promoting Voluntary Blood Donation

No.	Year	Name	Award given by:
1.	2006-07	NSS Unit	IMA Madhya Kerala & RBTC Aluva
2.	2007-08	NSS Unit, Mrs. Parvathy T.P, Dr. Sheena Xavier	TERUMO PENPOL LTD., TVM
3.	2007-08	NSS Unit, Mrs Parvathy T.P.	IMA Madhya Kerala & RBTC Aluva
4.	2007-08	Mrs Parvathy T.P.	RBTC, Aluva (Blood Donor Motivation Organisational Excellence Award)

5.	2008-09	Dr. Sheena Xavier, Mrs. Lathadevi P.K.	IMA Madhya Kerala & RBTC Aluva
6.	2008-09	Mrs. Lathadevi P.K.	TERUMO PENPOL LTD., TVM
7.	2008-09	Dr. Sheena Xavier	KSACS &KSBTC, Kerala
8.	2009-10	NSS Unit	KSACS
9.	2009-10	NSS Unit	TERUMOPENPOL LTD., TVM
10.	2010-11	NSS Unit	KSACS
11.	2010-11	NSS Unit	RBTC, Aluva
12.	2010-11	NSS Unit	TERUMO PENPOL LTD., TVM
13.	2010-11	Red Ribbon Club	KSACS (State Award)
14.	2010-11	NSS Unit	IMA (State Award)
15.	2011-12	NSS Unit	IMA Madhya Kerala (State Award)
16.	2011-12	NSS Unit	KSACS
17.	2011-12	NSS Unit	RBTC Aluva & Hindusthan Latex Company LTD.
18.	2011-12	NSS Unit	TERUMO PENPOL LTD.
19.	2011-12	Red Ribbon Club	KSACS (State Award)
20.	2011-12	NSS Unit	IMA Madhya Kerala
21.	2012-13	Red Ribbon Club	KSACS (State Award)
22.	2012-13	NSS Unit	IMA (State Award)
23.	2012-13	NSS Unit	RBTC Aluva & Hindusthan Latex Company LTD.
24.	2012-13	NSS Unit	IMA Madhya Kerala
25.	2015-16	NSS Unit	RBTC Aluva & IMA Madhya Kerala
26.	2017-18	NSS Unit	RBTC Aluva & IMA Madhya Kerala

OTHER AWARDS

No.	Year	Name	Award
1.	2006-07	NSS Unit	Special Award-Janaseva Sevana Award- From Janaseva Sisubhavan, Aluva
2.	2006-07	NSS Unit	Rashtra Seva Award By Kerala Action Force
3.	2007-08	NSS Unit	Award For Social Service By Anwar Memorial Pain & Palliative Care Centre, Aluva
4.	2007-08	NSS Unit	Sevana Award By Kerala Action Force, Anwar Memorial Pain & Palliative Care Centre, Aluva & Indian Red Cross Society
5.	2008-09	Red Ribbon Club	Best Red Ribbon Club By KSACS
6.	2009-10	Pain & Palliative Care Unit	Best Pain & Palliative Care Unit, Madhya Kerala Social Forum
7.	2010-11	Pain & Palliative Care Unit	Best Pain & Palliative Care Unit , Madhya Kerala Social Forum
8.	2010-11	Red Ribbon Club	Best Red Ribbon Club By KSACS
9.	2011-12	NSS UNIT	Special Award-Janaseva Sevana Award- From Janaseva Sisubhavan, Aluva
10.	2014-15	Dr. Saumi Mary M.	Outstanding Personality Award By Janaseva Sisubhavan, Kerala Action Force, Palliative Care Society, Kerala Social Service Forum & IMA Madhya Kerala
11.	2015-16	NSS Unit	Certificates Of Appreciation From District Health Department, Ernakulam And The District Hospital, Aluva For The Voluntary Involvement In The Pulse Polio Immunization Programmes Conducted By The Health Department

12.	2015-16	NSS Unit	Award From Divisional Manager, Southern Railway For The Laudable Services Of The Unit To Indian Railway
13.	2015-16	NSS Unit,	Dr. Resmi Varghese Letter Of Appreciation From District Collector, Ernakulam For The Voluntary Contributions Of The Unit In “Ente Kulam - Ernakulam” Project, A Project Of District Collector To Revive Water Sources In Ernakulam District
14.	2015-16	Dr.Resmi Varghese	Outstanding Personality Award By Janaseva Sisubhavan, Kerala Action Force, Palliative Care Society, Kerala Social Service Forum & IMA Madhya Kerala.
15	2016-17	Dr.Resmi Varghese, Asmy Antony K. A.	India Pilot Active Citizen Programme-Two Social Projects Were Selected In 1 st And 5 th Positions All India Level

XAVIER BOARD OF HIGHER EDUCATION IN INDIA

Year	Award
2006-2007	National Award
2011-2012	Best College Award Of Kerala North Region
2012	Reshma Ann Zachariah, First prize for National level essay contest organized by Xavier Board of Higher Education in India
2012	Reshma Ann Zachariah, First prize for All India Essay Competition conducted by Xavier Board of Higher Education in India
2013	Reshma Ann Zachariah, Second prize for All India Essay Competition conducted by Xavier Board of Higher Education in India

TOURISM CLUB

Year	Name & Awards
2003-2004	Diana Paul, Best Student coordinator State Award, Govt. of Kerala
2004-2005	Ms.Susmitha Sekhar, Best Student coordinator State Award, Govt. of Kerala
2004-2005	Dr.Shila Pappoo, Best Teacher coordinator, Govt. of Kerala
2007-2008	Anu Antony, Best Student coordinator, Govt. of Kerala
2009-2010	Best Tourism Club State Award, Govt. of Kerala
2009-2010	Ms. Dimple Joseph, Best Student coordinator State Award, Govt. of Kerala
2012-2013	Awards For Excellence In Tourism
2012-2013	Best Tourism Club Award, Govt. of Kerala
2012-2013	Unnimaya Muralidharan, Best Student coordinator Award, Govt. of Kerala
2014-2015	Best State Tourism Club Award, Govt. of Kerala
2014-2015	Awards For Excellence in Tourism
2014-2015	Natasha Biji Joseph, Best Student Coordinator of Tourism Club, Govt. of Kerala

TEACHER ACHIEVEMENTS

Year	Name of Teacher & Awards
2003	Dr.Sujatha, ISRO Respond Project Post-Doctoral Fellow
2004	Dr. Ansa Alphonsa Antony, Dr. U.S.Nair Young Statistician National Award instituted by Indian Society for Probability and Statistics
2007	Dr.Sujatha, DST Scientist under Young Scientist Scheme
2011	Dr. Newly Joseph, CNT Ernakulam Best Paper Award
2012	Dr. Aparna Lakshmanan S, Kerala State Young Scientist Award in Mathematics by Kerala State Council for Science Technology and Environment
2012	Dr.Baby Divya, Interridge Postdoctoral Fellowship, University of Azores Horta, Portugal

2013	Dr. Aparna Lakshmanan S, <i>Indian Mathematical Society Best Paper Award</i>
2013	Mrs. Revathy S. <i>First prize-state level Essay competition by National Safety Council</i>
2013	Dr. Cicily Pearly Alex, <i>Technical official for the Asian Track and Field Athletics, Balewadi, Pune</i>
2013	Dr.Swapna kombath, <i>Devaki Warriar Endowment</i>
2013	Dr.Swapna kombath, <i>Sree Chithira thirunal Puraskaram</i>
2013	Dr.Swapna kombath, <i>Thullunaddu Award</i>
2014	Dr. Baby Divya, <i>Best Paper Award,CCME,CUSAT</i>
2014	Dr.K.Manjusha, <i>International Collaboration- Red Deer College- Academic cooperation under Internalization at Home in Science Education Programme funded by Alberta Ministry of Education, Canada.</i>
2014	Mrs. Revathy S, <i>Flair National Internship</i>
2014	Dr. Cicily Pearly Alex, <i>Technical official representing India for the 2nd Lusofonia Games held at Goa</i>
2014	Dr.Swapna Kombath, <i>Devaki Warrior Endowment</i>
2014	Dr.Swapna Kombath, <i>P Bhaskaran Puraskaram</i>
2014	Dr.Swapna Kombath, <i>Sudharma Puraskaram</i>
2015	Mrs. Revathy S, <i>First prize-state level Essay competition by National Safety Council</i>
2015	Dr. Saumi Mary, <i>Outstanding Personality Award, Instituted by NGOs, Aluva region</i>
2015	Dr. Saumi Mary, <i>National Young Leaders Programme Shramdaan Award Instituted by Ministry of Youth Affairs & Sports, Govt. Of India.</i>
2015	Dr.Sr. Stella K.A, <i>FLAIR Fellow International Lab Visit Scheme at Uppsala University, Stockholm, Sweden</i>
2015	Dr.Sr. Stella K.A, <i>FLAIR National Internship Programme at School of Applied Physics, CUSAT</i>
2015	Mrs. Revathy S, <i>FLAIR National Internship Programme at Madras University</i>

2015	Dr Anila N, <i>FLAIR National Internship Programme at CUSAT</i>
2015	Dr.Swapna kombath, <i>Nehru yuvakendra puraskaram</i>
2015	Dr.Swapna kombath, <i>Muddassery Puraskaram</i>
2016	Mrs. Revathy S. <i>First prize-state level Essay competition by National Safety Council</i>
2016	Dr. Anila N, <i>FLAIR National Internship Programme at Department of Biotechnology CUSAT</i>
2016	Dr. Resmi Varghese, <i>National Young Leaders Programme Award-Certificate of Appreciation- in recognition of providing maximum volunteer hours on "Shramdaan"-for creation of durable community assets in the surrounding communities</i>
2016	Dr. Resmi Varghese, <i>"Outstanding Personality Award" jointly instituted by Janaseva Shishubhavan, Kerala Action Force, Palliative Care Society, Kerala Social Service Forum & IMA Madhya Kerala</i>
2016	Dr. Resmi Varghese, <i>Contingent Leader (Kerala contingent) for National Integration Camp at Bellari, Karnataka</i>
2016	Sr.Sindhu P J, <i>Short Term Research Fellowship Award by Department of Minority Welfare, Govt. of Kerala</i>
2016	Mrs. Bindu Vinod, <i>"Ashrayateeram Manavika Patrapravarthaka Puraskaram" by Ashrayateeram Palliative Trust, Trivandrum</i>
2017	Dr. Newly Joseph, <i>Alhosn University , Abu Dhabi Best paper Presenter Award</i>
2017	Dr.Swapna Kombath, <i>Devika Warriar Endowment</i>
2017	Dr. Resmi Varghese & Asmy Antony K A, <i>Certificate of Appreciation as India Pilot Active Citizens Facilitator of Active Citizens Programme of British Council & RGNIYD, Sriperumbudur</i>
2017	Mrs. Revathy S, <i>Second prize-state level Essay competition by National Safety Council</i>

2017	Mrs. Revathy S., <i>Certificate of recognition for International essay Contest for young people organized by the GOI Peace Foundation & UNESCO.</i>
2017	Dr. Cicily Pearly Alex, Technical officer-22 nd International Asian Athletic Championship at Bhuvaneshwar Odisha
2017	Dr. Resmi Varghese, <i>Selected as Home Team Leader for the Active Citizen Programme: Masters Training Workshop by British Council at RGNIYD</i>

RESEARCH PROJECTS

Minor Projects	25
Major Projects	4
Student Projects	24

BOOKS PUBLISHED

Dr. Milon Franz	Nakshathrangalundavunnathu
Dr. Milon Franz	Kazhchavattom
Dr. Milon Franz	The Legends of Khasak: A Postcolonial Reading
Dr.Sr.Shalini	Ammathresia Keralathile nattarivukalil
Jasmine Gonsalvez	The last Emeralds
Revathy s	Handbook of Economics Zoology
Dr.Resmi Varghese Asmy Antony	Envision: A holistic view on empowering women
Dr. Resmi Varghese Asmy Antony	Blood and Organ Donation (edited)
Swapna C Kombath	Nizhal Natakam
Swapna C Kombath	Chalikunna Lokathinu Pinnil
Dr.Gayathree K P	Pennezhuthile Pachathuruthukal
Dr.Sybila Pius Fernandez	Indian Economy in the globalised world
Dr.Sybila Pius Fernandez	India and Global Financial Crisis
Ms.Bindu Vinod	Orucheru Chedyude Kadha (edited)

STUDENT ACHIEVEMENTS

Year	Name of Student	Awards
2012	Emilda P Raju	50mts butterfly (Silver), 50mts backstroke (Silver), 50mts Free Style (Bronze), 200mts individual medley (Silver)-M G University Intercollegiate Swimming championship held at L N C P E Trivandrum
2012	Reshma Ann Zachariah	First prize - National level essay contest organized by Xavier Board of Higher Education in India
2012	Reshma Ann Zachariah	First prize - All India Essay Competition conducted by Xavier Board of Higher Education in India
2013	Reshma Ann Zachariah	Second prize - All India Essay Competition conducted by Xavier Board of Higher Education in India
2013	Sophia M. Joe	"Miss Etiquette India 2013"
2013	Sophia M. Joe	Second Runner up at the "Miss Malayalee World wide Global Finale 2013"
2013	Sophia M. Joe	Miss Talent" at the Miss India South
2014	Sophia M. Joe	First Runner up at the Miss Deaf India 2014 contest
2014	Sophia M. Joe	Represented India at Miss Deaf World Europe 2014 held at Prague
2014	Reshma Rajeev	Yuva Prathibha in Bharathanatyam
2014	Reshma Rajeev	Bharatiya kala Samithi Award
2014	Pearl Augustine	Best Speaker at national Youth Conference Coimbatore
2014	Arsajna Paul	Changampuzha Puraskaram- State Level Essay competition
2015	Sreeja Jayachandran	First Prize for All India Essay Writing Event (Zonal Level)

2015	Arya R Warrior	Student co-coordinator of ICT academy of Kerala
2015	Leenu Lenus	Second prize in the Elocution Competition conducted by District Tourism Promotion Council on World Tourism Day
2016	Anjana Vinoj	Second prize in the Elocution competition in district and Taluk level organized by co-operative society
2016	Saranya Devi	First Prize in the National Karate Tournament held at Chennai
2017	Akshara A B	Best Actress Award from M G University for three Consecutive years(2014-2017)

RANK HOLDERS

PRE DEGREE			
Year	Name	Position	Discipline
1978	Shibi Elizabeth Kurula	II Rank	P D C - I Group
1987	Uma Maheswary	V Rank	P D C
1989	Jeeva Leela Punnose	I Rank	P D C - II Group
1996	Rajitha Ravi A	II Rank	P D C - I Group
1999	Nisha A	I Rank	P D C - II Group

UNDERGRADUATE PROGRAMME			
Year	Name	Position	Discipline
1976	Rajalekshmy	III Rank	BSc Botany
1978	Jayasree K S	I Rank	BSc Botany
1981	Shibi Elizabeth Kurula	I Rank	BSc Maths
1986	Jazz Peter	IV Rank	BSc Maths
1987	Mercy Paul	I Rank	BSc Maths
1987	Reena J Manavalan	I Rank	B A Malayalam

1987	Manjula K	I Rank	B A Economics
1988	Valsa Varghese	I Rank	BSc Maths
1988	Sobana K D	I Rank	B A Malayalam
1988	Vijayalekshmy	III Rank	B. Com
1989	Leela P S	I Rank	BSc Physics
1989	Sandhya P	II Rank	BSc Maths
1989	Geege Joanamma Xavier (Sr.Shalini)	IV Rank	B A Malayalam
1989	Asha Menon	IV Rank	B A Malayalam
1990	Shiny Baby	IV Rank	B A Malayalam
1995	Nandita A	III Rank	BSc Physics
1996	Jayalekshmy G Nair	I Rank	B A Economics
1997	Lekshmy Hridyavalsan	II Rank	BSc Zoology
1999	Archana Kishore	I Rank	BSc Botany
2000	Mini V S	I Rank	B A Eng. Literature
2001	Jaya Kuruvilla	I Rank	BSc Botany
2001	Soumya C Mohan	I Rank	B A Economics
2002	Anu P P	I Rank	B A Malayalam
2002	Rosmy Paul K	III Rank	BSc Physics
2002	Ranjitha G	I Rank	BSc Zoology Model II
2002	Venetia D' Rose	II Rank	BSc Zoology Model II
2002	Sujidha M S	III Rank	BSc Zoology Model II
2003	Sisha S	I Rank	B A Malayalam
2003	Ajila T George	I Rank	BSc Zoology Model II
2003	Sajeena T A	II Rank	BSc Zoology Model II
2003	Mangala Gouri M S	I Rank	B A English Literature and Com.Studies
2004	Jesna Jaleel	II Rank	B A English Literature and Com.Studies

2004	Suja N	I Rank	B.Sc Zoology, Model II
2004	Anooradha S	III Rank	B.Sc Zoology, Model II
2004	Sruthi Nair	III Rank	B.Sc Zoology, Model II
2004	Divya S	I Rank	B A Malayalam
2004	Priya P Nair	I Rank	B A Malayalam
2005	Remya Ramachandran	I Rank	B.Sc Zoology, Model II
2005	Preethy M R	II Rank	B.Sc Zoology, Model II
2005	Anumol V S	III Rank	B.Sc Zoology, Model II
2005	Reshmi Nair	IV Rank	B.Sc Zoology, Model II
2005	Jincy Vincent	III Rank	B.Sc Physics
2005	Amina N	III Rank	B A Malayalam
2006	Nisha K Mohammed	II Rank	B.Sc Zoology, Model II
2006	Rekha R	III Rank	B.Sc Zoology, Model II
2006	Haseena M H	I Rank	B A Malayalam
2006	Nikitha Xavier	IV Rank	B A Malayalam
2006	Sujitha K A	IV Rank	B.Sc Chemistry
2007	Sruthysabu	I Rank	B.Sc Zoology, Model II
2007	Elmy Elizabeth	II Rank	B.Sc Zoology, Model II
2007	Aswani A	II Rank	M.Sc Microbiology
2007	Lakshmi Das	I Rank	B A Malayalam
2007	Reshmy T R	III Rank	B.Sc Botany
2008	Revathy S	I Rank	B.Sc Zoology
2008	Seena Joseph	II Rank	B.Sc Zoology, Model II
2009	Aswathy Agnes Joseph	I Rank	B.Sc Zoology, Model II
2009	R.Devisri	II Rank	B.Sc Zoology, Model II
2010	Maria Cheenikal	III Rank	B.Sc Botany
2010	Sruthy Purushothaman	I Rank	B.Sc Zoology
2010	Anaswara F Ranklin	I Rank	B.Sc Zoology, Model II
2011	Farhana Farhad	I Rank	B.Sc Zoology, Model II
2011	Neenu Jayan	II Rank	B.Sc Zoology, Model II
2011	Uma Sankari	III Rank	B.Com Taxation
2013	Malavika K.N	MG University Topper, B.Com Taxation	
2013	Geethu M.Jose	MG University Topper, B.A. English Literature and Comm. Studies	

2014	Reshma Mary Zachariah	I Rank	B.Sc Zoology
2014	Aisha Riswana	II Rank	B.Sc Zoology
2014	Nisma Husain	I Rank	B.Sc Zoology, Model II
2015	Ashitha Thomas	I Rank	B.Sc Zoology, Model II
2015	Amrutha Krishnan	III Rank	B A English Literature & Comm. Studies
2016	Anjana Prasad	I Rank	B.Sc Zoology, Model II
2016	Niya Benny	10 th Rank	B.Sc Zoology, Model II
2017	Vandhana T M	I Rank	B.Sc Zoology, Model II
POST GRADUATE PROGRAMME			
1989	Mary PV	I Rank	M.Com
1989	Sreekala G	III Rank	M.Com
1991	Vijavijayalekshmy VR	I Rank	M.Com
1993	Preethi Rajagopal L	III Rank	M.Com
1994	Sajana S	III Rank	B.Com
1994	Mini K M	IV Rank	M.Com
1995	Sandya P Pillai	II Rank	M.Com
1999	Sandhya A G	II Rank	M.Com
1999	Rinu Joy	III Rank	M.Com
2001	Salini K	III Rank	M.Com
2004	Chandanalatha S	II Rank	M.Sc Physics
2005	Indu P	II Rank	M.Sc Physics
2005	Vijayalakshmi K V	II Rank	M.Com
2005	Ann Mary v V	III Rank	M A English
2005	Josphine Thomas	I Rank	M.Com
2012	Saranya Ganesh S	II Rank	M.Sc Physics
2015	Jismol Paulose	I Rank	M.Sc Microbiology

2016	Sandhya U	I Rank	M.Com Finance
2016	Mary Trazy Karen	II Rank	M.Com Finance
2017	Minu Elizabeth	I Rank	M A English Literature
MPHIL IN BUSINESS STUDIES			
2016	Sindhy Thomas	I Rank	M.Phil.
2016	Sr. Binu K.J.	II Rank	M.Phil.
2016	Soumya Eapen	III Rank	M.Phil.
2016	Aiswarys Devis	IV Rank	M.Phil.

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19.	Ms. Bindhu Varghese, Lab Assist.	9447563383
20.	Ms. Bellarmin Sonia,Office Attendant	9387554215
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22.	Ms. Sonia Joseph,Office Attendant	9447727369
23.	Ms. Mary Regal,Office Attendant	9995108647

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Sr. Speciosa ctc	080 25614081
Sr. Charles ctc	0484 2425140
Sr. Percy ctc	0484 2631201

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Smt. T. K. Umadevi	0484 2348792
Dr . C. Santha Kumari	9495362735
Dr. K. Rathi	0484 2376063
Ms. Una	9847228106
Smt. M. P. Vijayalakshmi	9495954540

DEPARTMENT OF SANSKRIT

Smt. Ambujakshy. P	9447577652
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DEPARTMENT OF HINDI

Dr. Sheelamma . N.P	0484 2624950
Smt. Gomathi Ammal . L	9495928383

Smt. P. K. Mary	0484 2513084
Dr. Shila Papoo	8129560005

DEPARTMENT OF MATHEMATICS

Smt.C. Sumanagala Devi	9447785214
Smt.Rita Mary Thomas	0484 2621301
Smt. K. Omana	8547227730
Smt.C.R. Savithri	9400532812
Sr.M.J Mary	9496790678
Dr. Sr. Benedict Mary A.	8547435240

DEPARTMENT OF STATISTICS

Smt.Leela .P	9388039576
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DEPARTMENT OF PHYSICS

Smt.N.Madavikutty	9447379837
Smt.T.M.Philomina Sosa	8714275037
Smt.V.C. Annamma	9495093490
Smt.Lizamma Manuel	9895223433
Smt.E.A. Emily	9446217832
Smt.Sara T.P	9447818442
Dr.Nirmala Paul	9447446057
Smt.Susamma P P	2148624080

DEPARTMENT OF CHEMISTRY

Smt.Mayadevi	9020474709
Smt.B. Anila	9249587574
Smt.S.Vijaylakshmi Amma	9249581506
Smt.L.K.Kalliyani Ammal	0484 2628699
Sr.P.J. Leena (Sr. Clodit)	0484 2425140

Smt.Laila Joseph	9387691258
Sr.C.J Mitty (Sr. Rosemitty)	9495217923
Smt.T.P Parvathy	9995948970

DEPARTMENT OF BOTANY

Smt.Treesa S.D.	9895393088
Sr.Charles	9846903691
Sr.Della	9544417695
Smt.Annamma John	9400503919
Smt. Margret Alexis	9446128205
Smt.Teresa	9847639991
Dr.Archana Kishore	

DEPARTMENT OF ZOOLOGY

Prof.Prabhakaran Pillai	
Smt.Santha Sebastian J.	9341716964
Sr. Speciosa	080 25614081
Dr.Sr.K.A. Karmaly	0484 2631201
Smt C.J Euphrasia	9287592082
Smt. Vimala Cross	9847272113
Smt.Merita Paul	9847049894

DEPARTMENT OF ECONOMICS

Smt.Esther Mary Francis	9746018607
Smt.K.B.Thankam	9446384885
Sr.Electa	2512363

DEPARTMENT OF POLITICAL SCIENCE

Smt.Indu Panikkar	9388608572
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DEPARTMENT OF HISTORY

Smt. Marie A. Moraise	0484 2427954
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Ms. Felexia

Sr. Silvenia 2555255

DEPARTMENT OF COMMERCE

Dr.P.K.Somasekharan Unni 9846233368

Ms. Patricia Janet Netto 9388638933

Dr.Sybila Pius Fernandez 9895291107

Dr.P.Vimala 9446960099

Ms. Rani.K.A 9446289306

Ms.P.Mary Varghese 9446472782

Dr.Raji Joseph 9847418029

Ms. K.X. Mary Mildred 0484 2302078

Ms. Mary Joan George 9447010185

Dr.Mercy Varghese 9446687945

DEPARTMENT OF PHYSICAL EDUCATION

Smt.K.Sobha 0484 2580571

Dr.Tony Daniel 9846042630

RETIRED ADMINISTRATIVE STAFF

Sr. Damian 0484 2631201

Lilly Phinhero 0484 2442075

Sr. Annamm T.V. (Sr. Remigia) 0484 2513018

Sr. Kochuterasea K.O. (Sr. Alfa) 0484 2631201

Sr. Annie P.S. (Sr. Basilda) 0484 2604425

P.J. Thankamma 0484 2327536

Sr. Josephine K.D (Sr. Jovina) 0484 2459066

Elcy. K.C 9388474109

Sr. Kathreena 9961467412

Sr. Annie Maxima P.D.	0484 2631201
Smt. K.T. Philomina	0484 2605345
Smt. Tresiamma M.D	0484 2800725
Sr. Gracy K.M. (Sr. Aneesa)	0484 2623181
Smt. M.V. Mary	8089715216
Sr. Plemena A.C. (Sr. Blanch)	9847776025
Sr. Mary Stella M. (Sr. Lolitta)	0484 2425140
Sr. Celine Shiela E.J. (Sr. Cyra)	9946418748
Sr. Grable K.M. (Sr. Nancy)	9497185606
Smt. A.J. Mary	6547365
Smt. A.J. Victoria	0484 2671860
Smt. Mary Celine Joseph	9947299821
Smt. Mariya Assumpta Joseph	9947406287
Smt. M.T. Mary	8089430147
Smt. K.C. Annam	9633196561
Smt. N.P.Kochuthresia	9746600604
Sr.Elizabeth E.M.	9747504470
Mr. A.J. Johnny	9746601772
Gracy. C.C	8907261683
Smt. Sabeena Joseph	9947784201
Smt. Tessy Joseph	9287356924
Sr. Sabeena N.T.	9072971025
Mr. Paulose Joseph	9747738528
Smt. Bridget K.T.	9446197554
Smt. Betty	9249763066
Smt. Shirly	0484 6510640, 9895100809

PROGRAMME OFFERED

UG PROGRAMME

1. Three Year Degree Programme

(i) B.A. (Economics, English, Malayalam, Communicative English)

Common Course - English

Common Course Language - Hindi / Malayalam

Core Courses

Core	Complementary I	Complementary II
1. Economics	Mathematics	Political Science
2. English	Evolution of literary Movement	Political Science
3. Malayalam	Sanskrit	
4. Comm. English (Self-Financing)	Evolution of literary movement	Sociology

(ii) B.Sc. Degree (mathematics, Physics, Chemistry, Botany, Zoology, Zoology (v))

Common Course - English

Common Course language - Hindi / Malayalam

Core Courses

Core	Complementary I	Complementary II
1. Mathematics	Statistics	Physics
2. Physics	Mathematics	Chemistry / Statistics
3. Chemistry	Mathematics	Physics
4. Botany	Chemistry	Zoology
5. Zoology	Chemistry	Botany
6. Zoology (Vocational)	Medical Microbiology	Biochemistry

(iii). B.Com Degree (Aided / SF)

Common Course - English

Common Course language - Hindi / Malayalam

1. B.Com (Taxation)

Common Course - English

Common Course Language - Malayalam / Hindi

Core Course - Taxation, Commerce etc.

2. **B.Com (Taxation) Self Financing**

- Common Course - English
- Common Course Language - Malayalam / Hindi
- Core Course - Taxation, Commerce etc.

3. **B.Com (Computer Application) Self Financing**

- Common Course - English
- Common Course Language - Malayalam / Hindi
- Core Course - Computer Application, Commerce etc.

4. **B. Com (Travel & Tourism) Self Financing**

- Common Course - English
- Common Course Language - Malayalam / Hindi
- Core Course - Tourism, Commerce etc.

PG PROGRAMME

1. **Two Year Post Graduate Programme**

1. M.A.English
2. M.Sc.Physics
3. M.Com Financial Management Stream
4. M.Sc. Microbiology (Self Financing)
5. M.A. Malayalam
6. M.Com Management (Self Financing)

2. **One year Programme**

MPhil in Business Studies

One year programme with two semesters - A pass in MBA, MCom, M.A. Economics or MHRM with not less than 55% mark are eligible for admission.

3. **Research**

1. Ph.D. in Commerce
2. Ph.D. in English
3. MPhil in Business Studies (Self Financing)

4. ADD-ON Certificate / Diploma

Advanced Diploma Courses

1. Global Trade and Management (Dept. Commerce)
2. Food Processing (Dept. Chemistry)
3. Fashion Technology (Dept. Malayalam)
4. Aptitudinal Development (Dept. Mathematics)
5. Tally (Dept. Commerce)

UGC CERTIFICATE COURSE

Human Rights and Duties Education

Diploma in computer Application (DCA)

Govt. approved under Continuing Education Cell (CCEK)

PROCEDURE FOR APPLICATION

Application for Community and Management admission should be submitted in the prescribed form within the date intimated by the Mahatma Gandhi University. The application forms will be issued from the college office during the working hours soon after the publication of the results of the qualifying examination of respective courses.

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ACADEMIC UPDATES

OFFICE BEARERS FOR 2017 - 2018

1. IQAC (Internal Quality Assurance Cell)

Coordinator	:	Dr. Milan Franz
Administration	:	Dr. Sr. Geege Joanamma Xavier
Academics	:	Dr. Baby Divya Dr. Sujatha N.V.
Extension Activities	:	Ms. Beena Varghese
Dr. Saumi Mary		
Library Secretary	:	Sr. Diogeneous Ms. Sruthi Francis Ms. Ruby M. Pillai
Grievance Redressal Cell	:	Rev. Sr. Angelica (Manager) Rev. Sr. Reethamma (Principal) Rev. Sr. Geege Joanamma Xavier (Vice Principal)
Faculty Coordinators	:	Ms.Lincy Joseph, Dr.Lima Antony Ms. Ruby M. Pillai
Research Promotion Council		
Co-ordinator	:	Dr. Anu Anto
Members	:	Dr. Liss Marie Das Dr. Anila N. Dr. Stella K.A.

		: Dr.K Manjusha Dr. Raji Mohan Dr. Sybila Pious Fernandez
	Career Guidance & Officer	: Ms. Renjitha Reghunath Placement Dr. Reshmi Varghese
	Student Representative Consultants	: Ms. Merin Jose : Dr. Sr. Soosamma Ms. Patricia Janet Netto
	Local Alumni	: Joby Mathew : Ansy Baby
2.	NAAC Steering Committee	
	Coordinator	: Dr. Sheena Xavier
3	Ethics Committee	: Rev.Sr.Angelica (Manager) : Rev.Sr.Reethamma (Principal) : Dr.Sr.Geege Joanamma Xavier (Vice Principal)
	Members	: Dr. Anu Anto Dr. Liss Marie Das Dr. Anila N. Dr. Stella K.A. Dr.K Manjusha Dr. Raji Mohan Dr. Sybila Pious Fernandez
4	Staff Secretaries	: Ms. Lincy Joseph Ms. Sheneya Festes
5	College Students' Council	: Dr. Linda Louis Advisors Dr. Vimala George Ms. Sheeba V. Rajan
6.	College Magazine -	
	Chief Editor	: Ms. V. Sreeja
	Malayalam	: Ms. Swapna C.
	Hindi	: Ms. Lekha

3. General Co-ordinator Internal Assessment
 - PG : Ms. Shyamala M P
 - UG : Dr. Ansa Alphonsa Antony
 - : Ms. Nikitha Xavier

4. NCC : Left. Dr. Bridget Joseph K.
5. N.S.S. : Ms. Asmy Antony
- Ms. Lekha
6. Women Cell Co-ordinator : Ms. Ninu Rose
- Dr. Saumi Mary
- Ms. Sheneya Festes

7. Add-on
 - Human Rights : Ms. Minimol K.
 - Food Processing (Cookery) : Ms. Beena Varghese
 - Fashion Technology : Dr. Sr. Geege Joanamma Xavier
 - Global Trade & Management : Ms. Bilu Job
 - Maths (Aptitudinal Development) : Dr. Resmi Varghese

8. RUSA : Ms. Sruthy Francis
9. ICT Co ordinator : Dr. Nisha P.
10. Public Relations Officer : Dr. Liss Marie Das
11. ASAP Co-ordinator : Ms. Bindu Varghese
12. Planning Forum : Sr. Sindhu P.J.
13. Tourism Club (Regd) : Ms. Jasmine Gonsalvez
- Ms. Sonia John Markose
14. Bhoomithra Club (Regd) : Dr. Aneymol V.S.
15. Bio Diversity Club (Regd) : Dr. Nisha P.
16. E.D. Club (Regd) : Ms. Shereena John
17. Energy & Environment
 - Conservation Club (Regd) : Dr. Vimala George

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|-----|------------------------------|---|-------------------------------|
| 18. | Lotus Nature Club (Regd) | : | Dr. Anila N. |
| 19. | Folklore Club (Regd) | : | Ms. Nikitha Xavier |
| 20. | Non-Registered Club | | |
| | Activities Co-ordinator | : | Dr. Aparna Lakshmanan |
| 1. | Traditional Dance Forms Club | : | Dr. Suma, Ms. Swapna |
| 2. | Dance Club | : | Ms. Saumi, Ms. Ninu |
| 3. | Eastern Music Club | : | Ms. Mini, Ms. Anila |
| 4. | Western Music Club | : | Dr. Lis Mary Das, Ms. Jasmine |
| 5. | Musical Instruments Club | : | Dr. Newly, Ms Sheneya |
| 6. | Theater Club | : | Ms. Sruthy, Ms. Lekha |
| 7. | Reader's / Writer's Club | : | Ms. Jonis, Ms. Sheeba |
| 8. | Debate Club | : | Ms. Diana, Ms. Nikitha |
| 9. | Speaker's Club | : | Ms. Sonia, Ms. Namitha |
| 10. | Photography Club | : | Ms. Renjitha, Ms. Lincy |
| 11. | Painting Club | : | Ms. Binu, Dr. Baby Divya |
| 12. | Green Campus Club | : | Ms. Revathy, Dr. Nisha |
| 13. | Quiz Club | : | Dr. Sheena, Dr. Sujitha |
| 14. | Cookery Club | : | Ms. Beena, Ms. Deepa |
| 15. | ED Club | : | Ms. Shereena John |
| 16. | HealthClub | : | Dr. Cicily Pearly Alex |
| 17. | Soch -Vichar | : | Dr. Bridget, Ms. Lekha |
| 18. | Human Rights | : | Ms Minimol. Sr. Sharin |
| 19. | Differently abled | : | Dr. Anymol |
| 20. | Peace Club | : | Ms. Saumi, Ms. Jasmine |
| 21. | Health Club | : | Dr. Cicily Pearly Alex |
| 22. | Catechism, Jesus Youth | : | Ms. Jonis V.C. |
| | AICUF | : | Ms. Jomsy Thomas |

23. Value Education : Ms. Rekha R.
24. Spiritual Formation : Sr. Betsy Maria
: Ms. Shereena John
25. Counselling Cell : Dr. Aneymol V.S.
: Dr. Newly Joseph
26. Xavier Board & AIACHE : Ms. Binu Correya
: Ms. Camilla Diana
27. Xaverian News Letter : Ms. Sheeba V. Rajan
28. NET Coaching - English : Ms. Camilla Diana
Physics : Ms. Jonis V.C
Commerce : Ms. Lidia Durom
Malayalam : Ms. Swapna C. Kombath
29. Website updating : Dr. Anila B.
30. Uniform : Dr. Suma K.V.
: Sr. Binu
31. PTA Secretary : Ms. Leena Deenja
32. OSAX - Secretary : Dr. Lilly C.O
33. Monitoring,
Anti Ragging Cell : Rev.Sr.Angelica (Manager)
: Rev.Sr.Reethamma (Principal)
Dr. Sr. Geege Joanamma Xavier
(Vice Principal)
: Dr. Lilly C.O.
: Dr. Bridget Joseph
: Dr. Liss Marie Das
: Ms. Joissy Mathew
: Ms. Latha Devi P K
34. Anti-Sexual Harassment Cell : Rev.Sr.Reethamma (Principal)
: Dr.Sr.Geege Joanamma Xavier
(Vice Principal)
- Faculty Coordinators : Dr. Soumi Mary
Ms. Sheneya Festus

35. Planning Committee : Rev.Sr.Angelica (Manager)
 : Rev.Sr.Reethamma (Principal)
 : Dr.Sr.Geege Joanamma Xavier
 (Vice Principal)
 : Rev.Sr.Mary Vacco (Bursar)
 Dr.Sheena Xavier
 (IQAC Coordinator)
 : Sr.Dineshya (Accountant)
 : Ms. Ninu Rose
 (Faculty Representative)
36. Fund Mobilisation Committee : Rev.Sr.Angelica(Manager)
 : Rev.Sr.Reethamma(Principal)
 : Dr.Sr.Geege Joanamma Xavier
 (Vice Principal)
 : Rev.Sr.Mary Vacco(Bursar)
 : Sr.Dineshya (Accountant)
 : Sr.Sharin (Faculty Representative)
37. Purchase Committee : Sr.Reethamma (Chair person)
 : Latha Devi P K
 : Sindhu P J
 : Dr.Nisha P
 : Dr.Cicily Pearly
 : Jiji Joseph(Office Suprendent)
 : Nisha Antony (Accountant)
38. WWS : Dr. Nisha P.
39. SSP : Dr. Newly Joseph
40. Nodal Officer : Dr. Cicily Pearly Alex
41. NTS Secretary : Mr. Jomon
 : Ms. Regal
42. RELAX - Co-ordinator : Ms. Mary Joan
43. ReNTAX : Sr. Aneesa

4

STUDENT SUPPORT SERVICES

RULES OF GENERAL DISCIPLINE

1. Students of St. Xavier's College shall try their best to cultivate and uphold noble ideals and high values of life and conduct. They shall take active interest in all the academic, moral, Cultural and social activities of the college.
2. The day begins with morning assembly. The entire college Participate in the assembly with due respect and devotion.
3. Every student shall try to keep up her dignity and moral in her dealings with the staff and the outsiders.
4. Discipline and decorum is expected of the students during programmes Convened in the auditorium or elsewhere.
5. Students shall handle the properties of the Institution with care.
6. No meeting or function of any kind shall be held in the campus without the permission of the Principal.
7. The students should enter the classrooms at the second bell and keep perfect silence till the lecturer enters.
8. The students are advised to look the college notice board, every day.
9. The students should keep the building and premises clean. Dust-bins are to be properly utilized.
10. Letters officially addressed to the Principal should enclose reply postage.

11. All dues to the Hostel will be treated as dues to the College.
12. Day scholars will not be allowed to meet visitors in the College, during working hours.
13. Possession / use of mobile phones by students is banned in the campus as per Government order.

INTERNAL QUALITY ASSURANCE CELL (IQAC)

The Internal Quality Assurance Cell (IQAC) works as the think -tank of the College. It chalks out the yearly plans and programmes as guidelines to channelize the activities of the college. The IQAC aims at bench marking quality and taking measures to enhance and sustain quality, involving all stake holders. It functions according to the guidelines of National Assessment and Accreditation Council. It is a facilitative and participative voluntary system of the College. The IQAC plays a pivotal role in ushering quality by working out intervention strategies to remove deficiencies and enhance quality.

STUDENT GRIEVANCE AND REDRESSAL CELL

The function of the cell is to look into the complaints lodged by any student, and judge its merit. Anyone with a genuine grievance may approach the department members in person, or in consultation with the officer in-charge Students' Grievance Cell. In case the person is unwilling to appear in self, grievances may be dropped in writing at the letterbox/suggestion box.

KERALA RAGGING PROHIBITION ACT 1998

കേരള സംസ്ഥാനത്തെ വിദ്യാഭ്യാസ സ്ഥാപനങ്ങളിൽ റാഗിംഗ് നിരോധിച്ചുകൊണ്ടുള്ള 1998 ലെ കേരള റാഗിംഗ് നിരോധന ആക്ടിന്റെ പ്രസക്തഭാഗങ്ങൾ വിദ്യാർത്ഥികളുടേയും രക്ഷകർത്താക്കളുടേയും അറിവിലേക്കായി താഴെ കൊടുക്കുന്നു. ഒരു വിദ്യാർത്ഥിയോട് ക്രമവിരുദ്ധമായ പെരുമാറ്റം മൂലം ആ വിദ്യാർത്ഥിക്ക് ശാരീരികമോ മാനസികമോ ആയ പീഡനം ഉണ്ടാകുന്നതോ ഉണ്ടാക്കാൻ സാധ്യതയുള്ളതോ അല്ലെങ്കിൽ ഭയാശങ്കയോ, ഭയപ്പാടോ, അപമാനമോ, ബുദ്ധിമുട്ടോ ഉണ്ടാകുന്നതോ ആയ ഏതെങ്കിലും പ്രവൃത്തിചെയ്യൽ എന്നർത്ഥമാക്കുന്നതും അതിൽ

1. അങ്ങനെയുള്ള വിദ്യാർത്ഥിയെ ശല്യപ്പെടുത്തുന്നതോ അധികേഷപിക്കുന്നതോ, പരിഹസിക്കുന്നതോ, ഉപദ്രവിക്കുന്നതോ, അല്ലെങ്കിൽ

2. ഒരു വിദ്യാർത്ഥി സാധാരണഗതിയിൽ സ്വമനസ്സാലെ ചെയ്യാൻ ഒരു ബെടാത്ത ഏതെങ്കിലും പ്രവർത്തി ചെയ്യുന്നതിനോ, നിർവ്വഹിക്കുന്നതിനോ, ആവശ്യപ്പെടുന്നതോ ഉൾപ്പെടുന്നതാകുന്നു.
3. റാഗിംഗ് നിരോധനം: ഏതൊരു വിദ്യാഭ്യാസ സ്ഥാപനത്തിന്റെയും അകത്തും പുറത്തും റാഗിംഗ് നിരോധിച്ചിരിക്കുന്നു.
4. റാഗിംഗിനുള്ള ശിക്ഷ : ഏതെങ്കിലും വിദ്യാഭ്യാസസ്ഥാപനത്തിനകത്തോ അഥവാ പുറത്തോ റാഗിംഗ് നടത്തുകയോ റാഗിംഗിൽ പങ്കെടുക്കുകയോ അതിനു പ്രേരിപ്പിക്കുകയോ അല്ലെങ്കിൽ റാഗിംഗ് പ്രചരിപ്പിക്കുകയോ ചെയ്യുന്ന ഏതൊരാളും കുറ്റസ്ഥാപനത്തിനു മേൽ, രണ്ടു വർഷം വരയാകാവുന്ന കാലയളവിലേക്ക് തടവു ശിക്ഷ നൽകി ശിക്ഷിക്കപ്പെടേണ്ടതും അയാൾ പതിനായിരം രൂപ വരയാകാവുന്ന പിഴ ശിക്ഷയ്ക്കും കൂടി വിധേയനാകേണ്ടതുമാണ്.
5. വിദ്യാർത്ഥിയെ പിരിച്ചുവിടൽ: 4-ാം വകുപ്പിൻ കീഴിലുള്ള ഒരു കുറ്റത്തിന് ശിക്ഷിക്കപ്പെടുന്ന ഏതൊരു വിദ്യാർത്ഥിയെയും വിദ്യാഭ്യാസ സ്ഥാപനത്തിൽ നിന്നും പിരിച്ചുവിടേണ്ടതും അങ്ങനെയുള്ള വിദ്യാർത്ഥിക്ക് പിരിച്ചുവിടൽ ഉത്തരവ് പുറപ്പെടുവിച്ച തീയതി മുതൽ മൂന്നു വർഷകാലത്തേക്ക്, മറ്റു യാതൊരു വിദ്യാഭ്യാസസ്ഥാപനത്തിലും പ്രവേശനം നൽകാൻ പാടില്ലാത്തതുമാകുന്നു.
6. വിദ്യാർത്ഥിയെ സസ്പെൻഡു ചെയ്യൽ: മുൻ പറഞ്ഞ വ്യവസ്ഥകൾക്ക് ഭാഗം വരാതെ ഒരു വിദ്യാഭ്യാസസ്ഥാപനത്തിന്റെ മേധാവിയോട് റാഗിംഗിനെക്കുറിച്ച് ഏതെങ്കിലും വിദ്യാർത്ഥിയോ, അതതുസംഗതിപോലെ, മാതാപിതാക്കളോ, രക്ഷകർത്താവോ, അഥവാ ആ വിദ്യാഭ്യാസസ്ഥാപനത്തിലെ ഏതെങ്കിലും അധ്യാപകനോ രേഖാമൂലം പരാതിപ്പെട്ടാൽ ആ വിദ്യാഭ്യാസ സ്ഥാപനത്തിന്റെ മേധാവി, പരാതി ലഭിച്ച ഏഴാം ദിവസത്തിനകം, പരാതിയിൽ പറഞ്ഞിരിക്കുന്ന സംഗതിയെ സംബന്ധിച്ച് അന്വേഷണം നടത്തേണ്ടതും, പ്രഥമദൃഷ്ട്യാ സത്യമുണ്ടെന്നു കണ്ടാൽ കുറ്റാരോപണ വിധേയനായ വിദ്യാർത്ഥിയെ സസ്പെൻഡ് ചെയ്യേണ്ടതും ഉടൻ തന്നെ, പ്രസ്തുത പരാതി ആ വിദ്യാഭ്യാസ സ്ഥാപനം സ്ഥിതി ചെയ്യുന്ന പ്രദേശത്ത് ആധികാരികതയുള്ള പോലീസ് സ്റ്റേഷനിലേക്ക് മേൽ നടപടിക്കായി അയച്ചുകൊടുക്കേണ്ടതുമാണ്.
7. 1-ാം ഉപവകുപ്പിൽ പറഞ്ഞ രീതിയിൽ പരാതി രേഖാമൂലം ലഭിക്കുകയും വിദ്യാഭ്യാസസ്ഥാപനത്തിന്റെ മേധാവിയുടെ അന്വേഷണത്തിൽ പ്രഥമദൃഷ്ട്യാ പരാതിയിൽ കഴമ്പില്ലായെന്ന് തെളിയിക്കുകയും ചെയ്താൽ ഇക്കാര്യം പരാതിക്കാരനെ രേഖാമൂലം അറിയിക്കേണ്ടതാകുന്നു.

8. കുറ്റം ചെയ്യാൻ പ്രേരിപ്പിക്കുന്നതായി കരുതാവുന്നതാണ്: വിദ്യാഭ്യാസ സ്ഥാപനത്തിന്റെ മേധാവി 6-ാം വകുപ്പിൽ പറയപ്പെടുന്ന രീതിയിൽ റാഗിംഗിനെക്കുറിച്ചുള്ള ഒരു പരാതിമേൽ നടപടിയെടുക്കാതിരിക്കുകയോ അഥവാ നടപടി എടുക്കാൻ അനാസ്ഥ കാണിക്കുകയോ ചെയ്യുകയാണെങ്കിൽ അങ്ങനെയുള്ള വ്യക്തി റാഗിംഗ് എന്ന കുറ്റം ചെയ്യാൻ പ്രേരിപ്പിച്ചതായി കരുതപ്പെടേണ്ടതും കുറ്റസ്ഥാപനത്തിന്മേൽ 4-ാം വകുപ്പിൽ വ്യവനം ചെയ്തിട്ടുള്ള പ്രകാരം ശിക്ഷിക്കപ്പെടേണ്ടതുമാണ്.

CAREER GUIDANCE AND PLACEMENT CELL

Career Guidance and placement cell provides the students with the latest information in career opportunities. Study and reference materials are also provided to the students to enable them to keep abreast of the changes in the field of higher education. Seminars, classes, workshops, mock-interviews and model tests are also conducted for the students.

COUNSELLING CELL

Counselling Cell was inaugurated in the year 2006. We have a well-furnished counselling room and counselling is offered to the needy students on scheduled dates of every month. Dr Newly Joseph, Dept. Of Chemistry is the coordinator of the Centre from 2013 onwards. Every year seminars are organized on women empowerment. The service of experts from outside were arranged to build up self-esteem and emotional balance.

External Counsellor - **Dr. Sr. Tresa Ruby**, M.Sc Psychology,
Ph.D in Counselling Psychology,
Prasanthi Counselling Centre, Edappally

WALK WITH A SCHOLAR (WWS)

Walk with a scholar is a programme envisages to raise the Higher Education sector to world class standard. This is a scheme developed to nourish the talents of under graduate students. This year our college formed a group 90 young talents of all streams under this banner. This programme has external as well as internal mentoring, helping the students to fulfill their dreams.

STUDENT SUPPORT PROGRAMME (SSP)

Scholar Support Programme (SSP) is one of the New Initiatives of Higher Education which has been implemented in aided colleges during

the academic year 2014-15. It aims at imparting personalized additional support to needy students through tutorials, study materials, additional lectures, question banks and interactive sessions. Applications are invited from the students and students with least marks in the qualifying examination are selected. Classes are disseminated by the faculty of the college. The programme has a college level coordinator and is monitored by the college council. 50 students of the college are selected each year for 5 identified subjects with 5 internal faculty members as resource persons.

TUTORIAL

Each student is assigned to a tutor, when she is expected to consult on all matters pertaining to studies. The tutor will have frequent contacts with his wards during and outside college hours and will report any remissness in progress and conduct of his wards immediately it is noticed. So that the Principal may bring it to the notice of their guardians or parent in time and take suitable actions.

REMEDIAL

All the departments are keen in giving remedial coaching for the weak students.

MENTORING

The teachers handle the Mentoring sessions in a very efficient and sincere manner giving the students an opportunity to be closely in touch with the teachers for sharing their needs and for redressing their grievances.

CATECHISM & VALUE EDUCATION

Special lectures, discussions, seminars and retreat sessions are arranged every year for the staff and students with a view to improve their moral and spiritual caliber. Apart from this, one hour per week is devoted for moral classes and catechism and a prayer meeting is conducted once a week under the auspices of 'Jesus Youth'.

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FEES & SCHOLARSHIPS

FEES & SCHOLARSHIPS					
SCHEDULE OF FEES					
B.A / B.Sc./ B.Com / M.Com / M.A / M.Sc, M.Phil. - Per Annum					
Particulars	B.Sc. Mat./ Phy./ Che./ Zoo./ Bot.	B.A	B.Com	M.Com/ M.A	M.Sc
Admission Fee	75	75	75	150	150
Library Fee	100	100	100	100	100
Laboratory Fee	-	-	-	-	2400
Athletic Fee	100	100	100	100	100
Stationary Fee	50	50	50	50	50
Sports Affiliation Fee	300	300	300	300	300
Calendar Fee	30	30	30	30	30
Medical Inspection Fee	5	5	5	5	5
Magazine Fee	50	50	50	50	50
Audio Visual Fee	25	25	25	25	25
Association Fee	50	50	50	50	50

Association Fee	50	50	50	50	50
S A I P	10	10	10	10	10
University Union Fee	50	50	50	50	50
S W F Fee	20	20	20	20	20
Tuition fee	1000	1000	1000	1800	1800
Affiliation	300	300	300	350	350
S A F	5	5	5	5	5
Women Study Fee	5	5	5	5	5
Matriculation Fee	100	100	100	100	100
Caution Deposit (refundable)	360	360	360	600	600

Laboratory Fees Rs. 250/- for Core Subjects and Rs 150/- for each Complementary Subjects; for M.Sc.Physics Rs. 2400/-
Fees will be received by the office on collection days from 9 AM to 3.00 PM.

The Semester

I Semester : June - November

II Semester : December - May

Collection of Fees : (Vide G.O. Ms.No. 65 / 74 / HEDN - Dated 12.6.74)

1. Tuition fees will be collected in two equal instalments. The first instalment includes the special fees prescribed to be collected from the students of I Degree class, I P.G. class on the date of admission to the College and from the students of senior classes, II Degree Course, III Degree Course and II P.G. Course in a period in 2 instalments.
2. Fees once paid will not be refunded.
3. A student joining at any part of a Semester will have to pay all the fees for the Semester.
4. A Student leaving at any part of a Semester is liable to pay all the fees of the Semester.

Caution Deposit:

1. Every student on admission is liable to pay caution deposit at the rates shown in the schedule of fee with the first instalment of tuition fees and other special fees payable on the date of admission.
2. Student belonging to SC / ST / OEC / are exempted from the payment of caution deposit.

3. At the end of a particular course the caution deposit will be refunded to her after adjusting the dues if any on receipt of the application from the student in the prescribed form. The receipt issued from the college should be attached along with the application form.
4. All claims for refund of caution deposit shall be preferred before the re-opening date of the next academic year following the academic year in which the course is completed.
5. Caution deposit remaining unclaimed after six months of the due date will stand forfeited and credited to the developmental funds of the College.

FEES PAYMENT DATES

Date	Day	Purpose	Amount
05.06.17	Monday	II DC Third Sem. Tuition fee without fine	500.00
06.06.17	Tuesday	III DC Fifth Sem. Tuition fee without fine	500.00
06.06.17	Tuesday	II PG Third Sem. Tuition fee without fine	900.00
16.06.17	Friday	II DC Third Sem. Tuition fee with fine ₹ 5/-	505.00
19.06.17	Monday	III DC First Sem. Tuition fee with fine ₹ 5/-	505.00
19.06.17	Monday	II PG Third Sem. Tuition fee with fine ₹ 5/-	905.00
29.06.17	Friday	II DC, III DC & II PG Tuition fee with fine ₹10/-	DC 510/- PG 910/-
03.01.18	Wednesday	I DC Second Sem. Tuition fee without fine	500.00
04.01.18	Thursday	II DC Fourth Sem. Tuition fee without fine	500.00
05.01.18	Friday	III DC Sixth Sem. Tuition fee without fine	500.00
05.01.18	Friday	I PG Second Sem. Tuition fee without fine	900.00
05.01.18	Friday	II PG Fourth Sem. Tuition fee without fine	900.00
16.01.18	Tuesday	I DC Second Sem. Tuition fee with fine ₹ 5/-	505.00
17.01.18	Wednesday	II DC Fourth Sem. Tuition fee with fine ₹ 5/-	505.00
18.01.18	Thursday	III DC Sixth Sem. Tuition fee with fine ₹ 5/-	505.00
18.01.18	Thursday	I PG Second Sem. Tuition fee with fine ₹ 5/-	905.00
18.01.18	Thursday	II PG Fourth Sem. Tuition fee with fine ₹ 5/-	905.00
30.01.18	Tuesday	IDC, II DC, III DC, I PG & II PG Tuition fee with fine ₹.10/-	DC 510/- PG 910/-

SCHOLARSHIPS AND FEE CONCESSIONS

Name of Scholarship	Eligibility
1. Post Metric Scholarship (Christian, Muslim students)	: Minimum 50% marks Income Limit- ₹ 2 lakh, ₹ 3000/- yearly
2. Central Sector Scholarships (Christian, Muslim students)	: Minimum 80% marks Income Limit - ₹ 4 ¹ / ₂ lakh, ₹ 10000/- yearly
3. Suvarna Jubilee Merit Scholarship (only BPL Family)	: Minimum 50% marks ₹ 10000/- yearly
4. CH Muhammad Koya Scholarship (Christian, Muslim students)	: Minimum 50% marks Income Limit - ₹ 2.1 ¹ / ₂ lakh ₹ 4000/- yearly
5. State Merit Scholarship Income Limit - ₹ 1 lakh,	: Minimum 50% marks ₹ 1250/- yearly
6. Hindi Scholarship - on Merit No Income Limit	: Minimum 60% marks ₹ 5000/- yearly
7. Blind / Physically Handicapped Income below 25000	: Minimum 50% marks ₹ 4800/- yearly
8. Higher Education Scholarship	: On Merit basis I Year - ₹ 10000/- II Year - ₹ 12000/- III Year - ₹ 18000/-
9. Single Girl Child Scholarship (PG students)	: ₹ 20000/- yearly
10. Inspite Scholarship (only for Science group students)	: On Merit basis ₹ 60000/- (20000 for project work)
11. Snehapoorvam Scholarship (for Orphaned Children)	: Income Limit - ₹ 24000/- ₹ 1000 per month
12. Cultural Scholarship	:
13. Fisheries Scholarship for	: The children of fisherman

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| 14. Full fees concession to OBC Students | : Annual Income limit
₹ 1,00,000/- per year for Degree |
| 15. Full fees concession to socially and educationally backward class (KPCR) | : Annual Income per year
Degree - ₹ 1,00,000/-
P.G. - ₹ 1,00,000/- |
| 16. College Co-operative Society Scholarship | : For deserving students
(Degree & PG) |

ENDOWMENT PRIZES

1. Rev. Mother Eliswa Endowment
Prize instituted by Rev. Sr. Charles : For the best all rounder of the year in the college
2. Rev. Mother Tresa Endowment
Prize instituted by Rev. Sr. Charles : For the Latin Catholic all-rounder of the year in the college
3. Rev. Sr. Anna Endowment Prize
instituted by Rev.Sr. Charles : Best all rounder in sports
4. Rev. Sr. Speciosa Endowment : For conducting inter collegiate seminars in Departments
5. Prof. Gourikutty Endowment : For the Students Council
6. Prof. Saroja Appukkuttan Endowment : For the best outgoing students in English literature
7. Rev. Sr. Gracious Endowment : For the best outgoing B.A. Com. English student
8. Rev. Sr. Delani Endowment : For the highest marks in English literature in the university examination
9. Late Prof. Mrs. T.B. Thomas Endowment : For the highest marks in Part I English Degree Examination
10. Late Prof. P.T. Simon Endowment : For the highest marks in Malayalam (Main)
11. Prof Saraswathy Endowment : For the highest marks in the subsidiaries of B.A. Malayalam
12. Mrs. C.P. Vijaya Memorial : For the highest marks in Malayalam

13. Smt. Meenkamma Endowment : For the highest marks in B.A. Malayalam
14. Rev. Msgr. Augustine Maveli : For the highest marks in Hindi among B.A., B.Sc and B.Com students
15. Mrs. Meenakshi Ramakrishnan : For the highest marks in Hindi B.A./B.Sc./B.Com. University Examinations
16. Rev. Sr. Bencita Endowment : For the best out going students in B.Sc Mathematics
17. Prof. Rita Mary Thomas and Prof Omana : For the highest marks in final B.Sc. Mathematics University examination
18. Prof. Sumangala Devi Endowment : 60% for the highest marks in the university examination
: 40% for the second highest marks in the university examination
19. Prof. Savithri Endowment : For the highest marks in Subsidiary Physics for III DC Mathematics
20. Rev. Sr. Infanta Endowment : For the best out going M.Sc and B.Sc. Students
21. Prof. Madavikutty Endowment : For the highest marks in first year M. Sc Physics university examination
22. Prof. V.C. Annamma Endowment : For the highest marks in final year M.Sc, and B.Sc. Physics university examination.
23. Prof. Sara T.P. Endowment : For the highest marks in Subsidiary Physics in B.Sc.
24. Prof. Lizamma Manual Endowment : For the students securing highest marks in B.Sc. and M.Sc. Physics
25. Prof Emily Titus in memory of her late parents Endowment : For the students securing highest marks in B.Sc and M.Sc. Physics Practical Exam.

26. Prof. Aleya Joseph Endowment : For the student securing highest marks in Chemistry
27. Prof. Mayadevi Endowment : For the highest marks in the B.Sc Chemistry University Exam.
28. Rev. Mother Eliswa Endowment Prize instituted by Rev. Sr. Clodit : For the highest marks B.Sc Chemistry in the University Exam.
29. Prof. Aleyse and Rev. Sr. Della Endowment : For the best outgoing student in Botany
30. Rev. Sr. Charles Endowment : For the highest marks in the II B.Sc Botany
31. Prof. Vimala Cross and Prof Marita Paul Endowment : For conducting inter-collegiate seminars in the department of Zoology
32. Prof. Santha Sebastin Endowment : For the highest marks in B.Sc. Zoology University Exam.
33. Dr. Euphrasia Endowment : For highest marks in Zoology (V)
34. Rev. Dr. Sr. Rexia Endowment : For the highest marks in Model Examination in I DC Zoology
35. Prof. K.B. Thankam Endowment : For the student securing the the highest marks in paper I Micro Economics
36. Rev. Sr. Electa Endowment : For Latin Catholic who has scored the highest marks in III DC Model Exam.
37. Late Rev. Sr. Redempta Endowment : For the best outgoing Commerece student
38. Prof. Somasekharan Unni : For the top scorers in the final M.Com. and final B.Com. University Exam.
39. Prof. K.S. Sobha Endowment : For the student who excels in sports and academics

40. Rev. Sr. Benecita and Rev. Sr. Infanta Endowment : For the brightest and most deserving Latin Catholic Students
41. Rev. Sr. Afra and Rev. Sr. Besilda : For the brightest and most deserving Latin Catholic Students
42. Dr. Sheelamma N.P. : For the brightest and most deserving Latin Catholic Students
43. Rev. Sr. Anjelica and Sr. Simon Endowment : For the bright and most deserving Latin Catholic Student of the first year P.G.Courses.
44. Prof. Anila, Prof. Ambujakshi, and Prof. K.C. Treasa : For the best performer in Youth Festival
45. OSAX award : For the most deserving first year Degree students in Arts and Science.
46. Prof. Vimala Cross and Dr. Fathima Cross : To the best N.C.C. Cadet of the year in memory of their father Late Capt. P.John Cross
47. Rev. Sr. Damian Endowment : For the Best Jesus youth Volunteer.
48. Sr. Cyra and Sr. Nancy : For the activities of Non-Teaching Staff
49. Rev. Sr. Percy Endowment Prizes : 1. For the best NCC Cadet
2. For the best NSS Volunteer
3. For the best student in sports
50. Rev. Sr. Elizabeth Mark : To the best Student in Final Year Catechism & Moral Science
51. Mr. Johny A.J. : To the most deserving Latin Catholic Student in III year Botany

52. Ms. Mary Joan : Memory of her late parents
Best outgoing Final B.Com & M. Com Student
53. Sr. Michleana Endowment : For best student in Subsidiary Maths
54. Ms. Patricia Jannet Netto Endowment : Financial Assistance for Union Activities
55. Prof. Rebeca Mathan Endowment : For the best outgoing student in Economics
56. Ms. Gracy Rajan : For the best 1st BA. Literature Student
57. Ms. Kochutheresia N.P. : Activities of NTS
58. Ms. Sabeena Joseph : Activities of NTS
59. Dr. Lilly C.O. : For the deserving PG (Arts) students
60. Dr. Sheena Xavier : For the deserving PG (Science) Students
61. Prof Tessy George Endowment : For outgoing topper of B.A. English Literature
62. Prof. P. Ambujakshy : Highest Mark in M.A. Sanskrit
63. Dr. C. Santhakumari : Highest Mark in M.A. Malayalam
64. Ms. Tessy Joseph (NTS) : Most deserving Student in IIIrd year Chemistry
65. Prof. Patricia Janet Netto : For attending Seminars for Commerce Students
66. Dr. Raji Joseph : B.Com university Topper
67. Dr. Raji Joseph : Best NSS Student Volunteer
68. Prof Rani K.A. : M.Com university Topper - in memory of late Mother General Rev. Sr. Georgia
69. Prof Rani K.A. : Best Library user award in college among students - in memory of late K Daniel Ex-librarian, Maharajas College Ernakulam

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ACADEMIC CRITERIA

Sl. No		% Grace Marks
1.	State level events in all Sports/Games/Relay events (Inter-districts competition-Individual/team/ games event. Certificates from the State/ District Association Concerned)	
	I place	5%
	II place	4%
	III place	3%
2.	Inter Collegiate events (individual/team events)	
	I place	7%
	II place	5%
	III place	3%
3.	Representing the State and Winning in Approved National Competition (Inter-State)	
	I place	12%
	II place	10%
	III place	7%
	Representation	5%
4.	Inter University South Zone / South - West Zone	
	I place	10%
	II place	9%
	III place	8%

	Representing as University Member:	
	Participation	7%
	Non- Participation	6%
5.	All India Inter-University Competition (Indian Universities / Combined University team)	
	I place	17%
	II place	14%
	III place	12%
	Representation/participation in Indian/Combined University team	10%
6.	Representing India in approved World competitions (Asiad/Afro-Asian/Common Wealth/World University Games/Pre-Olympics/ Olympics/ University - Junior, Youth, Senior tournaments)	25%
7.	Blind students securing I/ II/ III places in Sports/ Cultural/ Youth Festival Activities conducted by Kerala Federation of the Blind at College/ University/ Inter-University level	5%
8.	Inter Collegiate Youth Festival (Individual & Group events)	
	Ist place / A' Grade / Best Actor / Actress	5%
	II place	4%
	III place	3%
	(Limited to 5%)	
9.	South Zone Inter-University Youth Festival conducted by AIU (individual & Team events)	
	I place	6%
	II place	5%
	III place	4%
	(Limited to 6%)	
10.	National level Youth Festival (Individual & team)	
	I place	10%
	II place	7%
	III place	5%
	(Limited to 10%)	

	Accompanists of artists in Youth Festivals (Zonal and National level only) be given grace marks as that of artists, provided all the artists and accompanists are bonafide students from colleges / departments of this University.	
11.	Deaf and Dumb candidates (Medical Certificates form Medical Board is required. They are exempted from writing second language if they desire to do so)	25%
12.	NSS volunteers a) NSS certificate holders b) Attending National Camp with attendance certificate c) Republic Day Camp (Limited to 7%)	2% 3% 5%
13.	NCC cadets a) Attending Republic Day Camp/ Parade b) Basic Leadership Camp (TSC)/ Nau Sainik Camp/ Vayu Sainik Camp/ Independence Day Camp (Sports and Games at Delhi) c) Certificate holders 'C' Certificate 'B' Certificate (Limited to 10%)	5% 4% 3% 2%

The following shall be the guidelines for awarding Grace Marks:

- The maximum Grace marks awarded to a student in a particular year for all the activities put together should not exceed 25%.
- Grace Marks shall be given for all the papers/parts/subjects of a course in a year, irrespective of whether the course is annual or semester. For semester course the percentage shall be same as applicable to the annual scheme.

3. In the case of both the semester courses and the annual courses, the academic year shall be taken as from 1st June to 31st May.
4. Grace Marks will be awarded initially to the candidate on the basis of his/ her performance in the respective academic year.
5. The students shall claim the grace marks within one year after the end of the academic year. (e.g. The claim for 2003 - 04 shall be made before 31st May 2005)
6. Grace Marks shall be awarded for one additional chance including improvement / betterment and also to the supplementary examinations paper(s) of the candidate in the next immediate chance only including readmitted / N+1 candidates, i.e; Grace Marks shall be awarded to eligible candidates at the supplementary examination of part I / II and also to Part III subject as the case may be. In awarding Grace Marks to the supplementary candidates it shall be given only to the papers of the performing year and at the rates applicable there to in the performing year.
7. Grace marks shall be given for the written examination. But if the marks of a candidate are below the required minimum for a pass in internal/ viva/ practical, the grace mark can also be redistributed to these items to get a pass.
8. Paper wise distribution shall be followed and Grace Marks need not be awarded to a student if he/ she secures less than 5% of the maximum marks for that theory paper (External).
9. Grace marks awarded can be redistributed enabling the candidate to get a pass in the examination in a part (s)/ paper (s) among the whole range of examinations.
10. Grace Marks shall be awarded for both undergraduate and postgraduate courses.
11. Grace Marks shall be awarded in the year in which the certificate is issued (NSS)
12. Grace Marks shall not be awarded to professional courses like BAMS, BHMS, MBBS, BDS, B.Pharm., B.Sc. Nursing etc.
13. Moderation shall be effected after the Grace Marks have been added to the original marks of a student.
14. Grace Marks awarded shall not be considered for ranking and the total marks after awarding Grace Marks shall be 1(one) mark below the marks of the third rank.

15. The Director, Physical Education should collect the list of Sports/ Games events approved by the National Federations and approved by Kerala Sports Council and recommendations should be regulated accordingly.
16. Deaf and Dumb candidates with disability of a medical certificate obtained from a Medical Board are only eligible to receive the Grace Mark.
17. Application with all relevant documents and attested copies of Certificates for Grace marks shall be submitted to the University through the Principal/ the DPE/ the DSS/ NSS/ NCC Co-ordinator. Proper entry shall be made in the originals of the certificates of proficiency by the office of the verifying authority.

**GENERAL INFORMATION OF THE RULES ISSUED BY
MAHATMA GANDHI UNIVERSITY**

1. Cancellation of Examination & Registration

- a. All Terminal Examinations (of which results are announced) except I M.A./M.Sc and professional courses can be cancelled.
- b. When the examinations are cancelled papers of the same subject appeared in the previous year will also get cancelled.

Eg. If the Part III Main of B.A. at the final year is cancelled, papers of first and second years will also be cancelled.
- c. Cancellation is allowed only at the first appearance.
- d. Four more chances are allowed for the cancelled papers.
- e. Degree Examination can be cancelled in order to take up the same courses with different optional.
- f. Apply to the Controller of Examination with Principal's recommendation, attested photocopy of the hall ticket and S.B.T. challan for prescribed fees within 14 days from the last Examination including practical / Viva voice.

2. Duplicate copy of certificate

Duplicate Degree Certificate, Migration Certificate, Mark lists, Pass Certificate can be had from the University by producing a declaration on a stamp paper of Rs. 50/- to the effect that the Certificate has

been irrecoverably lost, attested by a Notary Public along with the State Bank of Travancore chalan for prescribed fees.

3. Eligibility Certificate

Applicants from outside the State have to get eligibility certificate from the University to join any course. The application prescribed by the University with duly attested photocopies of the original marklist and State Bank of Travancore challan for prescribed fee has to be remitted to the Registrar of the University.

4. Medium of University Examinations Students can answer for Degree Examination either in English or in Malayalam. But in the same paper a mix of English and Malayalam is not allowed.
5. University Examination - Extension of time for Physically Handicapped Physically handicapped candidates can avail themselves of time extension for various University Examinations. Apply to the controller of Examinations in a plain paper along with medical certificates and a photo showing disability duly attested by the medical officer well in time before the commencement of Examinations.
6. Practical Examination & submission of record There is no separate minimum for practical examinations. But absence in practical examinations will be treated as failure in the examinations. Record has to be produced while appearing for supplementary examination too. If the record is lost a new one has to be prepared.
7. Grace Marks Winners in sports events and youth festivals are given grace marks as follows :
 - a. Grace Marks will be given for the first appearance in examinations. Improvements and appearance after cancellation and absence will not be considered.
 - b. Grace marks will be given irrespective of a pass or fail in the Examination and will be given after effecting the moderation.
 - c. Grace marks will not be reckoned for fixing ranks.
 - d. Marks will be allotted to each paper and 50% of these can be redistributed to other subjects in order to effect a pass.
 - e. Students of professional courses are not eligible for grace marks.
 - f. Only the winning participants will get grae marks, not the accompanists.

g. The maximum limit of grace marks is 25%

i. Sports- India representation (25%), All India Inter University I, II, III (17, 14, 12) representing combined University (10), approved National I, II, III places (10,8,7) Inter University representation (7), University / State representation (5).

ii. Youth Festival - University individual I Place or A Grade (5%), University Group I Place (3%) both to a maximum of 5%. South Zone I, II Places individual and Group events (5,4 additional) National

iii. Deaf and Dump students - will be given grace marks 25% of the total Marks of each and every paper of the Degree attempted by them subject to a maximum of 25% of the aggregate marks.

iv. NSS volunteers - a) NSS certificate holders 2% b) Attending National Camp with attendance certificates 3% c) Republic Day Camp 5% (Limited to 7%)

v. NCC Cadets - a) Attending Republic Day Camp/ Parade 5% b) Basic Leadership Camp (TSC) Nau Sainik Camp/ Vayu Sainik Cam / Independence Day Camp (Sports and Games at Delhi) 4% c) Certificate holders: 'C' Certificate 3%, 'B' Certificate 2% (Limited to 10%).

8. Recognition of examinations conducted by the University/ Boards outside Kerala When students of other Universities (outside the State) join this University, they have to apply for the recognition of their qualifying Examination in the prescribed form.

The application for recognition should be accompanied by chalan receipt for prescribed fee, pass certificate, statement of marks, migration certificate and eligibility certificate issued by this University.

Migration certificate from the Institutions outside Kerala are to be forwarded along with the application for recognition.

Column No. 2c and d in the prescribed form should be clearly filled supported by necessary documents.

A certificate from the Principal of the College (where the students studies for the Examination sought to be recognised) should be enclosed if the pass certificate does not contain the information about the subjects taken for the Examination.

Applications for the recognition should reach the University office within one month from the date of admission without fail.

9. Migration certificate

The student of other Universities and boards of Secondary / Higher Secondary Education (Except State boards like VHSC, Plus Two) who join this University should produce Migration Certificate issued by the concerned Universities and boards.

Migration Certificate from Mahatma Gandhi University will be issued if applied in the prescribed form with challan receipt for prescribed fees.

University has exempted the students of Higher Secondary Course (Plus Two) Vocational Higher Secondary Education Course and Technical Higher Secondary Education Course of Government of Kerala from producing Migration Certificate and getting individual recognition order (University Order No. EK. V/96 dated 26th July 1996)

10. Registration as Matriculate of the University The student of other Universities and board who join this University should submit the application in the prescribed form with Migration Certificate, General form, Matriculation fee receipt and challan receipt for prescribed fee before the University through the Principal.

Application for Matriculation should reach the University Office within one month from the date of admission without fail.

11. Revaluation and Identification of papers Apply in prescribed form within 2 days from the date of receipt of mark list in the College. Mark change will be effected if the difference is 5% or more. If the difference is 10% or more the paper will be subject to record evaluation will be reckoned. There will be no refund of evaluation fee. Students will be allowed to identify their evaluated papers.
12. Scrutiny of answer sheets Answer papers will be scrutinized if applied within 30 days from the date of receipt of mark list in the College.
13. SC/ST Students exemption for Payment of Examination fees SC/ST students need not pay the Examination fees for two consecutive chances including regular once. The application should forward through the Principal.

14. Detailed Mark list

Paper wise marks (including practical) will be issued. Apply in the prescribed form with S.B.T. chalan for prescribed fee.

15. Improvement facilities for various examinations

The University offers improvement facility for various Examinations. The first year papers of Degree and post Graduate Course under all parts and II year papers of Degree Part III Main can be improved along with their next year regular Examinations.

Those who have passed M.A./ M.Sc./ M.Com Examination can better marks by availing themselves of two more chances irrespective of time limit. All papers of previous Examination at P.G.level can be improved along with their regular finalyear Examination.

16. Confidential Marklist

Candidates who have taken their final year Examination can apply in prescribed form for confidential mark list before the publication of the results for employment and educational purposes. However this mark list will be sent only to the head of the Institution concerned.

17. Exemption from attending classes of additional language Students of regular Colleges who desire to be exempted from attending classes of additional language have to apply for the same in prescribed form. Special English is not offered as additional language at Degree level. Deaf and dumb students are exempted from studying second language, if they so desire.

18. Holidays for Idul Fitter (Ramzan) Idul Azha (Bakrid)In the G.O. (Rt) No. 517/83/H.Edn. dated 21st March 1983 Government declared three days each for Idul Fitter (Ramzan) and Idul Azha (Bakrid) for the Educational Institutions. Under the directorate of College Education Government clarified that the three days holidays need be on festival day, the day preceding and the day succeeding the day of festival. transcript and letters of recommendation

Transcript and letters of recommendation may be issued from the college, provided an application is given in the following format:

Format for transcript / letter of recommendation

1. Name
2. Course completed
3. Year of study
4. Signature

A notice of three days is necessary for the issue of transcript and letter of recommendation.

ATTENDANCE AND LEAVE OF ABSENCE

Classes will be from 9.00 a.m. to 3.00 p.m. on all working days. The working day is divided into 5 periods of one hour duration. Attendance will be taken by the lecturer at the beginning of each hour. Leave of absence for a period or for a portion of it may be obtained from the Lecturer concerned. Leave for several periods or the whole day must be obtained from the Principal by writing in advance in the prescribed form. No leave will be granted unless the Principal is satisfied with the reasons stated.

Students should not take leave of absence unless it is absolutely necessary. By irregularity of attendance they run the risk of not securing sufficient number of term days to appear for the University Examination.

The annual certificate of attendance and progress required by the University for promotion and for admission of the University Examination will in no case be granted unless: The student who has attended not less than three fourths of the number of the total working days in the academic year. The Principal considers that the student's progress and conduct have been satisfactory. The students are advised not to take leave on days of internal and other regular assessment programmes. Absence on the days of terminal exams, internal evaluation and on the first and last working days and absence without submitting the leave application will be checked.

Progress cards with marks obtained by the students in all the Internal assessment tests will be issued to the students at regular intervals.

APPLICATION FOR LEAVE

1. Name (in block letters):
2. Class and Number:
3. Dates for which leave is required :
4. Reason for leave:
5. Leave already taken

Signature of Student

Date:

Signature of the Guardian

Signature of the Warden (for hostel students)

Signature of teacher in charge

7

STUDENT RESOURCES & CAMPUS FACILITIES

LIBRARY

The well-furnished and full-fledged College library follows the open stack system with multiple cataloguing. The cataloguing is done under 3 heads - Author card, Title Card and Subject Card. The books in the library belong to three general categories.

1. Reference
2. Periodicals
3. Books for circulation

The different section of the library are directly under the jurisdiction of the Principal.

I. **Reference Library**

Books for reference, rare books, encyclopedia, yearbooks etc. are available in the reference section.

Reference books are not usually lent out; but in exceptional cases, reference books may be lent for two days to the members of the Teaching staff with written permission from the Librarian.

II **General Library**

1. The Library functions from 8.30 a.m. to 4.30 p.m. on all days except Sundays and public holidays.
2. Open stack system is followed in the library. The books once taken out of the shelves are to be left on the table. Students need not try to replace the books in the shelves.

3. Degree students are permitted to borrow 3 books, P.G. students 5 books and staff members 20 books at a time. Books other than novels may be borrowed and returned on any day of the week and any number of times. However for the issue of a novel/weekly specific days are fixed for each class.
4. Entry into the stack room is allowed only during recess time. Students can enter the stack room with the RFID punching card system and library maintains the students' attendance with the help of this RFID.
5. Inflibnet: The College library is facilitated with INFLIBNET which plays a significant role in gathering information to meet the needs of the society. It includes e-journals, e-books and other information which support Research Activities. The databases are accessible through the website <http://inlist.inflibnet.ac.in> and the pass word is provided to all the students and faculty members.
6. Wi-Fi: The college library is equipped with Wi-Fi connectivity and it covers an area of 100 meters.
7. Digital Library: The college library holds as digital library which stores Research thesis of the faculty members, UG/PG dissertation, College News Letter and previous year question papers etc...
8. Each student is given library cards (3 for degree students and 5 for P.G. students) which have to be deposited in the library at the time of receiving books. These cards are to be returned to the library at the prescribed time.
9. Students can retain a borrowed book for 7 days from the date of issue and the borrowing facility of the same book may be renewed for maximum 2 times. However, for the books in great demand, the renewal facility will not be available.
10. Books must be returned or renewed on the due date, the failure of which entails a fine of Rs.1 per day for each book.
11. All books must be returned by the students / staff at the end of the academic year for stack verification.
12. Books must be handled with care and respect.
13. Loss of books shall be compensated with replacement of new editions of the same book or the compensation amount as may be fixed by the librarian/Principal.

14. Failure to pay library fines or failure to return the book within the due date by a student or a staff member entails loss of privilege to borrow any more book from the Library till the books are returned and all dues are cleared.
15. The transfer and sub lending of books to anyone outside the college is strictly prohibited.
16. The papers and periodicals lying on the table shall not be removed from the reading room or from the place allotted to them.
17. Loud reading, talking, use of mobile phones, group discussion, department work etc. are strictly prohibited inside the library.
18. Any loss or damage will have to be paid for by the person or persons responsible.
19. Identity card is compulsory for entering the library. The bags, books and other articles should be kept at the entrance of the library.
20. Only writing materials (paper, pen) and your valuables like purse are to be taken inside the library.
21. Reading Section and Reference Section are not to be used as study room. (If the students are found with books from outside the library, the same shall be confiscated.)
22. The students and staff shall verify that the books they borrow are in good condition before the issue of the books. In case any mutilation or defect is found, it should be brought to the notice of the librarian before the books are issued from the library, upon which the librarian will put her distinguishing mark on the relevant pages.

At the time of return of the books, if pages without this distinguishing mark are found to be damaged, directed or scribbled upon, due penalty will have to be paid including replacement of the books in question.
23. Students are welcome to make use of the 'Search Computers' to get information on author, title and classification details.

LANGUAGE LAB

This is a unique setup with the objective to groom the students to be effective in the midst of global challenges of intercultural communication and social differences. Here the methodology includes interactive self-learning through the use of latest Software and CD's etc.

COMPUTER CENTRE

The Computer Centre started functioning in 1997. The main objective of the center is to provide opportunities to students, to take up Add on programmes in computer languages. The center is accredited by 'NIOS', New Delhi, to conduct short term and long term courses to students at convenient timings.

HEALTH CLUB

We have a spacious and well equipped Health Club in the campus. All the modern equipment's like, Treadmills, Eryo cycles and Multistation training are there.

CANTEEN

A well-furnished and spacious canteen functions in the campus to cater to the needs of the students. Meals and refreshments are available in the canteen at subsidized rates.

HEALTH CLINIC

A health clinic is functioning on our college behind the library. Dr. Sheena Mathew M.B.B.S., DNB (Sr. Sushmitha SD) family physician and medical officer of Hemophilia Treatment center, District hospital, Aluva comes to the health clinic for medical consultation.

AUDIO VISUAL FACILITIES

The college has an audio visual room, audio visual room, two language labs (manual & digital) and a number of seminar halls which are equipped with all modern learning facilities like OHP, LCD, VCD, internet on-line access.

AUDIO VISUAL STUDIO

Our audio visual studio is a facility which fosters creativity and excellence among students. It enables them to avail the benefits of the latest multimedia facilities. It is equipped with video editing and audio recording facilities. This room functions as the headquarters and recording studio of Xav Radio Our Campus Radio station which goes on air every week.

HOSTEL

1. Students shall leave the College Hostel and come back with their parents or guardian.
2. Apart from the College hours, Hostel Students are expected to spend most of their time within the Hostel premises except the time allowed

for the purpose according to the rules of the Hostel. Absence from the Hostel must be with the permission of the warden.

3. Every student on joining the College or at the beginning of the year must fill in a residence card.
4. The Hostel will be under the direct control of a resident warden who will look after the welfare and the good conduct of the inmates.
5. It rests with the warden to allot room or a part of a room to a student or resident or to change such allotment at any time during the year.
6. The Hostel rules as well as the regulations which the resident warden may issue from time to time apply to all the hostel residents. The decision of the Warden with regard to the rules of the hostel shall be final.
7. The Principal is the ex-officio General Warden of the Hostel.
8. If the residents wish to leave the Hostel to stay elsewhere, they can do so only after obtaining the written permission of the Principal. But she will be liable to pay the rent for the whole term in which she leaves.

COLLEGE CO-OPERATIVE SOCIETY

Text books of all courses, notebooks and stationary items are available to the students from the Co-operative store at a fair price. Students may become members of the store by remitting an admission fee of Rs. 1.

CONVEYANCE

Two College buses are in service for providing conveyance facility to students coming from Varapuzha, Paravor and the neighbouring places.

OTHER CAMPUS FACILITIES

- Auditorium
- College Foyer
- Audio Visual Room
- Audio visual studio
- Well Equipped Labs
- Language Lab

- Computer Labs
- Seminar Halls
- Conference Halls
- Smart Class Room
- Volley Ball Court
- Basket Ball Court
- Cricket Net
- Kabadi Court
- Badminton Court
- Skyway
- Omni Van
- Lift Facility
- College Bus
- Cycling facility
- Waiting Room
- Solar System
- Botanical garden
- Students' Corner
- Recreation hall
- Wi-Fi Enabled Campus
- Prayer Room

8

STUDENT OPPORTUNITIES

STUDENTS' COUNCIL

The College Students' Council is the student's representative body in the governance of the College. The student's council is constituted by the elected representatives from each class. From among these representatives, the members of the College student's council are elected. The activities of the college union are monitored by three staff advisors.

NCC

Our NCC unit is also a very active and covetous one. Its activities include basic training sessions in first-aid, drill parades, signals, home nursing, communications, map reading, weapon training and other advanced training in trekking, mountaineering, rock climbing, para-jumping, cycling etc.

Students are enrolled after a selection procedure and those who acquire the prescribed training are given certificates. 15 marks for Degree and 5 marks for PG are awarded as grace marks.

NSS

Our N.S.S. unit is a very strong and committed one which is acclaimed as one of the best in M.G. University. It enables the students to become aware of their social and moral duties and initiates them into social and community service. The participants are given the chance to develop their patriotic feeling through community living and united action.

Volunteers who undergo the prescribed course of training will be given certificates from the University. 10 marks as grace marks in the university examinations for NSS certificate holders of all classes and bonus marks for admissions to higher courses are also given for Degree course 15 marks and for P.G. course 5 marks.

WOMEN'S CELL

Women Cell functions with a view to promote women empowerment. It caters to the social, academic, legal & domestic needs of the students with the purpose of enabling them to meet the challenges of the day.

JESUS YOUTH

Jesus Youth is an international Catholic youth movement with the Pontifical approval. This movement came into existence in 1978, that time onwards in our college; the Christian Youths are actively participating in all programmes. There is a group of 10 girls in the core committee, who gather at 3.00 – 4.00 pm on every Wednesday, to prepare for the prayer meeting. Jesus youth conducts charity visits, pilgrim visits, exhibitions, skits, spiritual talks etc.

AICUF

AICUF is an organization of university students. The movement was started in 1924, at St. Joseph's College, Thiruchirappalli by Fr. Carty, SJ. Currently it operates in 14 states of India. The organization is affiliated to Pax-Romana, an international association of catholic professionals.

SPIRITUAL FORMATION

Each academic year begins with an inaugural mass and prayer meeting. Mass is also celebrated on every First Friday of the month and also on the feast day of the Patron Saint St. Francis Xavier. Apart from this there is a thanksgiving Holy Mass by the end of every academic year.

RESEARCH PROMOTION COUNCIL

The Research Promotion Council provides information about funding sources and co-ordinates the research activities in the College. Every year an 18 member council with a coordinator, secretary and faculty representatives was constituted with Principal as the chairperson.

ASAP

Additional Skill Acquisition Programme (ASAP), a joint initiative of Higher Education, General Education Department and Government of Kerala conducts various skill development programmes of the college. A foundation course is given to the first year degree students and 21 days residential training programme is given to the final year students. A DOT training programme is given to final year students.

SPORTS & GAMES

Our Physical Education Department has always won laurels to the college through their meritorious achievements in various fields. We have got very efficient teams of Volley ball, Basketball, Net ball, Kabaddi Judo and Cricket

We offer the sports stars free accommodation & food in the sports hostel & prizes are awarded to the outstanding winners in various games. The Dept. also conducts annual inter -collegiate tournaments in Volley ball and Basketball.

DIFFERENTLY ABLED CELL

The college has a cell for specially abled students to cater to their needs. This cell strives to provide equal opportunity to them.

ASSOCIATIONS

Each department has got its own association which conducts different academic and nonacademic programmes.

CLUBS

Various clubs also function in the college to provide a chance to test their communication and entrepreneurship skills as well as groom their personality and overall development through community service.

REGISTERED CLUBS

- Tourism Club
- Bhoomithra Club
- Bio Diversity Club
- E.D. Club

- Energy & Environment Conservation Club
- Lotus Nature Club
- Folklore Club

NON REGISTERED CLUBS

- Traditional Dance Forms Club
- Dance Club
- Eastern Music Club
- Western Music Club
- Musical Instruments Club
- Theater Club
- Reader's / Writer's Club
- Debate Club
- Speaker's Club
- Photography Club
- Painting Club
- Green Campus Club
- Quiz Club
- Cookery Club
- Health Club
- Soch -Vichar
- Human Rights
- Differently abled
- Peace Club

COLLEGE MAGAZINE

At the end of every academic year, the College Magazine, is published which is a truly literary & creative document of the talents of our students. The Magazine committee is composed of the student editor,

sub editors & staff advisors. It also provides a panoramic view of the cultural, academic, sports and literary activities & achievements of the college during that academic year.

WELCOME AND FAREWELL

The fresher's will be given a warm 'welcome' party by the senior students and the outgoing students will be honored with a farewell party by their juniors

EXCURSIONS AND STUDY TOURS

Every department conducts excursions and study tours which help the students to experience the sense of togetherness, to have exposure, to enjoy the thrill of travelling etc. It also enhances their academic interests.

DAYS OF CELEBRATIONS

St. Xavier's Day (Heavenly Patron's Day), CTC Founders' Day, X'-mas, Onam, Kerala Piravi, International Women's Day, NSS Day NCC Day and College Day are celebrated every year in the College. Competitions are conducted on these occasions and prizes are awarded to the winners.

PTA & ALUMINI

PARENT TEACHER ASSOCIATION

The Parent-Teacher Association is playing a pivotal role in the efficient functioning of the college machinery. It is the prop and support of all endeavours and establishes a positive and constructive link between all the stake-holders. The Principal is the President. The Vice President is elected from among the parents. The secretary is elected from among the Teachers. The P.T.A. Executive Council meets at regular intervals and the annual general body meets and 'open houses' offer venues of sharing and interaction. Prizes and gold medals awarded by the P.T.A. in various fields, encourage the students in sports, NCC, NSS and in academic and cultural fields.

THE STAFF ASSOCIATION

The Association of the Teaching Faculty and that of the Non-Teaching Staff take part in all the activities of the college, by providing great moral support. Informal get-together, annual picnic, festive celebrations are some of the activities conducted by these associations.

RELAX

Retired Lecturers Association of Xavier's is the association of retired teachers. The association keeps intimate rapport with the College and

co-operates in all its activities like conducting classes for students Union Inauguration, College Day, Retirements etc.

RENTAX

Retired Non-Teaching Association of Xavier's is the association of the retired non-teaching staff. This association always tries to keep up intimate rapport with college and co-operates in all its activities.

OSAX

Old Students Association of Xavier's also functions hand in hand with RELAX. They also conduct various classes in the college like yoga, cookery and tailoring. The General Body meeting is conducted on the 2nd Saturday of February, every year.

For the kind attention of outgoing students, please inform us the following matters

1. Your employment details, when you achieve one.
2. Details of your higher studies, as you pursue them.
3. Details regarding your appearances and success in the following competitive exams, when you appear or when you qualify:

GATE, GRE, TOEFL, GMAT Exams. UGC, CSIR (Net) Exams. Indian Civil Service Exams.

10

ACADEMIC CALENDAR

JUNE 2017			
Date & Day	Department	Particulars	Remarks
1 Thu		Re-opening Day	
2 Fri			
3 Sat			H
4 Sun			H
5 Mon	Chemistry Maths English Zoology Micro, Botany Commerce (SF) Chemistry	Meditation for concentration 3 days programme Honouring farmers Environment week observation World Environment Day Plant a tree programme Awareness programme at GGHSS Aluva	
6 Tue			
7 Wed			
8 Thu	English	Inauguration of Vyazhavattom	
9 Fri	English Comm.Eng	RPC activities inauguration Industrial Visit	

10 Sat			H
11 Sun			H
12 Mon	Commerce Women cell	Add On Global Trade Management Ezhuthupetty	
13 Tue			
14 Wed			
15 Thu	English Chemistry Comm.Eng	Rabeca Grace memorial lecture Webinar Radio Xav 2017 launch	
16 Fri			
17 Sat			H
18 Sun			H
19 Mon	Commerce (SF) Malayalam Physics	Research methodology National seminar Reading week celebrations Skill Development Programme	
20 Tue	Phy.Edu	Coaching camp	
21 Wed	Commerce Commerce (SF)	Investors club introduction International Yoga Day	
22 Thu	Comm.Eng	Workshop	
23 Fri	Economics	Mock Banking session	
24 Sat			H
25 Sun			H
26 Mon			
27 Tue			
28 Wed	Chemistry	PPT Training for II and III DC	
29 Thu	Statistics	Exhibition	
30 Fri	Maths	Mathematics Quiz for 2 nd yr Maths students	

JULY 2017

1	Sat			H
2	Sun			H
3	Mon	Maths	Lecture series Inauguration	
4	Tue	Chemistry Maths	Madam Curie Day RPC paper presentation	
5	Wed	Commerce	Outreach programme	
6	Thu	Zoology Commerce Commerce (SF)	Career Guidance class Bank coaching and Tally National FDP	
7	Fri	Comm.Eng	Seminar-Social Media Advertising	
8	Sat			H
9	Sun			H
10	Mon			
11	Tue			
12	Wed	Chemistry	Association Inauguration	
13	Thu	Malayalam	Lecture series 1	
14	Fri	Commerce Commerce (SF)	NET coaching Youth Skills Day	
15	Sat			H
16	Sun			H
17	Mon	Commerce Comm.Eng Botany	English Language Proficiency Club Xav Voice 1 st issue release Association inauguration	
18	Tue	Zoology Maths	Skill development programme Mathematics quiz for III DC	
19	Wed	English	Research centre inauguration	
20	Thu	Physics Chemistry Botany	Association Inauguration No Honking Awareness Programme State level seminar (KSCSTE)	
21	Fri			
22	Sat			H
23	Sun			H

24 Mon	3 rd sem PG Maths and Statistics Economics	Internal Assessment Association inauguration ,,	
25 Tue	Commerce English, Comm.Eng	Outreach programme Association inauguration	
26 Wed	Chemistry	CBPST visit	
27 Thu			
28 Fri	Economics	All Kerala Inter – Collegiate competitions	
29 Sat	Comm.Eng	Daughters Day Celebration	H
30 Sun			H
31 Mon	Maths Hindi UG Sem 3 rd & 5 th	UG Bridge course Premchand Jayanthi Internal Assessment	
AUGUST 2017			
1 Tue			
2 Wed			
3 Thu			
4 Fri	Hindi	Association inauguration	
5 Sat			H
6 Sun			H
7 Mon			
8 Tue	Botany Chemistry	Biodiversity trip workshop	
9 Wed	Zoology Commerce(SF)	Association inauguration 2 day National workshop	
10 Thu	Malayalam	Inauguration of Literary Association	
11 Fri	Commerce English & Comm.Eng	International seminar Research methodology workshop	
12 Sat			H

13	Sun		H	
14	Mon			
15	Tue		INDEPENDENCE DAY	
16	Wed	Maths	Interdepartmental Mathematics Quiz	
17	Thu	Chemistry Physics	Workshop Workshop, lab manual release	
18	Fri	Botany Commerce Microbiology	Career orientation Association inauguration Association inauguration	
19	Sat		H	
20	Sun		H	
21	Mon	Economics Commerce	Outreach programme Commerce week observatiion	
22	Tue	Malayalam	Folklore day celebrations	
23	Wed	Zoology	Talk on "powerpoints"	
24	Thu	English	National seminar	
25	Fri	Maths & exhibition Comm.Eng	Intercollegiate competitions Intercollegiate fest	
26	Sat	Comm.Eng	Intercollegiate fest	H
27	Sun		H	
28	Mon	Economics	Human Right Forum activities	
29	Tue			
30	Wed	Zoology Microbiology	State level workshop Visit to Abhaya bhavan	
31	Thu			

SEPTEMBER 2017

1	Fri		Bakrid, Onam Holidays begins
2	Sat	Maths	Onam with SOS
3	Sun		
4	Mon		
5	Tue		Teachers Day
6	Wed		

ONAM
HOLIDAY

7	Thu		
8	Fri		
9	Sat		
10	Sun		
11	Mon	Maths Commerce Comm. Eng	College Reopens after onam Holidays Seminar Inter collegiate paper presentation release of journal Teachers Day
12	Tue	Sreekrishna Jayanthi	
13	Wed		
14	Thu	Hindi	'Hindi Divas 'celebration
15	Fri	Zoology Comm.Eng	Ozone day (KSCSTE) Xav voice II release
16	Sat		H
17	Sun		H
18	Mon	Botany Microbiology Chemistry	National seminar (DBT) Ozone day – intercollegiate celebration Ozone day (KSCSTE)
19	Tue		
20	Wed	Commerce Malayalam Comm.Eng	Intercollegiate commerce fest National seminar ALL initiative
21	Thu	Sreenarayana Guru Samathi	
22	Fri	Zoology	News letter release
23	Sat		H
24	Sun		H
25	Mon	English Botany 3 rd sem PG	Entrepreneurship programme Coffee with scientist Internal Assessment
26	Tue	Physics Microbiology	Workshop Bridge course (PG)
27	Wed	Commerce (SF)	Tourism Day
28	Thu		

HOLIDAY

29	Fri		Mahanami	
30	Sat		Vijayanami, Muharam	H

OCTOBER 2017

1	Sun		Muharam	H
2	Mon	Maths	Gandhijayanthi Old age home visit	H H
3	Tue	Botany Commerce(SF) Microbiology	Workshop (DBT) Interdepartmental essay competition Environmental friendly activity	
4	Wed			
5	Thu			
6	Fri	Zoology	Wild life week celebrations	
7	Sat			H
8	Sun			H
9	Mon	Botany	Alumni talk	
10	Tue	Economics Commerce	Human Right Forum activities Outreach programme	
11	Wed	English & Comm.Eng Microbiology	SHE programme Workshop	
12	Thu	Malayalam	State level award giving ceremony	
13	Fri			
14	Sat			H
15	Sun			H
16	Mon			
17	Tue			
18	Wed		Deepavali	
19	Thu			
20	Fri	1 st Sem UG	Internal Assessment	
21	Sat			H
22	Sun			H
23	Mon	Chemistry 1 st sem PG	Mole Day observation Internal Assessment	

24	Tue			
25	Wed	Maths	Study tour (III yrs)	
26	Thu	Physics	Extension activity	
27	Fri	Physics	Personality development class	
28	Sat			H
29	Sun			H
30	Mon			
31	Tue	Comm.Eng	Halloween Day Celebration, Exhibition	

NOVEMBER 2017

1	Wed	Malayalam	Keralapiravi Celebrations for a week	
2	Thu			
3	Fri			
4	Sat			H
5	Sun			H
6	Mon			
7	Tue	Botany Commerce	Urjakiran Colony adoption	
8	Wed			
9	Thu			
10	Fri			
11	Sat			H
12	Sun			H
13	Mon	Botany	Distribution of saplings	
14	Tue	Commerce(SF)	Intercollegiate competition	
15	Wed	Economics	Intercollegiate quiz	
16	Thu			
17	Fri	Zoology Commerce English Commerce	Interdepartmental training Entrepreneurial training Film workshop(NEO) Entrepreneurial training	
18	Sat			H
19	Sun			H
20	Mon	Physics	Extension activities	

21	Tue	Physics	Exhibition	
22	Wed	Physics	Talk	
23	Thu	Physics	Lab training for school teachers	
24	Fri			
25	Sat			H
26	Sun			H
27	Mon	Economics	Constitutional day observance	
28	Tue			
29	Wed			
30	Thu			
DECEMBER 2017				
1	Fri	Commerce(SF) Comm.Eng	Old age home visit Walkathon	
2	Sat			H
3	Sun			H
4	Mon	Botany	Mushroom harvesting	
5	Tue	Chemistry Microbiology	Exhibition Socially relevant activity	
6	Wed	Botany Chemistry Microbiology	Haritha keralam Exhibition National symposium	
7	Thu	Botany Zoology	Paaristhithikam National workshop (KSCSTE)	
8	Fri	Maths Zoology Malayalam	Workshop National workshop (KSCSTE) Lecture series	
9	Sat			H
10	Sun			H
11	Mon	Physics	Skill development programme	
12	Tue	Phy.Edu	Sports Day	
13	Wed	Comm.Eng	Xav voice III release	
14	Thu	Botany Zoology Microbiology	Urjakiran rally Museum exhibition Industrial visit	

15	Fri	Comm.Eng	Industrial visit	
16	Sat			H
17	Sun			H
18	Mon	Comm.Eng 1 st sem PG	Christmas with inmates of old age home Internal Assessment	
19	Tue			
20	Wed			
21	Thu			
22	Fri			
23	Sat	Maths	Christmas Holidays Christmas with inmates of Janaseva	
24	Sun			
25	Mon			
26	Tue			
27	Wed			
28	Thu			
29	Fri			
30	Sat			
31	Sun			
JANUARY 2018				
1	Mon		College reopens after Christmas Holidays	
2	Tue	Commerce	Department magazine release	
3	Wed	Maths	Seminar	
4	Thu	Economics	Extension activity	
5	Fri	Botany Comm.Eng, English	Nature club competitions Intercollegiate poetry writing competition	
6	Sat			H
7	Sun			H
8	Mon	4 th sem PG Maths	Internal assessment Madhava Mathematics competition	

9	Tue	Chemistry	Seminar	
10	Wed	Physics Zoology Chemistry Botany	Interdepartmental quiz Dialysis unit visit Young women scientist award programme, Talk	
11	Thu	English, Comm..Eng Economics	Workshop Mother mary Magdalene lecture	
12	Fri	Comm.Eng	Xav voice 4 release	
13	Sat			H
14	Sun			H
15	Mon	Commerce	Life skill training	
16	Tue	Botany	Workshop	
17	Wed			
18	Thu	Zoology	Publication of Lab manual	
19	Fri	4 th and 6 th UG	Internal Assessment	
20	Sat			H
21	Sun			H
22	Mon	Comm.Eng	Film workshop (NEO)	
23	Tue	Malayalam	International talk, Malayalam library week celebrations	
24	Wed	Zoology	Biodiversity register release	
25	Thu	Commerce(SF) Botany	Inter departmental quiz Coffee with scientist	
26	Fri		Republic Day	H
27	Sat			H
28	Sun			H
29	Mon	Microbiology	Skill Development programme	
30	Tue			
31	Wed			
FEBRUARY 2018				
1	Thu			
2	Fri	Zoology Microbiology	World Wetland Day observation	
3	Sat			H
4	Sun			H

5	Mon	Commerce (SF)	Workshop	
6	Tue	Economics Chemistry	Budget review discussion Workshop	
7	Wed			
8	Thu			
9	Fri			
10	Sat			H
11	Sun			H
12	Mon			
13	Tue	Comm.Eng 2 nd Sem Pg	Workshop Internal Assessment	
14	Wed			H
15	Thu	English Comm.Eng Commerce	Workshop Career guidance IIM visit	
16	Fri	Physics 2 nd sem UG	Career Guidance, Entrepreneurial skill development programme Internal Assessment	
17	Sat			H
18	Sun			H
19	Mon			
20	Tue	English 4th sem PG	Virtual seminar presentation Internal Assessment	
21	Wed	Malayalam	Mathrubhashadinacharanam	
22	Thu			
23	Fri			
24	Sat			H
25	Sun			H
26	Mon			
27	Tue	Zoology	National Science day observation (KSCSTE)	
28	Wed	Chemistry Microbiology	Science day observation	

MARCH 2018			
1	Thu		
2	Fri		
3	Sat		H
4	Sun		H
5	Mon		
6	Tue		
7	Wed		
8	Thu	Comm.Eng Commerce(SF)	Talk Intercollegiate debate competition
9	Fri		
10	Sat		H
11	Sun		H
12	Mon		
13	Tue		
14	Wed	Physics	Manuscript release
15	Thu		
16	Fri		
17	Sat		H
18	Sun		H
19	Mon		
20	Tue	2 nd sem PG	Internal assessment
21	Wed	Comm.Eng	National PR day celebrations
22	Thu		
23	Fri		
24	Sat		H
25	Sun		H
26	Mon		
27	Tue		
28	Wed		
29	Thu		
30	Fri		
31	Sat		H